

# SELF-STUDY REPORT (SSR)

*for*

## ASSESSMENT AND RE-ACCREDITATION (CYCLE-II) MAY, 2015

**MAHARANA PRATAP GOVT. COLLEGE AMB  
DISTT. UNA (HIMACHAL PRADESH)-177203**

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**SUBMITTED TO :**  
**The National Assessment and  
Accreditation Council, Bengaluru  
(Karnatka) -560010**

## **TABLE OF CONTENTS**

<b>Content</b>	<b>Page</b>
<b>Title Page</b>	<b>1</b>
<b>Table of Contents</b>	<b>2</b>
<b>Preface</b>	<b>3</b>
<b>About the College</b>	<b>4</b>
<b>Profile of the Affiliated College</b>	<b>5-15</b>
<b>Criterion I: Curricular Aspects</b>	<b>16-18</b>
<b>Criterion II Teaching-Learning Evaluation</b>	<b>19-37</b>
<b>Criterion III: Research, Consultancy and Extension</b>	<b>38-48</b>
<b>Criterion IV: Infrastructure and Learning Resources</b>	<b>49-58</b>
<b>Criterion V: Student Support and Progression</b>	<b>59-69</b>
<b>Criterion VI: Governance, Leadership and Management</b>	<b>70-80</b>
<b>Criterion VII: Innovations and Best Practices</b>	<b>81-85</b>
<b>Evaluative Report of Departments/Faculty</b>	<b>86-179</b>
<b>Declaration</b>	<b>180</b>
<b>Annexure-I to IV</b>	<b>181-184</b>

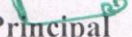


## PREFACE

With immense pleasure I take this opportunity to submit the Assessment and Reaccreditation Report(SSR) of our college for Re-accreditation (cycle II) accompanied by enclosures as listed on the contents page. The SSR has been prepared as per the specifications circulated by NAAC, and with utmost sincerity & honesty. The process of preparation of this report gave us ample opportunity for self-analysis and introspection. Sincere efforts to understand the core values of NAAC and honest intention to integrate them into the institutional processes, have been made. We have endeavored our level best to cover each and every component of the report on the basis of facts and figures available with us. Principal, staff and the students, in the quest for excellence will keep working to take quality initiatives. Firmly rooted in our core values and traditions the institution is committed to take a quantum leap forward towards excellence.

Looking forward eagerly to the visit of the Peer team in the near future.

With regards

  
Principal  
Govt.College Amb

Principal  
Maharana Pratap  
Govt. Degree College  
Amb (Una) R.P.

## **ABOUT THE COLLEGE**

Started in August, 1970, the erstwhile National College was taken over by the Govt. of Himachal Pradesh on 18<sup>th</sup> June, 1997 and re-christened as Maharana Pratap Govt.College, Amb. The institution offers under-graduate courses in Humanities, Science (Medical & Non-Medical) and Commerce. Post-Graduate courses in English and Economics were introduced in the session 2002-2003. Due to the shortage of teaching faculty at present, the College is running only one P.G. course in the subject of English. In order to cater to the need of professional courses, the college administration in consonance with the spirit of the modern cyber age took a visionary decision in the session 2010-2011 to introduce BBA, BCA & PGDCA courses under the banner of Self-Finance Scheme. Presently, these courses are being run by the Higher Education Institute Society (HEIS) which is a registered body.

Situated at 32 kms away from district headquarters on Una- Dharamshala Highway at the footsteps of holy shrine of “ Maa Chintpurni”, the College is an ideal place for learning. It has a splendid complex with spacious and airy class rooms, a rich library, well equipped laboratories for science students, two units of NCC (Boys and Girls) & two units of NSS (Boys and Girls), a UGC resource Centre, two smart class-rooms well-equipped with projectors & latest i-Lectern podium, a Hardware & Maintenance computer lab and two Computer laboratories with LCD projectors, a gymnasium, canteen, a Career Guidance & Placement Cell.

Living up to the expectations of the people of the area, the college has been making a remarkable contribution in the sphere of education right from the day of its establishment. Landmark achievements of the college during all these years speak volumes for its horizontal and vertical growth. Owing to the phenomenal success and growth rate, our college today ranks among the best colleges of the state.

# **PROFILE OF THE**

# **COLLEGE**

1. Name and Address of the College:

Name :	Maharana Pratap Govt.College Amb,Distt.Una(HP)	
Address :	Principal,Maharana Pratap Govt.College Amb,Distt.Una(HP)	
City :	Pin :177203	State :Himachal Pradesh
Website :	www.mpgcamb.com	

For Communication:

Designation	Name	Telephone with STD code	Mobile	Fax	Email
Principal	Vacant	O :01976-260032 R:			
Vice Principal	Mrs.Parveen Bala	O: 01976-260032 R:	9418445951		govtcollegeamb@gmail.com
Steering Committee Co-ordinator	Prof.Abhilasha Sharda	O: 01976-260032 R:	9418156156		govtcollegeamb@gmail.com

3. Status of the Institution:

Affiliated College **(v)**

Constituent College

Any other (specify)

4. Type of Institution:

a. By Gender

(i) For Men

(ii) For Women

(iii) Co-Education **(v)**

b. By Shift

i. Regular

ii. Day **(v)**

iii. Evening

5. It is a recognized minority institution?

Yes

No **(v)**

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

6. Sources of funding:

Government **(v)**

Grant-in-aid

Self-financing **(v)**

Any other

7. a. Date of establishment of the college: **01/08/1970.**

b. University to which the college is affiliated /or which governs the college (If it is a constituent college) **(HPU Shimla) See Anexture-1**

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	01.06.1996	Nil
ii. 12 (B)	01.06.1996	Nil

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act) **See Anexture-II**

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	Nil	Nil	Nil	Nil
ii.	Nil	Nil	Nil	Nil
iii.	Nil	Nil	Nil	Nil
iv.	Nil	Nil	Nil	Nil

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?



Yes No **(v)**

If yes, has the College applied for availing the autonomous status?

Yes No

9. Is the college recognized?

a. by UGC as a College with Potential for Excellence (CPE)?

Yes No **(v)**

If yes, date of recognition: Nil

b. for its performance by any other governmental agency?

Yes No **(v)**

If yes, Name of the agency Nil and  
Date of recognition: **Nil** (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Rural
Campus area in sq. mts.	3.62acrs
Built up area in sq. mts.	1.78acrs

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify) **See Anexture-1II**

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

- Auditorium/seminar complex with infrastructural facilities
- Sports facilities
  - \*\* playground **(v)**
  - \* swimming pool
  - \* gymnasium **(v)**
- Hostel
  - \* Boys' hostel
    - i. Number of hostels **Nil**
    - ii. Number of inmates **Nil**



iii. Facilities (mention available facilities) **Nil**

\* Girls' hostel

i. Number of hostels **Nil**

ii. Number of inmates **Nil**

iii. Facilities (mention available facilities) **Nil**

\* Working women's hostel

i. Number of inmates **Nil**

ii. Facilities (mention available facilities) **Nil**

- Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise) **1 set { Type V} for Principal  
04 set {Type IV} for staff  
2 set { Type II} for Non-teaching staff**
- Cafeteria – **Small Canteen for students**
- Health centre – **First-Aid-Facility**

First aid, Inpatient, Outpatient, Emergency care facility, Ambulance.....

Health centre staff –

Qualified Doctor	Full Time	Part Time
Qualified Nurse	Full Time	Part Time <b>(v)</b>

- Facilities like banking, post office, book shops **Nil**
- Transport facilities to cater to the needs of students and staff **Nil**
- Animal house **Nil**
- Biological waste disposal **Nil**
- Generator or other facility for management/regulation of electricity and voltage **Nil**
- Solid waste management facility **Nil**
- Waste water management **Nil**
- Water harvesting **Nil**

12. Details of programmes offered by the college (Give data for current academic year)

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
	Under-Graduate	1.BA 2.B.Sc 3.B.Com 4.BBA 5.BCA	Six semesters spread over 3 years	+2	English Hindi	80 seats per major Subject however in commerce 90 seats	
	Post-Graduate	MA.English	2 years	UG	English	30	30
	Any Other (specify and provide details)	02 Add-on-Courses	1 year	UG Enrolled Students	English Hindi	40(Ins.& Risk Mgt) 40(Comp.Hardware & Maintenance)	11 25

13. Does the college offer self-financed Programmes?

Yes() No

If yes, how many? **Two Programmes**

14. New programmes introduced in the college during the last five years if any?

Yes	( <input checked="" type="checkbox"/> )	No		Number	02
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15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	Physics, Chemistry, Maths, Botany Zoology, Computer Science	-	-	Nil
Arts	English, Hindi, Sanskrit, History, Political Science, Economics, Music(I)	-	English	Nil
Commerce	Commerce	-	-	Nil
Any Other (Specify)	BBA, BCA, Add-on-Courses		Nil	Nil

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. **annual system 01**
- b. **semester system 05**
- c. **trimester system Nil**

17. Number of Programmes with

- a. **Choice Based Credit System 05**
- b. **Inter/Multidisciplinary Approach Nil**
- c. **Any other (specify and provide details) Nil**

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes                      No (**v**)

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)  
and number of batches that completed the Programme

b. NCTE recognition details (if applicable)

Notification No.: Nil .....

Date: ..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes                      No(**v**)

9. Does the college offer UG or PG programme in Physical Education?

Yes                      No (**v**)

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)  
and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.: .....

Date: ..... (dd/mm/yyyy)

Validity:.....

- c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes                      No (**v**)

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor		*M	*F	*M	*F
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruited</i>	Nil	Nil	06	02	03	07	04	03	4	Nil
<i>Yet to recruit</i>	-	-	-	-	-	-	-	-	-	-
Sanctioned by the Management/ society or other authorized bodies <i>Recruited</i>	State Govt.									
<i>Yet to recruit</i>	-	-	-	-	-	-	-	-	-	-

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.			05	-	01		6
M.Phil.			01	02		01	4
PG							
Temporary teachers							
Ph.D.					01	03	4
M.Phil.					01	03	4
PG							
Part-time teachers							
Ph.D.							
M.Phil.							
PG					03	06	09

22. Number of Visiting Faculty /Guest Faculty engaged with the College. 02

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 1 2011-12		Year 2 2012-13		Year 3 2013-14		Year 4 2014-15	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	82	150	72	144	109	180	139	233
ST	15	17	7	20	14	26	9	45
OBC	88	243	95	251	123	304	137	364
General	227	439	147	352	276	495	305	553
Others	-	-	-	-	-	-	-	-

24. Details on students enrollment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	1739	46	-	-	1785
Students from other states of India	-	-	-	-	-
NRI students	-	-	-	-	-
Foreign students	-	-	-	-	-
Total	1739	46	-	-	1785

25. Dropout rate in UG and PG (average of the last two batches)

**UG 10 percent**

**PG 7.2 percent**

26. Unit Cost of Education

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)*

**(a) Including the salary component**

Rs.14797.2

**(b) Excluding the salary component**

Rs.2745.8

27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

No(**v**)

If yes,

- a) is it a registered centre for offering distance education programmes of another University

Yes

No (**v**)





AQAR(iii) Nil (dd/mm/yyyy)

AQAR (iv) Nil dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information) **Nil**

# **CRITERIA-WISE**

# **INPUTS**

## **CRITERION I: CURRICULAR ASPECTS**

### **1.1 Curriculum Planning and Implementation**

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

#### **Our Mission:**

- (i) To make every student employable through holistic education and development of skills.**
- (ii) To emerge as a centre of academic excellence and research**
- (iii) To focus on personality development of each student through development of positive attitude, leadership qualities and self- awareness**
- (iv) To produce young women who, along with being job-skilled, are adept to address the larger issues of life and become effective in building a strong and modern India**
- (v) To actively respond to the momentous issues of our society and sociopolitical environment of the world**
- (vi) To reach out to the less-privileged and deserving sections of our society and lend a helping hand to them**
- (vii) To inculcate national spirit and respect for our culture among our students and society at large**
- (viii) The vision and mission of the institution is communicated to the students, teachers and other stakeholders through the college prospectus, college brochure, and college website.**

The goals and objectives are made known to the new entrants through the counseling and Guidance at the beginning of every session.

- (i) The goals and objectives are made known to the stakeholders through the meetings with Students, Parents, Alumni, Extension Service Organizations, Placement Cell.**
- (ii) The display of Vision Statement and Mission Statement in prominent places on the campus helps the stakeholders identify the goals and objectives of the college.**
- (iii) Activities planned and conducted by the Students' Council and various subject societies and clubs also serve to reiterate the mission and vision of the college**

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The college meticulously plans and develops action plans for effective implementation of the curriculum which is in line with the institution's goal to empower women through quality education. Teachers prepare schedule of work for each subject semester/ term wise. This schedule of work is made available in the department and library for reference. The curriculum delivery is effectively done through lectures, supported by Power Point Presentation. Printed study material

is also given to students. This is supplemented by Group Discussions, Seminars and Interactive sessions. E-learning facility (INFLIBNET) service is made available for the faculty and students to further ensure effective delivery of curriculum. Each department prepares the calendar of activities like extension lectures, Power Point presentations, Group Discussions etc. for the term/semester to achieve the desired outcomes. The quality of the education imparted to students is monitored and ensured through Internal Quality Assurance Cell. Regular feedback obtained from the stakeholders, with respect to the quality of the enrichment programmes are monitored and evaluated by the IQAC and necessary remedial measures are incorporated in the future. Further, the quality of education imparted is periodically evaluated by external agencies like the National Assessment and Accreditation Council (NAAC).

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?

**As the College is affiliated to Himachal Pradesh University, Shimla-5. It follows the University designed curriculum. The College operates at UG & PG levels keeping in mind its goals and objectives.**



**CRITERION II**  
**TEACHING - LEARNING**  
**AND EVALUATION**

## 2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process? The college ensure the publicity for admission for various programmes by following ways:

1. **Prospectus of the college**
2. **Advertisements in news papers.**
3. **College Website**
4. **Through Parent Teacher Association(PTA)**
5. **Through Old Student Association(OSA)**
6. **Notice Boards**

**Admission Procedure :**as given in the prospectus the students submit their applications for admission to their respective admission committees which function from a specific venue allotted to them till the admission process is over. The applications received are examined for the eligibility and other norms. Following the roster system of the university and other rules, the admission is granted of the basis of merit.The list of the selected students is displayed on the notice board.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other)to various programmes of the Institution.

1. **Admission is granted on the basis of merit following the rules laid by HP University.**
2. **The roster system is strictly followed.**
3. **In case of any seat/s falling vacant are filled from the filled from the waiting list on the basis of merit.**
4. **Rules regarding discipline/anti-ragging etc. are given in the prospectus every year to ensure smooth functioning of the institution.**

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

### **Programs and Selection procedure**

#### **B.A.(Under CBCS)**

A Pass in Senior Secondary (+2) examination.

#### **B.Com. (Under CBCS)**

Candidates who have Passed +2 with Commerce stream shall be given preference.

#### **B.Sc. (Under CBCS)**

Candidates who have Passed +2 with Science stream shall be given preference.

### **M.A.English**

Graduate of any stream is eligible (Admission is on merit made on the basis of formula provided by HPU).

### **BCA (Under CBCS)**

10+2 with 50% marks (45% marks for SC., ST category). Admissions are made through entrance test (if needed) and followed by viva-voce

### **BBA (Under CBCS)**

10+2 with 50% marks (45% marks for SC, ST category). Admissions are made through entrance test/ (if needed) and followed by viva-voce

### **Add-on-Courses**

1. **Insurance & Risk Management**
2. **Computer Hardware & Maintenance**

Admission is granted on the basis of merit.

- 2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

**The college has evolved a mechanism for ensuring that all admissions are made as per the norms prescribed by the HP University. The admission forms of the students are scrutinized and verified by the admission committee finally it is approved by the Principal. Admission cases involving any discrepancies, like late admissions, if any, and overage candidates, are put forth the College Advisory Committee and if required, then these cases are referred to the Vice Chancellor for approval.**

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

- \* SC/ST
- \* OBC
- \* Women
- \* Differently abled
- \* Economically weaker sections
- \* Minority community
- \* Any other

The admissions to the students of SC/ST and other categories are made as per the HP University norms. These norms are also followed for the admissions in BBA, BCA and MA English.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Programmes	Number of applications	Number of students admitted	Demand Ratio
<b>Year 2011</b>			
UG			
1 BA	631	631	
2 B.Sc.	228	228	
3 B.Com.	60	60	
4.BBA	60	60	
5.BCA	60	60	
PG English	50	50	

Programmes	Number of applications	Number of students admitted	Demand Ratio
<b>Year 2012</b>			
UG			
1 BA	564	564	
2 B.Sc.	247	247	
3 B.Com.	147	147	
4.BBA	118	118	
5.BCA	119	119	
PG English	55	55	

Programmes	Number of applications	Number of students admitted	Demand Ratio
<b>Year 2013</b>			
UG			
1 BA	522	522	
2 B.Sc.	316	316	
3 B.Com.	197	197	
4.BBA	132	132	
5.BCA	161	161	
PG			
English	54	54	
Add-on-Courses			
1.Insurance & Risk Management	25	25	
2. Computer Hardware & Maintenance	45	45	

Programmes	Number of applications	Number of students admitted	Demand Ratio
<b>Year 2014</b>			
UG			
1 BA	527	527	
2 B.Sc.	423	423	
3 B.Com.	240	240	
4.BBA	116	116	
5.BCA	156	156	
PG			
English	55	55	
Add-on-Courses			
1.Insurance & Risk Management	11	11	
2. Computer Hardware & Maintenance	30	30	



## 2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?

**Differently abled students are identified immediately at the time of admission and as per their requirements/ special needs steps are taken subsequently. Besides reservation as specified by the university/Government norms, they are provided with the required facilities such as scholarships and easy approach to class rooms, library etc. by way of ramps/railings.**

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

**Guidance & Advisory cell of the college is functioning with the sole aim of testing the abilities, aptitudes/skills of the admission seekers at the time of selection of a particular programme.**

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

**Slow and poor learners are identified on the basis of performance in Minor test-I & II. They are provided with special class room instruction in the form of remedial classes so as to enable them to overcome their shortcomings.**

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

**Under the equity initiative programme, the college endeavors its level best to sensitize the staff and the students on the issues of gender equality, empowerment of those living on the margins and inclusion of weaker sections into the main stream by organizing lectures, declamation contests, workshops. Participation of staff, PTA, OSA and women representatives helps the students of this institution from time to time.**

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

**The college identifies advance learners at the time of admission. To Polish their abilities further special classes are arranged on holidays or after the college hours. These students are also provided e-learning resources in the library/IT lab as and when desired by them.**

2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

**The statistical data pertaining to issues mentioned above is regularly collected and sent to the university, department and the Government from time to time. The students from weak socio economic strata of society are given financial assistance.**

## **2.3 Teaching-Learning Process**

2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

### **Academic calendar**

**College prepares and follows the academic calendar in the light of the directions issued by the department of Education/HP University. It provides the proper information about the academic and other activities to the students and parents. The dates of admission and courses available are made public with help of various measures as under:**

**(i) Prospectus: Detailed information of campus profile, academic programmes, various courses offered, procedure of admission, eligibility criteria (as per university norms) the vision of the institution, scholarships, fees' structure, calendar of various activities round the year etc. is provided through a carefully designed prospectus.**

**(ii) Institutional Website: The website of the college ([www.mpgcamb.com](http://www.mpgcamb.com)) facilitates online access to the requisite information about the college in detail. It is regularly updated. Detailed information regarding the admission process (i.e., admission schedule and selected admission merit list) is also uploaded in the website.**

(iii) Advertisement in regional/national dailies: Admission schedule of the college is advertised in the leading local/state daily newspapers.

(iv) Notice Board: Detailed information regarding the admission process is also displayed on the college notice board.

## Teaching Plan

At the start of academic session every year, a teaching plan is prepared by the committee constituted for this purpose. On the basis of this teaching plan time-tables for theory & practical classes are framed by the time table committee. The information regarding the time schedule is given to the concerned teachers as well as notified to the students.

## Evaluation Blue Print

The evaluation of the students is done through regular class tests and assignments in addition to an annual house examination, mid term test prior to the annual/end semester university examination. They are assessed on the basis of their performance in the mid term examinations, house exam, practical attendance and classroom attendance. The annual/end semester university examination answer books are evaluated by the teachers at the evaluation centres formed by the university.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

Internal Quality Assurance System (IQAC) of the college ensures the maintenance and improvement of the quality education within the existing academic administrative system.

Following are the members of the IQAC cell of the college:

Chairman

Principal

Members:

- |    |                        |
|----|------------------------|
| 1. | Prof. Parveen Bala     |
| 2. | Prof. Abhilasha Sharda |
| 3. | Dr. V. K. Dutta        |
| 4. | Dr. H. K. Thakur       |
| 5. | Dr. R. K. Sandal       |
| 6. | Dr. Raman Sharma       |

Coordinator

Prof. Ajay Kahol

External Experts

Sh. Ajay Bhardwaj, Luminous Industries Gagret

Sh.Gautam, Chairman Gurukul Society Amb

#### **Administrative Officer**

**Sh. M. R. Banyal, Office Supdt.**

The IQAC of the College contributes to improve the teaching learning process by strictly implementing the scheduled teaching plan, regular assessment and evaluation. In addition to this, IQAC also receives supportive assistance from different committees and cells like Examination Committee, Discipline Committee, Library Committee, Student Grievances Redressal Cell, Sports Committee, Cultural Committees, SC/ST Cell, Staff Grievance Redressal Cell, Career Guidance and Counseling Cell. Each one of these committees functions with the main motto of improving teaching-learning process. The IQAC is the monitoring body at the college level.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

In this regard the following steps are also taken to make learning student centric:

- (i) Lecture method of teaching is supplemented by use of audio visuals, group discussions, presentations, discussions on case studies, industrial visits, project work, field surveys.
- (ii) Teachers spend some time towards the end of each lecture for interaction/question answer session with the students to get their feedback and clear their disturbing doubts.
- (iii) Project work is given to students, even on subjects not prescribed by the University syllabus.
- (iv) Group discussions and discussions on case studies are organized in the classroom to enhance interpersonal skills.
- (v) Industrial visits are organized for the students for practical knowledge about the functioning in various firms and industries.
- (vi) BCA and BBA students are encouraged to visit outside for vocational, educational and industrial trainings.
- (vii) Guidance lectures, workshops and seminars are organized for the enhancement of student learning.
- (viii) Competitions like debates, declamation, quiz, slogan writing, rangoli , poster making, elocution, news reading competitions help the students to become more confident and expert in extempore.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The skill of critical thinking and creativity is nurtured among the students by making them to participate in co-curricular activities of the college. Thought provoking speakers are invited to

interact with the learners. The scientific temper is nurtured among the students by giving them practical experience through IT Labs., Smart class room and also by conducting surveys and awareness camps of NSS, NCC, Rovers & Rangers outside the college.

**INFLIBNET is also available in the library to the teachers & students.**

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

**The faculty is facilitated with the following technological tools for effective teaching**

- (i) The college is having ICT based eleven connections under National Mission on Education (NME) in the different departments for accessing e-resources.**
- (ii) Departments are facilitated to use over head projector, ICT & multi media projector for teaching.**
- (iii) Departments are provided with the facility to use smart class rooms and internet connectivity.**
- (iv) Interactive smart boards are also used as a device of modern teaching.**
- (v) The Department like Physics, Chemistry, Zoology, Botany, BCA, BBA are well equipped with the necessary & modern equipments to conduct the practical classes.**

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

**The students are exposed to advanced level of knowledge and skills through the programmes such as- expert lectures, computers and internet, class room seminars and assignments of such type that make them refer the books in library and internet. The students are provided orientation and skill development coaching. The faculty is exposed to advanced level of knowledge through computer based internet facility and encouraged to participate in workshops inside as well as outside. Also the faculty is encouraged to represent/attend the seminars & workshops at state, National and International levels. They are facilitated to avail the Research programmes and Projects under Faculty Development Programme of U.G.C.**

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?



Students of the college are provided with two type of services.

- A. Support service
- B. Guidance service.

Under the support and guidance services, the different cells and committees provide the required service to students.

**A. Student support services**

**(i) Academic support**

In academic support service, admission committee, examination committee and the time-table committee extend their services to students.

**(ii) Personal Support Services**

The students are helped by the following four committees or cells providing personal support services:

1. Students' Grievance Redressal Cell.
2. Sexual Harassment Complaint Committee.
3. SC/ ST Cell.

**(iii) Psycho-Social Support Services** The college provides Psycho-social support services to students through the following committees-

1. Health Centre.
2. Anti-Ragging Committee.
3. Co-curricular Committee.
4. NCC
5. NSS
6. Sports Committee

**B. Students Guidance Services**

The College offers following guidance services to the students of the college from time to time:

1. Professional Counseling/Mentoring and
2. Academic Advisory Service.

**(i) Professional Counseling/Mentoring:** Following three committees or cells provide guidance to the students :

1. Career Guidance & Placement Cell
2. Sports Committee

**(ii) Academic Advisory guidance:** Students are provided academic advisory services through the following committees –

1. Admission Committee
2. House-Examination Committee
3. Students Grievance Redressal Committee
4. Discipline Committee.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

In the last four years efforts have been made to provide enough infrastructure and support for innovative teaching. The other methods/approaches adopted by the college are given as under:

(i) College has gradually introduced ICT enabled teaching in the departments of BBA & BCA.

Majority of our rural based students are sensitized to e-learning process.

(ii) Students are provided with free access to computers with internet connection.

(iii) Students are also encouraged to adopt self-learning as a process of construction of knowledge.

(iv) To make the class room learning a real life experience, students are taken to field visits.

(v) The effectiveness of innovative teaching is assessed by students.

2.3.9 How are library resources used to augment the teaching- learning process?

Library is a life-line an integral part of any educational institution.

The main library of this College is quite spacious, well lighted and well stocked with 10283 books on different subjects. At present, it subscribes to 13 (thirteen) periodicals and 07(seven) daily newspapers. In this library, there are separate seating spaces for teachers and students to pursue their studies. SOUL 2.0 software has already been installed in the library computer and the process of internet networking is in progress. With the subscription of four periodicals and 324 books in the stock, a separate departmental library also functions in the college for the welfare of students of BCA, BBA under self-finance scheme. The Other features of the college and departmental library are as:

(i) A central library is functioning in the college to cater to the immediate needs of teachers and students.

(ii) UGC grant and funds from Self-Finance scheme are utilized for purchasing books.

(iii) The college has a well stocked book bank reserved for the under privileged students.

(iv) The Library functions on all working days except Sundays and government holidays.

(v) The utilization of library is well documented.

(vi) Book exhibitions are arranged to facilitate the teachers to select books of their choice.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

Yes

College faces challenges in completing the curriculum within the planned time frame and calendar. The challenges faced are as follows:

a. Shortage of time because of semester system.

b. Since curriculum and syllabus are finalized & framed by the University itself, in some subjects

the syllabus is so heavy that it is rather difficult to complete the syllabus within the planned time.

c. Vacations and unexpected holidays are other challenges to complete the syllabus. The Institution overcomes the challenges of syllabus completion by conducting special classes separately on holidays and Sundays.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

The college assess the quality of teaching & learning by following ways:

- (i) Evaluation of the quality of teaching, teaching methods and class room environment is done through the feedback from the students submitted at the end of each year. The quality of teaching is reflected in the performance of the students.
- (ii) The internal and university examinations are the indicators of the quality of teaching.
- (iii) The Principal and Heads of Departments monitor the teaching, attendance and performance of the students during the interaction programmes from time to time.
- (iv) Observations made by the parents on the quality of teaching, teaching methods and class room environment during the PTA meeting.
- (v) The suggestions from the staff members are also taken from time to time to improve the class room environment. If needed, the concerned subject teachers also provide necessary inputs to the students for improvement.

## 2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.

The structures made up of concrete alone cannot make an institution an ideal place of learning. It is the teachers who instill life into it. To supplement this, the college encourages, motivates and facilitates the teaching fraternity to enrich their wisdom of knowledge.

The qualification of the college teachers is given as:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
<b>Permanent teachers</b>							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.			05	-	01		6
M.Phil.			01	02		01	4
PG							
<b>Temporary teachers</b>							
Ph.D.					01	03	4
M.Phil.					01	03	4

PG							
<b>Part-time teachers</b>							
Ph.D.							
M.Phil.							
PG					03	06	09

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

**In consonance with the spirit of the 21<sup>st</sup> century and the emerging trends particularly in the area of information technology, the institution introduced computer and management courses and a highly qualified faculty has been provided. Not only this, special interactive sessions by experts of the area are arranged from time to time. For participation in various programmes circulated by the UGC Academic Staff Colleges, SCERT Solan and other such agencies, the college deputed its faculty to attend the programmes for updating their knowledge.**

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to Staff development Programmes:

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	1
HRD programmes	2
Orientation programmes	6
Staff training conducted by the University	1
Staff training conducted by other institutions	2
Summer/winter schools, workshops, etc.	3

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

**(i) Teaching learning methods/approaches**

**(ii) Handling new curriculum**

**(iii) Content/knowledge management**

**(iv) Selection, development and use of enrichment materials**

**(v) Assessment**

**(vi) Audio Visual Aids/multimedia**

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

**The college provides opportunities for teachers to avail UGC sponsored Major/Minor research project facilities. Besides they are encouraged to engage themselves in research activities & attend the Orientation/ Refresher courses conducted by the Academic Staff Colleges of various Universities in and around the State.**

**The teachers are made to involve themselves actively in organizing seminars and conferences in the college and to participate and present papers in conferences and seminars held outside. The faculties are allowed to avail the study leave as prescribed by U.G.C./Govt.norms. In the last four years 01 teacher has been conferred with Ph.D. degree and five are pursuing their Doctoral Research work.**

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

**In the last four years as such no teacher has been conferred with awards/recognition at the state, national and international level, however, they have been putting in the best possible efforts to achieve the excellence in the domain of teaching and learning.**

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

**The college obtains feedback from the students from time to time. The institution also gathers**

information from the students about problems they are facing in understanding the concepts and then the remedial measures are taken accordingly.

## **2.5 Evaluation Process and Reforms**

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

Regarding the evaluation processes, the students are informed through following ways:

- (i) The evaluation methods are conveyed to the students by the way of orientation/guidance and counseling by the advisory.
- (ii) The detailed information is also mentioned in the college prospectus.
- (iii) In the beginning of the session, the students are informed about minor test-I/ minor test-II, other assignments and the evaluative parameters.
- (iv) The students are also informed about the paper pattern, distribution of marks etc. well before commencement of an examination/minor tests.
- (v) The previous University examination question papers and model papers are made available to the students in the library and departments.
- (vi) Regarding the evaluation strategies adopted by the HP University every academic year at the selected centers, and the information collected from there is disseminated to the faculty members and students.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

Evaluation reforms as introduced by H.P. University in consultation with the stake holders include internal assessment of the students on the basis of their performance in minor test-I/II and other assignments. The component of class room attendance of the students is also considered and given weight age. Under the CBCS system the co-curricular activities are also under consideration to be included into the curriculum as a major evaluation reform. The institution ensures that the Internal Assessment of the students is made transparent displaying their internal assessment on the notice board.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The institution ensures the effective implementation of evaluation reforms by following strict adherence to the parameters laid by the university. Under the new CBCS system it is ensured that

**the scripts of a subject are not only evaluated but also kept in a safe custody for further reference, clarification, re evaluation etc. The assessment is also prepared on the basis of Minor Tests.**

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

**As for the formative assessment is concerned , the students are given access to reading, listening and speaking so as to cultivate among them the habits of these skills where as the summative assessment is done by way of conducting minor tests/assignments and seminars etc.**

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

**The condition of 75% lectures and 20% marks in the house/mid term tests as laid by the university is strictly adhered to. Those who do not fulfil this essential condition of 20% marks in the first attempt are made to appear the 2<sup>nd</sup> time and fulfil the condition. However there is no weight age as prescribed by the university for the behavioral aspects. There are no hard & fast rules regarding the weightage to be given for learning & communication skills etc. however the college encourages the students to develop the habit of independent learning & communication skills.**

2.5.6 What are the graduate attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?

**Every possible effort is made to train the graduates to display sufficient knowledge expected from them at a particular level. They are encouraged to become punctual, dutiful, responsible and law abiding citizens who could prove themselves an asset to the nation and society. The college provides all support to attain these attributes.**

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

**As per the direction of the university under the new system of RUSA the college has been empowered to form a redressal cell for the grievances of students pertaining to the evaluation. The grievances/complaints received in this connections are put before the committee specially formed for the purpose. Every effort is made to sort out such cases, sometimes in consultation**



with university authority in the evaluation branch.

## **2.6 Student performance and Learning Outcomes**

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

**The learning outcomes reflected in the Annual Report of the college are presented before the chief guest and audience on the occasion of annual prize distribution function held every year. The outstanding students are also given financial assistance in shape of scholarships, books etc. The students who figure in the merit list, their name is displayed on the 'Honour Board'.**

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

**The intended outcomes are achieved by devising a holistic programme which includes regular teaching work, assignments, mid term tests, seminars, workshops, training programmes, internal assessment, tutorial classes, counseling by career guidance and placement cell, remedial classes, guest lectures, educational tours, industrial tours etc.**

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

**Under the new CBCS system implemented in the colleges recently, it is mandatory for every teacher to prepare a systematic plan at the time of the beginning of the new academic session. Under the system minor test-I & minor test-II are conducted after the completion of eight & sixteen weeks respectively, so the teachers prepare a plan accordingly for their respective curricula to be completed.**

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

**The career guidance and placement cell of the college organizes guest lectures and the students are given opportunity to visit the industries as a part of their curriculum. For developing entrepreneurship awareness among the students, marketing fairs, and the talks of the entrepreneurs are organized through the career guidance.**

2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

**A statistical data maintained in respect of attendance, performance in minor test-I, library visits, participation in co-curricular activities, socio economic status of students helps the college to analyze the learning outcomes and to use them for further planning and improvement.**

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

**The college ensures the achievements of learning through the minor tests, assignments, interactive activities, paper presentations etc.**

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

**Yes, the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives & planning. The evaluation of student performance is done through many ways. (a)Their performance in curricular activities (b) co-curricular activities (c) extracurricular/extension activities. The curricular performance of the learner is evaluated through the minor tests, home assignment, group discussions and classroom seminars.**

**CRITERION III**  
**RESEARCH**  
**CONSULTANCY AND**  
**EXTENSION**

### **3.1 Promotion of Research**

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

**No**

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

**As such there is no committee at present.**

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

**Not applicable**

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

**Every possible effort is made through declamation contests discussions, seminars and through other ways to develop the scientific temper and aptitude among the students.**

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

**Four faculty members are engaged in pursuing their research work for the award of doctoral degree. Besides, few others are actively participating in conferences of national and international repute and making their presentations.**

3.1.6 Give details of workshops/ training programmes/ sensitization

programmes conducted/organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.

**Nil**

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

**Nil**

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

**Nil**

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

**Nil**

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

**Nil**

### **3.2 Resource Mobilization for Research**

3.2.1 What percentage of the total budget is earmarked for research?

Give details of major heads of expenditure, financial allocation and actual utilization.

**As such there are no budgetary provisions.**

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

**Nil**

3.2.3 What are the financial provisions made available to support student research projects by students?

**Nil**

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

**Nil**

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

**The teachers pursuing Ph.D. make the best possible use of library internet and e-resources etc.**

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

**No such grant received from the industry or other beneficiary agencies.**

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

**Nil**

### **3.3 Research Facilities**

3.3.1 What are the research facilities available to the students and research scholars within the campus?

**Nil**

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

**Nil**

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years.

**No**

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

**Nil**

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

**Nil**

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

**Nil**

### **3.4 Research Publications and Awards**

3.4.1 Highlight the major research achievements of the staff and students in terms of

**Nil**

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

**No**

3.4.3 Give details of publications by the faculty and students:

**Nil**

### **3.5 Consultancy**

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

**Industrial visits for BBA,BCA students are organized every year for an interaction with the industry.**

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

**As such no police in this regard.**

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services.

**Nil**

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

**Nil**



3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

Nil

### **3.6 Extension Activities and Institutional Social Responsibility (ISR)**

3.6.1 How does the institution promote institution-neighborhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

**Institution promotes institution-neighborhood-community network through NSS,NCC, Red Ribbon Clubs, Ranger-Rovers by organizing various programmes from time to time.**

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

**NSS and NCC unit of the college take into consideration the societal need of the area and chalks out the programmes accordingly for the benefit of the community. In addition to these the college in collaboration with OSA, PTA also conducts extension activities. Under the equity initiative programme, guest lectures were arranged on gender equality issues.**

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

**Through regular feed back during PTA meetings.**

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

**Extension activities such as NSS,NCC are organized as per the schedule supplied by the university and the Govt.Details of the budget are given are as under:**

Activity	Budget for the year			
	2010-11	2011-12	2012-13	2013-14
NSS	72000	72000	72000	72000
NCC	-	-	-	-
Rover & Rangers	-	-	-	-
Annual Function & Cultural activities	Not defined	Not defined	Not defined	Not defined

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

**College promotes the participation of the students and faculty in extension activities as given below:**

- (i) **In the beginning of the academic session orientation/guidance programme is organized for the fresh students to make them aware of different programmes and opportunities available in the college.**
- (ii) **In extension activities, the College involves students, faculties members & other reputed personalities of the area.**

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

**No such social surveys, research or extension work were undertaken by the college.**

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

**Extension activities give adequate exposure to the students, enhance the level of commitment towards work and inculcate among them a sense of discipline, punctuality, sacrifice, goodwill and develop skills which are very important for academic learning.**

3.6.8 How does the institution ensure the involvement of the community in its

reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

**Participation of community in the area is ensured at the time of organizing various extension activities as given below:**

- (i) The *Vanmohtsav* is organized with the support of Forest, Bank and LIC etc.**
- (ii) The maintenance of water and electricity supply is ensured with involvement of IPH and HPSEB department.**
- (iii) Blood donation camps are organized with the support of blood bank of health department and a team of doctors from the local civil hospital.**
- (iv) Ragging and instances of indiscipline in institution are checked with the help of police department**
- (v) Volunteers work with the members of community during one day and seven day NSS special camp.**

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

**Institution works in collaboration with other institutions viz Police, Judicial, Local Administration, Health, Forest, IPH & Electricity Department for the smooth functioning of it.**

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

**Nil**

### **3.7 Collaboration**

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

**Nil**

3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with

institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

**Nil**

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

**Nil**

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

**Nil**

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- a) Curriculum development/enrichment b)  
Internship/ On-the-job training
- c) Summer placement
- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
- i) Student Placement
- j) Twinning programmes
- k) Introduction of new courses

- 1) Student exchange
- m) Any other

**Nil**

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.

**Nil**

**CRITERION IV**

**INFRASTRUCTURE AND**

**LEARNING RESOURCES**

## 4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

**The institution provides adequate infrastructure requirements and state of the art equipments to facilitate effective teaching and learning.**

**The college is very particular that the infrastructure available on the campus is utilized to the maximum. With the implementation of the CBCS system in 2013 the college has submitted and estimate of rupees 12.92(13 crore) to the department of Higher Education, Himachal Pradesh to raise infrastructure in the college.**

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

**The college has sufficient class rooms with the seating capacity of more than 100 students each with all the required facilities insides. All the laboratories (Physics, Chemistry, Botany, Zoology) and Music room of the college are well equipped. The Institution has four computer labs for different departments. All labs and offices are connected with broadband facility besides one UGC Network resource centre.**

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skillsdevelopment, yoga, health and hygiene etc.

**The Institution has a basketball and a volleyball court, a gymnasium and a first aid room. However the college uses the play ground owned by the Govt. Senior Secondary School Amb for outdoor activities.**

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

**The college ensures the upgradation of infrastructure in line with the current demand.**

- (i) one computer lab. With 20 computers under Self-Finance scheme.**
- (ii) one Computer hardware lab. With 12 computers.**
- (iii) one newly setup computer lab. with 8 computers in the department of Physics.**
- (iv) One computer in the college Library with INFLIB-NET.**
- (v) College has its own website.**
- (vi) One smart class room.**
- (vii) One i- LECTERN multimedia projector installed in the auditorium.**

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

**Differently abled students are provided with the required facilities such as accommodation at the ground floor at the time of classes and examinations along with library facilities. Also the college has constructed the ramps for their convenience.**

4.1.5 Give details on the residential facility and various provisions available within them:

<b>Hostel Facility</b>	<b>Nil</b>
Accommodation	N/A
Recreational facilities	N/A
Computer facility including access to internet in hostel	N/A
Facilities for medical emergencies	N/A
Library facility in the hostels	N/A
Internet and Wi-Fi facility	N/A
Recreational facility-common room with audio-visual equipments	N/A
Available residential facility for the staff and occupancy	N/A
Constant supply of safe drinking water	N/A
Security	N/A

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

**The college is having First-Aid facility in the campus. However, in case of emergency 108 ambulance facility is availed.**

4.1.7 Give details of the Common Facilities available on the campus –spaces for special



units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

The college has provided the basic facilities and amenities in the campus for the following Committees and Cells:

- (i) Counseling and career guidance cell.
- (ii) Canteen.
- (iii) Staff room.
- (iv) Girls' common room.
- (v) Conference hall.
- (vii) Water coolers for drinking water.

## 4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

Yes, the college has a library committee which looks into the various aspects of the working of the library. The composition of the library committee changes from time to time. Following are the members of the library committee in the academic session 2014-2015:

1. Principal	Convener
2. Dr. H.K. Thakur	Member
3. Prof. Ajay Kahol	Member
4. Prof. Rekha Sharma	Member
5. Prof. Pawan Heera	Member
6. Prof. Kavita Kaushal	Member
7. Prof. Monika Khanna	Member
8. Prof. Nidhi Sharma	Member
9. Mrs. Meena Soni	Member

This committee also takes effective steps to place orders for new and latest editions and volumes and issues them to the students on time. Library maintains and creates user-friendly and very conducive atmosphere for learning.

4.2.2 Provide details of the following:

Total area of the library (in Sq. feet.) 75x20 sq. feet

- i) Total seating capacity  
**for students 35**  
**for teachers 15**
- ii) Working hours (on working days, on holidays, before examination days, during examination days, during vacation)  
**10.00 am to 5.00pm.**
- iii) Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

**UGC Network Resource Center is attached with library.**

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

Library holdings	Year -11-12		Year - 12-13		Year - 13-14		Year - 14-15	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	676	144007	211	45089	104	41736	Nil	Nil
Reference Books	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Journals/ Periodicals	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
e-resources	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Any other (specify)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

Departmental Library (Self-Finance courses)

Library holdings	Year -11-12		Year - 12-13		Year - 13-14		Year - 14-15	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	159	37031	338	75263	Nil	Nil	155	49094
Reference Books	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Journals/ Periodicals	Nil	Nil	Nil	Nil	9	9970	Nil	Nil

e-resources	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
Any other (specify)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

- (i) OPAC(Online Public Access Catalog) through SOUL 2.0
- (ii) College Website.
- (iii) Total number of computers for public access 01
- (iv) Total numbers of printers for public access 01
- (v) Internet band width/ speed 01 (GB)

4.2.5 Provide details on the following items:

- (i) Average number of walk-ins 60
- (ii) Average number of books issued/returned 50
- (iii) Ratio of library books to students enrolled 02
- (iv) Average number of books added during last three years 107
- (v) Average number of login to OPAC Nil
- (vi) Average number of login to e-resources Nil
- (vii) Average number of e-resources downloaded/printed Nil
- (viii) Number of information literacy trainings organized Nil
- (ix) Details of "weeding out" of books and other materials Nil

4.2.6 Give details of the specialized services provided by the library

- Manuscripts Nil
- Reference Nil
- Reprography Nil
- ILL (Inter Library Loan Service) Nil
- Information deployment and notification  
(Information Deployment and Notification)
- Download Yes
- Printing Yes
- Reading list/ Bibliography compilation No
- In-house/remote access to e-resources Nil

User Orientation and awareness	Nil
Assistance in searching Databases	Nil
INFLIBNET/IUC facilities	Nil

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.

**Library staff always extends support to students and teachers as and when required.**

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

**The college library is situated at the ground floor of the administrative block and well connected with ramps for physically challenged persons. On the other hand no special facilities or arrangements are available for visually challenged persons.**

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)

**Yes, a suggestion box has been installed in the college library to get the feedback from the users.**

### **4.3 IT Infrastructure**

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

Number of computers with Configuration (provide actual number with exact configuration of each available system)	63
Computer-student ratio	120
Stand alone facility	Yes
LAN facility	Yes
Wifi facility	Nil
Licensed software	Yes
Number of nodes/ computers with Internet facility	12

Any other

03 LCD Projectors and 01 overhead multimedia project

4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

**The following offices/labs. of the college have been connected through the computer and internet facilities**

<b>Sr.No</b>	<b>Name of the Office</b>	<b>Computer</b>	<b>Internet facility</b>
1.	The Principal's Office	01	yes
2.	Administrative Block	03	yes
3.	UGC Network & Resource Centre	04	yes
4.	Office (Self-Finance)	01	yes
5.	Library	01	yes
6.	Physics Lab.	01	yes
7.	Computer Lab.(Self-Finance)	21	yes
8.	Hardware computer lab.	12	yes
9.	Computer Lab.	11	yes

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

**As per the availability of funds and requirement.**

4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years).

**As such there is no provision of funds in the annual budget, however UGC/Self-Finance/Other funds cater to the needs of procurement, up gradation and maintenance etc.**

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

**Students and staff are encouraged to make extensive use of IT resource available in the computer labs., Library, auditorium, smart class room etc.**

4.3.6 Elaborate giving suitable examples on how the learning activities and

technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.

**Teachers make use of website and other computer related gadgets which provide wide range of knowledge both to the student and teaching community. The audio-visual aids help the students understand their lesson in a better way.**

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

**INFLIBNET connectivity has been provided in the library. However the process of providing passwords to the users is under progress.**

#### **4.4 Maintenance of Campus Facilities**

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

**Various facilities are maintained/created utilizing the funds available with the institution.**

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

**Grants and funds are made available by the Govt. UGC. Building fund is used for the maintenance and repair of class rooms, furniture while A/F and sports fund is used for the welfare of students. Funds collected by Self-Finance departments are also used for up keep and maintenance.**

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?

**The Institution purchases the equipments/instruments from the standard and prestigious agencies. If any item purchased does not conform to the given standard and specification the same is got replaced by the supplier.**

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

**The college has its own Bore well for constant water supply.**

**CRITERION V**

**STUDENT SUPPORT AND**

**PROGRESSION**



## 5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

**Yes, college prospectus is prepared and published every year well before the beginning of admission process by an expert committee which provides information regarding various courses/programmes, eligibilities, achievements, admission schedules, faculty position etc. It also covers the entire information related to the facilities.**

5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

### Financial support for students for the last four years

SCHOLARSHIPS	SC	ST	OBC	IRDP
Year	Amount (Rs.)	Amount (Rs.)	Amount (Rs.)	Amount(Rs.)
<b>2011-2012</b>	160221	3396	97243	49200
<b>2012-2013</b>	160221	3396	97243	49200
<b>2013-2014</b>	298215	63874	174180	60000
<b>2014-2015</b>	316613	44057	286653	56400

5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

**Govt. of Himachal Pradesh gives tuition fee concession of Rs. 300 to all the girls students at the time of admission. Besides there are a number of schemes under which the students are considered for the award of scholarships as mentioned in the point 5.1.2.**

5.1.4 What are the specific support services/facilities available for Students from SC/ST, OBC and economically weaker sections

**Mentioned in the point 5.1.2.**

Students with physical disabilities

**Two students enrolled under this category (2014-2015) are provided text books.**

Overseas students

Nil

Students to participate in various competitions/National and International

Nil

Medical assistance to students: health centre, health insurance etc.

Nil

Organizing coaching classes for competitive exams

Nil

Skill development (spoken English, computer literacy, etc.,)

Nil

Support for “slow learners”

Nil

Exposures of students to other institution of higher learning/ corporate/business house etc.

Nil

Publication of student magazines

**The college magazine Ambika is published every year which comprises seven sections. It provides a platform for the students where they can express their creativity and ideas .**

**Editorial Board 2014-2015**

<b>1.Prof.Ajay Kahol</b>	<b>Chief Editor</b>
<b>2.Prof.Parveen Bala</b>	<b>Hindi</b>
<b>3.Dr.Raman Sharma</b>	<b>Computer</b>
<b>4.Dr.R.K.Sandal</b>	<b>Planning Forum</b>
<b>5.Prof.Suruchi Sharma</b>	<b>English</b>
<b>6.Dr.Rajender Kumar</b>	<b>Sanskrit</b>
<b>7.Prof.Rekha Sharma</b>	<b>Science</b>
<b>8.Dr.H.K.Thakur</b>	<b>Phari</b>

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

**The college has always facilitated entrepreneurial skills among the students. The career guidance and placement cell of the college has been putting in the best possible efforts to invite experts from different spheres of activity for interaction with the Students on career related issues. GI & Hobby course introduced under CBCS system will also prove beneficial to the students in the years to come as these courses have been designed with the thrust on developing entrepreneurial skills.**

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports,

games, Quiz competitions, debate and discussions, cultural activities etc.

**The college promotes the active participation of the students in following co-curricular activities:**

**1. Sports :** Department of sports of the college ensures participation of students in various games and athletic events organized by different colleges of the state as per the schedule decided by HP University. The college has organized HP university inter college championships. In 2013 the college successfully organized HP University Cross Country Championship in which more than 50 colleges of the state participated.

**2. Cultural activities:** The cultural committee of the college has always been putting in the best efforts to provide opportunities to students for their participation in intra college, inter college and HP university youth festival.

**3. Debate, Quiz, Declamation contest:** As an essential part of academic activity debate, quiz and declamation contests are organized in the college at the various levels. Subject societies organize such contests every year ensuring the participation of students from their respective subjects. Apart from this college has been regularly & successfully organizing one day intra college cultural function for the last four years.

**4. Additional academic support, flexibility in examinations:** The sports committee of the college regularly helps the students to sort out problems in the tutorial meetings. The participating the students are given extra academic support in the form of extra classes to cover up their loss of studies.

**5. Special dietary requirements, sports uniform and materials:** The college provides uniforms to the sports persons on 50 percent payment along with TA/DA as per the norms prescribed of the university. During the training/rehearsal sessions they are provided with the refreshments. The participating students, if per chance fall short of attendance, they are compensated by the Head of the institution.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

In this regard a case has been submitted to the UGC for financial assistance so as to begin coaching for such competitive exams.

5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc.)

The career guidance & placement cell of the college has been playing tremendous role in reaching out to the academic, personal, career, psycho-social issues of the students. It has been arranging the experts from different fields to have counseling sessions with our students from time to time.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

**Career Guidance and Placement Cell of the college functions as facilitator for identifying job opportunities in public/private sectors. The cell helps the students as given below:**

- 1. Proper guidance with regard to competitive examinations is provided.**
- 2. Experts from the various public/Private sectors are invited for interaction with the students.**
- 3. The cell helps the students in attending training with the industry.**
- 4. It also helps the students to organize educational tours.**

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

**As per the directions supplied by the university and the department of higher education it is mandatory for all the colleges to have a grievance redressal cell in place under the new RUSA system where the students can record their grievances. The members of the cell provide the best possible solution to the problems of such students. The cell includes the representatives of the students also.**

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

**The college has constituted women redressal cell headed by the senior woman teacher. The other members of the cell are also women teachers. However no such case of sexual harassment from among the girl students and women staff been received so far.**

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

**Yes, the college has an anti ragging committee/squad which keeps on vigil in and around the campus so as to check any such instance. Following committees are constituted for this purpose:**

- 1. Prof.Parveen Bala            Convener (Arts block)**

**All the teachers of arts faculty are the members.**

**2. Dr.V.K.Dutta                      Convener (Science Block)**

**All the teachers of science faculty are the members.**

**3. Dr.R.K.Sandal                      Convener (Commerce & Self-Finance Block)**

**All the teachers of Commerce & Self-Finance faculty are the members.**

5.1.13 Enumerate the welfare schemes made available to students by the institution.

- 1. Tuition fee concession to the girl students**
- 2. Scholarship scheme for SC/ST/OBC/IRDP students.**
- 3. Book bank facility in the library for the financially weak but meritorious students.**
- 4. Remedial coaching classes for needy and deserving students.**
- 5. Concessional educational tours and bus pass facility.**

5.1.14 Does the institution have a registered Alumni Association? If ‘yes’, what are its activities and major contributions for institutional, academic and infrastructure development?

**The college has an Old Students Association (OSA) headed by the president Sh.Vikas Kashyap who is practicing as a leading lawyer in the sub-divisional/District courts. The process of a registration is in the pipe-line. The college over the years has produced a number of Alumni who at present hold higher positions/offices and are rendering their services at the state/national level. Notices are put up on the college website to reach out to our alumni.**

## **5.2 Student Progression**

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

<b>Student progression</b>	<b>%</b>
UG to PG	13
PG to M.Phil.	5
PG to Ph.D.	1
Employed	
- Campus selection	1
- Other than campus recruitment	25

5.2.2 Provide details of the programme wise pass percentage and completion rate for

the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

<i>S. No.</i>	<i>Session</i>	<i>Class</i>	<i>College Results</i>	<i>Univ. Results</i>
<b>1.</b>	<b>2011-2012</b>	<b>B.A.I</b> <b>B.A. II</b> <b>B.A. III</b> <b>B.Sc. I</b> <b>B.Sc. II</b> <b>B.Sc. III</b> <b>B.Com. I</b> <b>B. Com. II</b> <b>B. Com. III</b>	<b>62.8</b> <b>82.5</b> <b>85.5</b> <b>59.8</b> <b>76.1</b> <b>100</b> <b>61.3</b> <b>78.6</b> <b>82.9</b>	55.44 73.44 76.66 40.38 73.75 96 43.43 79.5 91.82
<b>2.</b>	<b>2012-2013</b>	<b>B.A.I</b> <b>B.A. II</b> <b>B.A. III</b> <b>B.Sc. I</b> <b>B.Sc. II</b> <b>B.Sc. III</b> <b>B.Com. I</b> <b>B. Com. II</b> <b>B. Com. III</b>	<b>72.2</b> <b>93.2</b> <b>97.2</b> <b>36</b> <b>86.2</b> <b>94.1</b> <b>39</b> <b>85.4</b> <b>71.1</b>	40.14 60.50 60.60 42.10 70.90 92.10 50.60 80.11 90.10
<b>3.</b>	<b>2013-2014</b>	<b>B.A.I</b> <b>B.A. II</b> <b>B.A. III</b> <b>B.Sc. I</b> <b>B.Sc. II</b> <b>B.Sc. III</b> <b>B.Com. I</b> <b>B. Com. II</b> <b>B. Com. III</b>	<b>77.6</b> <b>82.9</b> <b>86.9</b> <b>66.5</b> <b>91.5</b> <b>98.2</b> <b>45.9</b> <b>83.8</b> <b>92.3</b>	65.44 76.44 80.26 52.38 73.75 92.30 43.43 79.5 94.82
<b>4.</b>	<b>2014-2015</b>	<b>B.A.I (Under RUSA)</b> <b>B.A. II</b> <b>B.A. III</b> <b>B.Sc. I(Under RUSA)</b> <b>B.Sc. II</b> <b>B.Sc. III</b> <b>B.Com. I (Under RUSA)</b> <b>B. Com. II</b> <b>B. Com. III</b>	<b>86.42</b> <b>87.75</b> <b>87.17</b> <b>83.19</b> <b>92.59</b> <b>92.59</b> <b>79.61</b> <b>86.95</b> <b>88.19</b>	85.2 93.1 94.4 86.76 97.36 95.8 88.15 97.79 95.97

5.2 How does the institution facilitate student progression to higher level of education and/or towards employment?

College conducts regularly career counseling sessions for the benefit of students under the Career Guidance and counseling Cell. Students are continuously guided by the teachers in the classes and experts from the various fields are also invited who apprise them about opportunities available in the Govt. & private sectors.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The students with weak socio-economic background are provided with financial assistance in the form of scholarships/freeships and other benefits. This is how the college curbs the drop out problem. The slow learners are also identified on the basis of their performance in the internal exams and given extra academic support to improve their performance.

### **5.3 Student Participation and Activities**

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

#### **Sports Activities**

Under the supervision and guidance of Dr. S.D Sharma, our sportspersons participated in the various tournaments organized by the HP University in various colleges of the state. The achievements of our sportspersons are as under:

Four members of the wrestling team participated in H.P.University Inter- College Wrestling Championship held at Govt. College Dehri, Distt. Kangra. Mr.Vishal Thakur, a student of BCA III won Silver Medal while Mr.Bhanu Pratap Singh of B.Com III won Bronze Medal in their respective weight categories.

A 20- day special coaching camp of college cricket team was organized by us and the services of a qualified cricket coach were also hired to impart expert training for this purpose.

Our college hosted H.P.University Inter College Cricket Championship from 22<sup>nd</sup> to 24<sup>th</sup> Oct. 2014 in which teams of three colleges viz. Govt college Hamirpur, Govt. college, Sujanpur and BBN college, Chakmoh participated. Our college cricket team won a match in this championship against Govt. College, Hamirpur.

A 3-member Athletics team of our college participated in H.P.University Inter- College Athletics Championship held from 19<sup>th</sup> to 21<sup>st</sup> Nov. 2014 at Govt. College, Hamirpur. Our student, Mr.Vishal Thakur of BBA IIIrd sem. won Silver Medal while Mr.Bhanu Pratap Singh of B.Com IIIrd sem. won Bronze Medal in H.P.U Inter College Judo championship held at R.K.M.V.Shimla.

In the women section, Ms.Poonam Sharma, a student of B.Com.II won Silver Medal and a Bronze Medal in H.P.University Judo championship. Ms.Bandna Kumari, another student of B.A. Ist sem. won Bronze medal in this championship. Ms.Poonam Sharma also won Gold medal in H.P. State Open Judo Championship and represented the state in Senior National Judo Championship held at Haridwar.

The Annual Athletic Meet of the college was organized at Govt. Sr. Sec. School ground on 14<sup>th</sup> Feb.2015. Smt. Sunita Sonkhle, Principal of the college inaugurated the meet. Mr. Deepak Kumar of B.Com.2<sup>nd</sup> sem. & Ms.Payal of B.Com 4<sup>th</sup> Sem. were declared the Best Athletes among Boys & Girls respectively.

### CULTURAL ACTIVITIES

Participation of students in cultural activities goes a long way in grooming their personality. So, efforts are made from time to time to provide such opportunities to the students in & outside the college to show their latent talents. This session was no exception in this respect. Our students participated in HP University Youth Festival Group I, II, III & IV and bagged laurels to the college as well as to the area. The college organized Inter-Faculty Cultural function on 19<sup>th</sup> Feb. 2015 in the items such as Solo Song ,Solo Dance ,Fancy Dress , Group Song and Group Dance.

5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

Sports

Sr.No	Session	Name of the student	Game	State/HP university inter college championship	National/All India inter university championship
1	2011-12	Sourabh Sharma	Judo	√	√
2	2011-12	Kamal Jeet	Judo	√	
3	2012-13	Anil Kumar	Athletics	√	
4	2012-13	Sunil Kumar	Athletics	√	
5	2012-13	Vikas Sharma	Judo	√	
6	2012-13	Aneesh Kumar,Rahul Thakur,Davinder Kumar	Judo	√	
7	2013-14	Rahul Thakur	Wrestling	√	
8	2013-14	Harish Kumar	Athletics	√	√



9	2013-14	Poonam Sharma,Subh Lata	Judo	√	
10	2013-14	Vikas Kumar	Athletics		√
11	2014-15	Vishal Thakur,Bhanu Pratap Singh	Wrestling	√	
12	2014-15	Vishal Thakur	Athletics	√	
13	2014-15	Bhanu Pratap Singh	Judo	√	
14	2014-15	Poonam Sharma	Judo	√	√
15	2014-15	Bandana Kumar	Judo	√	

### Cultural Extra Curricular Activities

Sr.No	Session	Name of the student	Activity	State/HP university inter college championship	National/All India inter university championship
1	2011-12	Chander Mouli	elocution	√	√
2	2011-12	Sunil Kumar	Sitar	√	

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

**The institution does its best to use the feedback obtained from students from time to time for its improvement.**

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

**The college magazine Ambika provides platform to the students where they can express their creativity and ideas. The students are involved in the contributing, editing, printing & publishing process of the magazine.**

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

**Student council - College Students Central Association (CSCA)**

**Mode of Selection:** Elected through secret ballot as per the norms & schedule of the university

**Constitution:** President, Vice-President, Secretary, Joint secretary, Class representatives, Departmental representatives, Nominated members for outstanding achievements in activities like sports, cultural activities, societies /clubs etc.

**Activities:** CSCA participates actively in the organization of various co-curricular activities of the college. It is a vital link between the students and the college administration.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

**The student representatives belonging to the CSCA play an important role in all academic and administrative committees. Few of them are given as:**

- (i) CSCA advisory committee**
- (ii) Library committee**
- (iii) Discipline Committee**
- (iv) Anti-ragging committee**
- (v) Cultural Committee**
- (vi) College Magazine student editors**
- (vii) NSS, NCC and Rover and Ranger leaders**
- (viii) Various subject societies**
- (ix) Annual Prize Distribution Committee**

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

**The college, through its website and notices in newspapers, endeavors to reach out to the alumni. The college has also recorded their telephone numbers, e-mail addresses of the retired personnel and other important persons.**

**CRITERION VI**  
**GOVERNANCE**  
**LEADERSHIP AND**  
**MANAGEMENT**

## 6.1 Institutional Vision and Leadership

6.1.1. State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

### VISION

**Maharana Pratap Govt.College, Amb, established in August, 1970 and accredited by NAAC has a vision to create a cadre of motivated and prospective individuals who become harbingers of change through need based as well as value based education. Going by the spirit of RUSA, this college will open up new vistas of teaching and learning with the vision of academic freedom and institutional autonomy. Having completed education in the portals of this college, we wish, our products become law abiding citizens and good human beings first, making lofty contributions in the various spheres of activities.**

### MISSION

**The mission of our college is to create a student friendly, progressive and creative environment ideal for teaching, learning and evaluation catering to the needs of public sector, private sector and all other stakeholders. Upholding the social, moral and human values the mission of the institution is to provide rural students opportunities of quality education and academic autonomy and enable them to compete with students from urban and metropolitan backgrounds.**

### GOALS

**The main goal of this college is to become the first choice of all parents. An ultimate destination for prospective under-graduates, the college promises to impart quality education in science, humanities, management and IT studies and also to sensitize students towards inclusive social concerns, environmental issues and human rights.**

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

**The principal and the administrative committees play a vital role in designing and framing policies of the college in the very beginning of the session. The goals are set with regard to the activities. The conveners and coordinators under the able guidance of the Principal work to achieve the goals. The participation of each and every employee is ensured for the proper implementation of quality policy and plans.**

6.1.3 What is the involvement of the leadership in ensuring :

The policy statements and action plans for fulfillment of the stated mission  
**Calendar of activities is published in the prospectus.**

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

**Formulation of action plans is decided in the meetings with PTA, CSCA,OSA, the college Advisory and IQAC cell.**

Interaction with stakeholders

**Frequent meetings are organized with the stakeholders-students, PTA,CSCA and OSA.**

Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders

**The administrative committees of the college in consultation with the stakeholders prepare a roadmap for proper implementation of its polices and plans.**

Reinforcing the culture of excellence

**RUSA and IQAC cell work together to achieve the objectives earmarked.**

Champion organizational change

**Since the college is a Govt. run institution, hence there are no significant changes.**

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

**Adequate information about policies and plans with regard to the preparations and efforts towards the achievement of certain goals is obtained by the principal in frequent meetings held with the CSCA, PTA,OSA and members of various committees.**

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

**Ours is a Govt. run college, therefore the top academic leadership is decided by the Govt. and department of Higher education. However, at the college level, the head of the institution ensures that the senior faculty is assigned important roles towards the implementation of polices and plans.**

6.1.6 How does the college groom leadership at various levels?

**The college as per the abilities and aptitudes gives leadership assignment to the students and the teachers. The best among the NSS and NCC are given the roles of NSS office bearer(President,Vice-President,General Secretary,Joint Secretary) and NCC under officer respectively. Similar practice is adopted to assign leadership role to the students in other domains.**

6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized

governance system?

**The authority is delegated among the staff members - the conveners and coordinators of various committees act on behalf of the Principal. From preparing proposals to taking important decisions in consultation with other committee members comes under the purview of the conveners. This is how the authority is decentralized. However, the financial authority remains always with the Principal who is the drawing and disbursing authority.**

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

**Yes, all decisions as indicated in the preceding pages of the report are taken with the active involvement and participation of all the stakeholders.**

## **6.2 Strategy Development and Deployment**

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

**Yes, the college acts as per the quality standards provided by the different controlling agencies such as the Govt., the department, the university and above all the UGC. The IQAC cell of the college takes care that the quality standards as provided are maintained without compromise.**

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

**Perspective plan includes more add-on-courses, regular IGNOU centre, Professional Courses such as MCA, MBA under self-finance scheme.**

6.2.3 Describe the internal organizational structure and decision making processes.

**The internal structural constitution includes the Principal as an administrator at the top in the administrative hierarchy and he is the Chairperson/Director of courses under the banner of Self-Finance programme. It also involves the coordinators, conveners of various committees, committee members (teaching & non-teaching) in the internal organization. This is how a complete structural composition and decision making machinery is formed.**

6.2.4 Give a broad description of the quality improvement strategies of the institution

for each of the following

### Teaching & Learning

**IT based teaching learning facilities are being provided to the students and teachers. They are motivated to make use of the E-resources available in the college. The proposal for setting up of a linguistic lab. in the college has been submitted to the concerned authorities. Emphasis is laid on the use of e-dictionary.**

### Research & Development

**The teachers are motivated to take up major/minor research projects.**

### Community engagement

**The efforts are made to engage the community through various activities of NCC, NSS, PTA and OSA which help the institution to take proper feedback from the public. Not only this the programmes are decided with the participation of the community e.g NSS special camping in an adopted village, organization of awareness rallies and conduct of surveys etc.**

### Human resource management

**Human Resource is generated by the Govt. particularly in a Govt. college. The posts are sanctioned and filled by the Govt., however, the college continues giving the latest position/requirement of the staff to the Govt. so that the smooth functioning is not hindered. Besides, the Principal in certain cases and in consultation with the PTA and the department of Higher Education makes temporary appointments for the limited period. The Principal being the Chairman of HEIS makes arrangements for the guest faculty and other administrative staff.**

### Industry interaction

**Industrial tours are organized by various departments of the college. The students of BBA, BCA & Add-on-Courses undertake such tours to the industrial establishments in the surrounding area as the same is an essential part of their curriculum. The students prepare the project reports which are evaluated by the university experts. They also conduct surveys to study the human resource management of these industries.**

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

**The head of the institution obtains information by way of having meetings with the various bodies-CSCA, PTA and OSA etc. He also interacts with the students and the staff formally and**

**informally and the feedback obtained by him is used to review the activities of the institution.**

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

**The head of the institution always encourages and involves the staff members in improving the effectiveness and efficiency of the institutional processes. Prior to undertaking an activity, curricular and co-curricular, Principal convenes meetings with the staff members and assign certain responsibilities. After the successful completion of these, he lauds the hard work done by staff members in a thanks giving meeting.**

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

**The decisions are taken by the University/Department of Higher Education/ Govt. and conveyed to the college for their implementation.**

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

**Not applicable**

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

**The college has redressal cell for the redressal of grievances of the students, staff and the women in place. Grievances related to the service matters of the employees are referred to the higher authorities as and when received.**

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?

**Nil**



6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

**The institution has a mechanism for analyzing feedback obtained from the students. The steps are taken towards strengthening the institutional performance by using this feedback.**

### **6.3 Faculty Empowerment Strategies**

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?

**The teachers are encouraged to assure their participation in refresher courses, orientation programmes, workshops, seminars and other such programmes for their professional development. They also are deputed for some mandatory programmes related to computer applications and teacher trainings.**

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

**Head of the Institution exercises authority to create positive environment for the teaching learning areas by using modern facilities.**

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

**For the appraisal of teachers, the department of higher education has prepared an API based proforma for Annual Confidential Report(ACR) which includes the parameters of teacher appraisal in the areas of teaching learning, evaluation and research. This appraisal report submitted by a teacher is assessed and forwarded with the recommendations of the Principal to the Higher authorities which finally becomes an essential basis for further career progression.**

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the

appropriate stakeholders?

**The higher authorities consider one either fit for further progression or not on the basis of appraisal report and the same is further communicated to the appropriate/concerned stakeholder/s.**

6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

**(i) Maternity and paternity leave is admissible to the staff members.**

**(ii) Group Insurance facility.**

**(iii) Medical Reimbursement facility**

**(iv) Gratuity**

**(v) Earned leave encashment for regular staff.**

**(vi) Other benefits announced by the Govt. from time to time.**

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

**The Govt. institutions have no control with regard to retraining and attracting the eminent faculty. Such cases are decided at the Govt. level.**

## **6.4 Financial Management and Resource Mobilization**

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

**The financial resources are utilized with utmost prudence and strictly following the codal formalities. The committee/s, the bursar and DDO take care that the utilization of funds available with the college is adhered to on merit basis. Local/state auditors/CAs are the final authorities to monitor the use of funds.**

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

**(i) The funds utilized by the college for the welfare of the students are properly checked by the bursar and the Principal as DDO at college level.**

(ii) Local/Government funds are audited by the Finance Department (State Audit).

(iii) The Government funds are audited by the Accountant General auditors.

(iv) Other funds under the Principal such as

(a) Self financing courses

(b) PTA fund

(c) NSS fund

(d) UGC fund

audited by Chartered Accountant/Local auditor.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

Sr.No	Year/Session	Budget Allotted(Rs.)	Expenditure(Rs.)
1	2011-12	20558119	28607149
2	2012-13	25091323	30482737
3	2013-14	23419896	28810791
4	2014-15	25427127	31030872

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

Efforts are made to secure additional funds from the Govt. UGC by submitting proposal for various schemes and programmes. The college recently added two add-on-courses in computer hardware and maintenance and Insurance & Risk Management generating additional finances in the form of seed money about fifteen lakh. In addition to this, PTA fund is also revised/enhanced from time to time. Self-Finance courses in BBA and BCA are the major resources of the college. Also the college submits the utilization certificates to the concerned authorities.

## 6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? .6  
If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, the college has set up Internal Quality Assurance Cell (IQAC) in the college. The IQAC in

**consultation with the advisory of the college take decisions to fix certain targets in the beginning of the academic session. The review meetings are also held periodically to take stock of progress.**

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

**The decisions as and when taken by the IQAC are approved by the authorities concerned for the implementation.**

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

**Yes, two external members have been included who readily support any decision taken towards the quality improvement.**

d. How does the IQAC communicate and engage staff from different constituents of the institution?

**IQAC in consultation with the Advisory and the Principal involves/engages the staff (Teaching & non teaching) and students on certain occasions.**

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalisation.

**Yes, the academic and administrative activities are coordinated for the assurance of quality. Much of the documentation is done by the administrative staff.**

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

**No Special training is given to the staff members, however they are apprised of about simple operations such as handling the website, INFLIB net etc.**

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

**As such there is no provision for the academic audit. However, the teachers assess their academic performance taking into consideration the pass percentage of their subjects concerned.**

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

**The college is seriously planning to place before the National Assessments and Accreditation Commission (NAAC) its periodic targets and achievements.**

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

**Minor test-I, Minor test-II, Assignments and Seminars are the essential mechanisms under the new CBCS.**

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

**Information and decisions related to the quality assurance are communicated to its stakeholder through the prospectus, newspapers and by updating the college website from time to time.**

**CRITERIA VII**  
**INNOVATIONS AND**  
**BEST PRACTICES**

## 7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

**Ours is very small campus where there is not much scope for developing it into a planned and systematic green cover etc. However, the college plants the saplings of some species of herbal trees every year. The college also protects its grown up trees.**

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

Energy conservation

**No**

Use of renewable energy

**No**

Water harvesting

**No**

Check dam construction

**No**

Efforts for Carbon neutrality

**No**

Plantation

**Yes, please read point 7.1.1.**

Hazardous waste management

**No**

e-waste management

**No**

## 7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

**(i) Strict adherence to follow the norms and conditions laid by the Govt. and the University regarding quality assurance.**

**(ii) Timely completion of curriculum.**

**(iii) Taking action against students absenting themselves from classes.**

**(iv) Provision of fine for using cell phones in the college campus.**

**(v) Provisions for strict action against those involved in ragging/indiscipline.**

(vi) Flexi banners exhibiting these provisions displayed at prominent points in the campus.

### 7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college

#### Format for Presentation of Practice

##### 1. Title of the Practice

This title should capture the keywords that describe the Practice.

##### Awareness Rallies

##### 2. Goal

Describe the aim of the practice followed by the institution. Brief the underlying principles or concepts.

**The goal of organizing rallies is to create awareness on number of issues such as:**

- (i) Health and hygiene
- (ii) Anti-Tobacco/Drug abuse
- (iii) AIDS awareness
- (iv) Exercising the voting rights
- (v) Women empowerment.

##### 3. The Context

Describe any particular contextual feature or challenging issues that have had to be addressed in designing and implementing the Practice.

**The practice was started a few year back with the sole aim of generating the maximum awareness among the people on the above mentioned issues. The society today in one way or the other is grappling with these socio political and health problems today. This practice becomes more important particularly when a large number of population of workers/labourers has migrated to the surrounding areas of this institution and also who are uneducated and illiterate absolutely unaware of such problems. The college students and teachers with their collective efforts try their level best to create awareness among them. Also in the very beginning of the academic session a near by village is adopted by the NSS for the purpose of seven day special camp. The volunteers and the programme officers of NSS interact with the villagers and take stock of any of these problems, if existing in their household.**

##### 4. The Practice

Describe the Practice and its implementation. Include anything about this practice that may be unique in the Indian higher education. Please also identify constraints or limitations, if any.



The rallies pertaining to health and hygiene are organized by our students under the able guidance of the members of teaching faculty. It is made sure that atleast 300 hundred students from across various classes participate in these rallies. The students are also trained to educate the inhabitants of juggi jhonpari localities on the following key areas:

- (i) To take bath daily and wear clean clothes.
- (ii) To make use of toilets.
- (iii) How they can have a sulabh toilet.
- (iv) Authorities from where they can obtain funds.
- (v) Washing hands before taking meals.
- (vi) Regular medical checkups in any of the Govt. health centres.
- (vii) Proper vaccination of kids.

b. It is a proven fact now that tobacco use is no. 1 killer. Tobacco use in any form is harmful and leads to the fatal and dreaded diseases. Smoking cigarettes, chewing gutkas etc. are the major reasons for mouth/chest cancers. The practice of organization rallies becomes rather more important because tobacco use has become a fashion among the youngsters. We work on the following areas:

- (i) To create awareness that the tobacco use leads to sure death.
- (ii) We take promises to quit smoking with immediate effect.
- (iii) We show pictures how tobacco can harm our lungs and mouth.

c. The college observes AIDS day every year by organizing various programmes such as declamation contest, poster competition, guest lecturers from the expert. A Rally is also organized.

- (i) Free tests available in Govt. hospitals.
- (ii) Use toll free no. for free advice.
- (iii) Being faithful to the spouses.
- (iv) Sharing meals, beds and other clothings does not spread AIDS.

d. We live in democratic country where exercising the voting right plays an important role. It is with the awareness being created among the people that polling percentage is increasing in assembly and parliamentary elections. The other facts raised in the awareness rallies are as under:

- (i) Democracy as the best form of Govt.
- (ii) Mobilise the voters to cast their votes in favour of a candidate of their choice.
- (iii) Help conducting free and fair elections.

e. The subject of empowerment of women has becoming a burning issue all over the world including India since last few decades. Many agencies of United Nations in their reports have emphasized that gender issue is to be given utmost priority. It is held that women now cannot be asked to wait for any more for equality. Two Acts have also been enacted to emancipate women in India. These are Protection of Women from Domestic Violence Act, 2005 and the Compulsory Registration of Marriage Act, 2006. The other factors are:

- (i) No gender discrimination
- (ii) Girl education.

**(iii) Zero tolerance towards crime against them.**

#### **5. Evidence of Success**

Provide evidence of success such as performance against targets and benchmarks and review results. What do these results indicate?

**It's a matter of great satisfaction that our efforts have culminated into a success. A number of people have reported verbally to the college authorities regarding improvement in their life style with regard to the components given in the form of best practice. These results indicate the success, though marginal of initiative.**

#### **6. Problems Encountered and Resources Required**

Please identify the problems encountered and resources required to implement the practice. Awareness rallies organized from time to time have shown positive results but at the same time we have encountered the following problems:

- (i) Lack of time slot under RUSA system.**
- (ii) Shortage of funds.**
- (iii) Illiteracy as biggest hindrance in mobilizing the affected people.**
- (iv) Lack of readiness to learn.**
- (v) Inadequate participation of concerned departments.**

**INPUTS**  
**FROM THE**  
**DEPARTMENTS**

## Evaluative Report of the Department of English

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **English**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG and PG**
4. Names of Interdisciplinary courses and the departments/units involved  
**Science and commerce**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**Compulsory/Functional courses**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	01	01
Asst. Professors	03	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Ajay Kahol	M.A.,M.Phill	Associate Professor	Contemporary Theory	30	nil
Suruchi Sharma	Do	Assistant Professor	Fiction	5	nil
Vacant					
Vacant					

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise) **1:100**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phill**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University  
**Nil**

19. Publications:

a) Publication per faculty

- \* Number of papers published in peer reviewed journals (national / international) by faculty and students
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited
  - \* Books with ISBN/ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor
  - \* h-index

**Nil**

20. Areas of consultancy and income generated

**Nil**

21. Faculty as members in

- a) National committees b) International Committees c) Editorial Boards....

**Nil**

22. Student projects

- a) Percentage of students who have done in-house projects including inter departmental/programme

**Nil**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

Nil

23. Awards / Recognitions received by faculty and students

Nil

24. List of eminent academicians and scientists / visitors to the department

Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
BAI sem.(Major)	14	14	2	12
BAIII Sem(Major)	9	9	1	8
BAIII year	178	178	30	148
MAI sem.	46	30	3	27
MAIII sem	74	30	1	29

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

**Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> - Campus selection - Other than campus recruitment	Nil No information
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**



31. Number of students receiving financial assistance from college, university, government or other agencies

**About 200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign regarding health and hygiene

35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills are appointed on contract/ regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members
- ii) At least two extra teaching posts in the department is required.
- iii) Shortage of high performance computing systems for advanced studies.
- iv) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt. technical institutions.

**Challenges**

- i) Shortage of regular teaching staff
- ii) Frequent transfer of staff members
- iii) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.

## **Evaluative Report of the Department Of Hindi**

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Hindi**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**Science and commerce**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**Compulsory/Functional courses**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	01	01
Asst. Professors	Nil	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt.

/Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Parveen Bala	M.A.,M.Phill	Associate Professor	Hindi	28	nil

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise) **1:80**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phill**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University  
**Nil**
19. Publications:
  - a) Publication per faculty
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students

- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited
  - \* Books with ISBN/ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor
  - \* h-index
- Nil**
20. Areas of consultancy and income generated  
**Nil**
21. Faculty as members in
- b) National committees b) International Committees c) Editorial Boards....  
**Nil**
22. Student projects
- c) Percentage of students who have done in-house projects including inter departmental/programme  
**Nil**
  - d) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies  
**Nil**
23. Awards / Recognitions received by faculty and students  
**Nil**
24. List of eminent academicians and scientists / visitors to the department

Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
BAI sem.(Major)	63	63	20	43
BAIII Sem(Major)	43	43	15	27
BAIII year	96	96	30	66

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	15%
PG to M.Phil.	10 %

PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> - Campus selection - Other than campus recruitment	Nil No information
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign

**Regarding health and hygiene**

35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills are appointed on contract/regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) At least one extra teaching post in the department is required.
- iii) Shortage of high performance computing systems for practical work and advanced studies.
- iv) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt.technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- ii) Frequent transfer of staff members
- iii) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.

## **Evaluative Report of the Department Of Sanskrit**

The Self-evaluation of every department may be provided separately in about



3-4 pages, avoiding the repetition of the data.

1. Name of the department **Sanskrit**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**Science and commerce**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**Compulsory/Functional courses**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr Rajender Kumar	M.A.,Ph.D NET/SET	Assistant Professor	Sanskrit	9	nil

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)**1:60**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phill**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University  
**Nil**
19. Publications:
  - a) Publication per faculty
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students
    - \* Number of publications listed in International Database (For Eg:

Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- \* Monographs
- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

**Nil**

20. Areas of consultancy and income generated

**Nil**

21. Faculty as members in

c) National committees b) International Committees c) Editorial Boards....

**Nil**

22. Student projects

j) Percentage of students who have done in-house projects including inter departmental/programme

**Nil**

k) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

**Nil**

23. Awards / Recognitions received by faculty and students

**Nil**

24. List of eminent academicians and scientists / visitors to the department

**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
BAI sem.(Major)	12	12	01	11
BAIII Sem(Major)	15	15		15
BAIII year	32	32	6	26

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
---------------------	--------------------

UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> - Campus selection - Other than campus recruitment	Nil No information
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign

**Regarding health and hygiene**

35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills appointed on contract/regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) Shortage of high performance computing systems for practical work and advanced studies.
- iii) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt.technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- ii) Frequent transfer of staff members
- iii) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.

## **Evaluative Report of the Department Of Economics**

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Economics**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**No**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	01	01
Asst. Professors	Nil	Nil

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr R.K. sandal	M.A.,Ph.D	Associate Professor	Economic	27	4

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)**1:60**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phill**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University  
**Nil**
19. Publications:
  - a) Publication per faculty
    - \* Number of papers published in peer reviewed journals (national / international) by faculty and students
      - \* Number of publications listed in International Database (For Eg:



Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- \* Monographs
- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

**Nil**

20. Areas of consultancy and income generated

**Nil**

21. Faculty as members in

d) National committees b) International Committees c) Editorial Boards....

**Nil**

22. Student projects

l) Percentage of students who have done in-house projects including inter departmental/programme

**Nil**

m) Percentage of students placed for projects in organizations outside the institution i.e. in Research laboratories/Industry/ other agencies

**Nil**

23. Awards / Recognitions received by faculty and students

**Nil**

24. List of eminent academicians and scientists / visitors to the department

**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
BAI sem.(Major)	51	51	13	48
BAlII Sem(Major)	49	49	9	40
BAlII year	55	55	15	40

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

Student progression	Against % enrolled
UG to PG	15%
PG to M.Phil.	10 %

PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> - Campus selection - Other than campus recruitment	Nil No information
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign

**Regarding health and hygiene**

35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills appointed on contract/regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) Shortage of high performance computing systems for practical work and advanced studies.
- iii) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt. technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- ii) Frequent transfer of staff members
- iii) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.

## Evaluative Report of the Department Of Political Science

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Political Science**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**Nil**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**Nil**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil
Guest Faculty Lecturer	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Sonu Kumari	M.A.,B.Ed, M.Ed	Guest Faculty Lecturer		3	

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)**1:80**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phill**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University  
**Nil**
19. Publications:  
a) Publication per faculty

- \* Number of papers published in peer reviewed journals (national / international) by faculty and students
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited
  - \* Books with ISBN/ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor
  - \* h-index

**Nil**
- 20. Areas of consultancy and income generated  
**Nil**
- 21. Faculty as members in
  - e) National committees b) International Committees c) Editorial Boards....  
**Nil**
- 22. Student projects
  - n) Percentage of students who have done in-house projects including inter departmental/programme  
**Nil**
  - o) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies  
**Nil**
- 23. Awards / Recognitions received by faculty and students  
**Nil**

24. List of eminent academicians and scientists / visitors to the department  
**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

**Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
BAI sem.(Major)	64	64	5	59
BAIII Sem(Major)	32	32	7	25
BAIII year	84	84	15	69

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

**Nil**



29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<p style="text-align: center;"><b>Employed</b></p> <ul style="list-style-type: none"> <li>- Campus selection</li> <li>- Other than campus recruitment</li> </ul>	<p>Nil</p> <p>No information</p>
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign  
**Regarding health and hygiene**

35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills appointed on regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) Shortage of high performance computing systems for practical work and advanced studies.
- iii) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishment, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students & general public can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt.technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- ii) Inability to purchase latest equipments for the labs.
- iii) Frequent transfer of staff members
- iv) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.

## Evaluative Report of the Department Of History

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **History**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**No**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**Compulsory/Functional courses**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil
Guest faculty teacher	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Aruna Kumari	M.A.,M.Phill	Guest Faculty Lecturer		2	

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)**1:80**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phil**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University  
**Nil**
19. Publications:  
a) Publication per faculty

- \* Number of papers published in peer reviewed journals (national / international) by faculty and students
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited
  - \* Books with ISBN/ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor
  - \* h-index

**Nil**
- 20. Areas of consultancy and income generated  
**Nil**
- 21. Faculty as members in
  - f) National committees b) International Committees c) Editorial Boards....  
**Nil**
- 22. Student projects
  - p) Percentage of students who have done in-house projects including inter departmental/programme  
**Nil**
  - q) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies  
**Nil**
- 23. Awards / Recognitions received by faculty and students  
**Nil**

24. List of eminent academicians and scientists / visitors to the department  
**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

**Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
BAI sem.(Major)	57	57	15	42
BAIII Sem(Major)	45	45	10	35
BAIII year	68	68	13	55

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

**Nil**

29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<p style="text-align: center;"><b>Employed</b></p> <ul style="list-style-type: none"> <li>- Campus selection</li> <li>- Other than campus recruitment</li> </ul>	<p>Nil</p> <p>No information</p>
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign  
**Regarding health and hygiene**

35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills appointed on contract/regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) Shortage of high performance computing systems for practical work and advanced studies.
- iii) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt. technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- ii) Frequent transfer of staff members
- iii) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.

## **Evaluative Report of the Department Of Music(I)**



The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Music(I)**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**No**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil
Guest faculty teacher	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Richu Kalia	M.A.,Ph.D	Guest Faculty teacher		3	

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)**1:60**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phill**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University  
**Nil**
19. Publications:
- a) Publication per faculty
- \* Number of papers published in peer reviewed journals (national /

international) by faculty and students

- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

**Nil**

20. Areas of consultancy and income generated

**Nil**

21. Faculty as members in

g) National committees b) International Committees c) Editorial Boards....

**Nil**

22. Student projects

r) Percentage of students who have done in-house projects including inter departmental/programme

**Nil**

s) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

**Nil**

23. Awards / Recognitions received by faculty and students

**Nil**

24. List of eminent academicians and scientists / visitors to the

department  
Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
BAI sem.(Major)					100 %
BAIII Sem(Major)	4	4	2	2	100%
BAIII year	7	7	2	5	Result awaited

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> - Campus selection - Other than campus recruitment	Nil No information
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign  
**Regarding health and hygiene**

35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills appointed on contract/regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) Shortage of high performance computing systems for practical work and advanced studies.
- iii) Insufficient texts & competitive books along with latest publications in the library
- iv) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt.technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- iii) Frequent transfer of staff members
- iv) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.

## Evaluative Report of the Department Of Mathematics

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Mathematics**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**Science and commerce**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**Compulsory/Functional courses**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	01	01
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Abhliasha Sharda	M.A.,M.Phill	Associate Professor		29	
Dr.Sunil Kumar Sharma	M.Sc.,Ph.D	Assistant Professor		2	
Monika Khanna	M.Sc.,M.Phill	Assistant Professor		2	

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)**1:60**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phill**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University  
**Nil**



19. Publications:

a) Publication per faculty

- \* Number of papers published in peer reviewed journals (national / international) by faculty and students

- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- \* Monographs

- \* Chapter in Books

- \* Books Edited

- \* Books with ISBN/ISSN numbers with details of publishers

- \* Citation Index

- \* SNIP

- \* SJR

- \* Impact factor

- \* h-index

**Nil**

20. Areas of consultancy and income generated

**Nil**

21. Faculty as members in

h) National committees b) International Committees c) Editorial Boards....

**Nil**

22. Student projects

- t) Percentage of students who have done in-house projects including inter departmental/programme

**Nil**

u) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

**Nil**

23. Awards / Recognitions received by faculty and students

**Nil**

24. List of eminent academicians and scientists / visitors to the department

**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

**Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
BAI sem.(Major)	9	9	6	3
BAIII Sem(Major)	-	-	-	-
BAIII year	8	8	2	6
B.Sc.I sem.(Major)	73	73	36	37
B.Sc.III Sem(Major)	52	26	26	26
B.Sc.III year	90	90	22	68

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

**Nil**

29. Student progression

Student progression	Against % enrolled
UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> - Campus selection - Other than campus recruitment	Nil No information
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign

**Regarding health and hygiene**

35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills appointed on contract/regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) Shortage of high performance computing systems for practical work and advanced studies.
- iii) Insufficient texts & competitive books in the library
- iv) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt. technical institutions.

## Challenges

- i) Shortage of regular teaching & non-teaching staff.
- iii) Frequent transfer of staff members
- iv) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.

## Evaluative Report of the Department Of Physics

The Self-evaluation of every department may be provided separately in about

3-4 pages, avoiding the repetition of the data.

1. Name of the department **Physics**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**Science and commerce**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**Compulsory/Functional courses**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	02	02
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr V.K.Dutta	M.Phil.,Ph.D	Associate Professor		28	
Dr.Raman Sharma	M.Phil.,Ph.D	Associate Professor			
Rekha Sharma	M.Sc.,M.Phil	Assistant Professor		18	
Pawan Heera	M.Sc.,M.Phil NET	Assistant Professor		5	

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)**1: 60**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phil**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University

**Nil**

19. Publications:

a) Publication per faculty

\* Number of papers published in peer reviewed journals (national / international) by faculty and students

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers

\* Citation Index

\* SNIP

\* SJR

\* Impact factor

\* h-index

**Nil**

20. Areas of consultancy and income generated

**Nil**

21. Faculty as members in

i) National committees b) International Committees c) Editorial Boards....

**Nil**

22. Student projects

v) Percentage of students who have done in-house projects including inter departmental/programme

**Nil**

w) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies



Nil

23. Awards / Recognitions received by faculty and students  
Nil

24. List of eminent academicians and scientists / visitors to the department  
Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.Sc.I sem.(Major)	72	72	25	47
B.Sc.III Sem(Major)	60	60	24	36
B.Sc.III year	90	90	22	68

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> - Campus selection - Other than campus recruitment	Nil No information
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

Nil

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign  
**Regarding health and hygiene**

35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills appointed on contract/regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) Shortage of high performance computing systems for practical work and advanced studies.
- iii) Insufficient texts & competitive books in the library
- iv) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt. technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- ii) Inability to purchase latest equipments for the labs.
- iii) Frequent transfer of staff members
- iv) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.

## **Evaluative Report of the Department Of Chemistry**

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Chemistry**
2. Year of Establishment **1970**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**Science and commerce**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**Compulsory/Functional courses**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	01	01
Asst. Professors	02	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Dr H.K. Thakur	M.Phill,Ph.D	Associate Professor			
Dr.Krishna Sharma	M.Phill,Ph.D	Assistant Professor			

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)**1:80**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phil**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University  
**Nil**
19. Publications:
  - a) Publication per faculty
  - \* Number of papers published in peer reviewed journals (national /

international) by faculty and students

- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

**Nil**

20. Areas of consultancy and income generated

**Nil**

21. Faculty as members in

j) National committees b) International Committees c) Editorial Boards....

**Nil**

22. Student projects

x) Percentage of students who have done in-house projects including inter departmental/programme

**Nil**

y) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

**Nil**

23. Awards / Recognitions received by faculty and students

**Nil**

24. List of eminent academicians and scientists / visitors to the

department  
Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

- a) National
- b) International

Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.Sc.I sem.(Major)	74	74	21	53
B.Sc.III Sem(Major)	60	60	18	42
B.Sc.III year	112	112	22	90

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression



<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> - Campus selection - Other than campus recruitment	Nil No information
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign  
**Regarding health and hygiene**

35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills appointed on contract/regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) At least one extra teaching post in the department is required.
- iii) Shortage of high performance computing systems for practical work and advanced studies.
- iv) Insufficient texts & competitive books in the library
- v) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt. technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- ii) Inability to purchase latest equipments for the labs.
- iii) Frequent transfer of staff members
- iv) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.

## Evaluative Report of the Department Of Botany

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Botany**
2. Year of Establishment **2010**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**Science and commerce**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**Compulsory/Functional courses**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Nidhi Sharma	M.Sc.,M.Phill	Assistant Professor		5	

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)**1:60**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phill**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University  
**Nil**
19. Publications:  
a) Publication per faculty

- \* Number of papers published in peer reviewed journals (national / international) by faculty and students
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited
  - \* Books with ISBN/ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor
  - \* h-index

**Nil**
- 20. Areas of consultancy and income generated  
**Nil**
- 21. Faculty as members in
  - k) National committees b) International Committees c) Editorial Boards....  
**Nil**
- 22. Student projects
  - z) Percentage of students who have done in-house projects including inter departmental/programme  
**Nil**
  - aa) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies  
**Nil**
- 23. Awards / Recognitions received by faculty and students  
**Nil**

24. List of eminent academicians and scientists / visitors to the department  
**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

**Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.Sc.I sem.(Major)	34	34	4	30
B.Sc.III Sem(Major)	24	24	4	20
B.Sc.III year	22	22	02	20

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

**Nil**

29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<p style="text-align: center;"><b>Employed</b></p> <ul style="list-style-type: none"> <li>- Campus selection</li> <li>- Other than campus recruitment</li> </ul>	<p>Nil</p> <p>No information</p>
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign regarding health and hygiene
35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills appointed on contract/regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) At least one extra teaching post in the department is required.
- iii) Shortage of high performance computing systems for practical work and advanced studies.
- iv) Insufficient texts & competitive books in the library
- v) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students & general public can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt.technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- ii) Inability to purchase latest equipments for the labs.
- iii) Frequent transfer of staff members
- iv) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.



## Evaluative Report of the Department Of Zoology

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Zoology**
2. Year of Establishment **2010**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**No**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil
Guest Faculty Teacher	01	01

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Poonam Sharma	M.Sc.,B.Ed.	Guest Faculty Teacher		4	

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)**1:60**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phil**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University  
**Nil**
19. Publications:  
a) Publication per faculty

- \* Number of papers published in peer reviewed journals (national / international) by faculty and students
  - \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
  - \* Monographs
  - \* Chapter in Books
  - \* Books Edited
  - \* Books with ISBN/ISSN numbers with details of publishers
  - \* Citation Index
  - \* SNIP
  - \* SJR
  - \* Impact factor
  - \* h-index

**Nil**
- 20. Areas of consultancy and income generated  
**Nil**
- 21. Faculty as members in
  - 1) National committees b) International Committees c) Editorial Boards....  
**Nil**
- 22. Student projects
  - b)Percentage of students who have done in-house projects including inter departmental/programme  
**Nil**
  - c)Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies  
**Nil**
- 23. Awards / Recognitions received by faculty and students  
**Nil**

24. List of eminent academicians and scientists / visitors to the department  
**Nil**

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

**Nil**

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.Sc.I sem.(Major)	64	64	56	8
B.Sc.III Sem(Major)	33	33	3	30
B.Sc.III year	23	23	1	22

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

**Nil**

29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<p style="text-align: center;"><b>Employed</b></p> <ul style="list-style-type: none"> <li>- Campus selection</li> <li>- Other than campus recruitment</li> </ul>	<p>Nil</p> <p>No information</p>
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign

**Regarding health and hygiene**

35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organization skills appointed on contract/regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) Shortage of high performance computing systems for practical work and advanced studies.
- iii) Insufficient texts & competitive books along with latest publications in the library
- iv) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt.technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- ii) Inability to purchase latest equipments for the labs.
- iii) Frequent transfer of staff members
- iv) Lack of authority with the head of the institution to appoint of staff as stop gap arrangement.

## Evaluative Report of the Department Of Commerce

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Commerce**
2. Year of Establishment **2010**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**No**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	02	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Kavita Kaushal	M.Com,M.Phill	Assistant Professor		5	
Dr.Rekha Gupta	M.Com.Ph.D	Assistant Professor		5	

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)**1:90**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phil**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University  
**Nil**



19. Publications:

a) Publication per faculty

- \* Number of papers published in peer reviewed journals (national / international) by faculty and students

- \* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

- \* Monographs

- \* Chapter in Books

- \* Books Edited

- \* Books with ISBN/ISSN numbers with details of publishers

- \* Citation Index

- \* SNIP

- \* SJR

- \* Impact factor

- \* h-index

**Nil**

20. Areas of consultancy and income generated

**Nil**

21. Faculty as members in

m) National committees b) International Committees c) Editorial Boards....

**Nil**

22. Student projects

b)Percentage of students who have done in-house projects including inter departmental/programme

**Nil**

c) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

Nil

23. Awards / Recognitions received by faculty and students  
Nil

24. List of eminent academicians and scientists / visitors to the department  
Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.Com.I sem.(Major)	90	90	41	49
B.Com.III Sem(Major)	86	86	38	48
B.Com.III year	94	94	37	57

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil

29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<p style="text-align: center;"><b>Employed</b></p> <ul style="list-style-type: none"> <li>- Campus selection</li> <li>- Other than campus recruitment</li> </ul>	<p>Nil</p> <p>No information</p>
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign  
**Regarding health and hygiene**
35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills appointed on contract/regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) At least one extra teaching post in the department is required.
- iii) Shortage of high performance computing systems for advanced studies.
- iv) Insufficient texts & competitive books along with latest publications in the library
- v) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt.technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- ii) Inability to purchase latest equipments for the labs.
- iii) Frequent transfer of staff members
- iv) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.

## Evaluative Report of the Department Of Computer Science

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Computer Science**
2. Year of Establishment **2010**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**No**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil

Lecturer	02	02
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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Shelly Sharma	B.Sc.(IT),MCA	Lecturer		5	
Anuradha Dhiman	BCA,MCA	Lecturer		5	

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)1:60
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phil**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received  
**Nil**
18. Research Centre /facility recognized by the University

**Nil**

19. Publications:

a) Publication per faculty

\* Number of papers published in peer reviewed journals (national / international) by faculty and students

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers

\* Citation Index

\* SNIP

\* SJR

\* Impact factor

\* h-index

**Nil**

20. Areas of consultancy and income generated

**Nil**

21. Faculty as members in

a)National committees b) International Committees c) Editorial Boards....

**Nil**

22. Student projects

b)Percentage of students who have done in-house projects including inter departmental/programme

**Nil**

c)Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

Nil

23. Awards / Recognitions received by faculty and students  
Nil

24. List of eminent academicians and scientists / visitors to the department  
Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
B.CA.I sem.(Major)	47	47	20	27
BCA II Year	51	51	21	30
BCA III year	50	50	13	37

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Nil



29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<p style="text-align: center;"><b>Employed</b></p> <ul style="list-style-type: none"> <li>- Campus selection</li> <li>- Other than campus recruitment</li> </ul>	<p>Nil No information</p>
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning

**(i) Lecture and discussion method.**

**(ii) Power Point Presentation**

34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign  
**Regarding health and hygiene**
35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills appointed on contract/regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) Shortage of high performance computing systems for practical work and advanced studies.
- iii) Insufficient texts & competitive books in the library
- iv) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students & general public can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt.technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- ii) Inability to purchase latest equipments for the labs.
- iii) Frequent transfer of staff members
- iv) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.

## Evaluative Report of the Department Of Management

The Self-evaluation of every department may be provided separately in about 3-4 pages, avoiding the repetition of the data.

1. Name of the department **Management**
2. Year of Establishment **2010**
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)  
**UG**
4. Names of Interdisciplinary courses and the departments/units involved  
**No**
5. Annual/ semester/choice based credit system (programme wise)  
**CBCS under RUSA**
6. Participation of the department in the courses offered by other departments  
**No**
7. Courses in collaboration with other universities, industries, foreign institutions, etc.  
**No**
8. Details of courses/programmes discontinued (if any) with reasons  
**No**
9. Number of Teaching posts

	<b>Sanctioned</b>	<b>Filled</b>
Professors	Nil	Nil
Associate Professors	Nil	Nil
Asst. Professors	Nil	Nil

Lecturer	02	02
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10. Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.,)

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Vijainder Singh	B.Com.,MBA	Lecturer		5	
Rash Thakur	B.Com.,MBA	Lecturer		2	

11. List of senior visiting faculty  
**Nil**
12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty  
**Nil**
13. Student -Teacher Ratio (programme wise)**1:60**
14. Number of academic support staff (technical) and administrative staff; sanctioned and filled  
**Nil**
15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.  
**M.Phil**
16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received  
**Nil**
17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

**Nil**

18. Research Centre /facility recognized by the University

**Nil**

19. Publications:

a) Publication per faculty

\* Number of papers published in peer reviewed journals (national / international) by faculty and students

\* Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)

\* Monographs

\* Chapter in Books

\* Books Edited

\* Books with ISBN/ISSN numbers with details of publishers

\* Citation Index

\* SNIP

\* SJR

\* Impact factor

\* h-index

**Nil**

20. Areas of consultancy and income generated

**Nil**

21. Faculty as members in

a)National committees b) International Committees c) Editorial Boards....

**Nil**

22. Student projects

b)Percentage of students who have done in-house projects including inter departmental/programme

**Nil**

bb)Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

Nil

23. Awards / Recognitions received by faculty and students

Nil

24. List of eminent academicians and scientists / visitors to the department

Nil

25. Seminars/ Conferences/Workshops organized & the source of funding

a) National

b) International

Nil

26. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled	
			*M	*F
BBA.I sem.(Major)	34	34	24	10
BBA.III Sem(Major)	44	44	22	22
BBA.V Sem.	38	38	23	15

\*M = Male \*F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Nil	Nil	Nil	Nil

28. How many students have cleared national and state competitive examinations such as

NET, SLET, GATE, Civil services, Defense services, etc.?

**Nil**

29. Student progression

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	15%
PG to M.Phil.	10 %
PG to Ph.D.	1 %
Ph.D. to Post-Doctoral	Nil
<b>Employed</b> - Campus selection - Other than campus recruitment	Nil No information
Entrepreneurship/Self-employment	No information

30. Details of Infrastructural facilities

a) Library

**One central library**

b) Internet facilities for Staff & Students

**Yes**

c) Class rooms with ICT facility

**One common smart class room**

d) Laboratories

**Not applicable**

31. Number of students receiving financial assistance from college, university, government or other agencies

**200 students**

32. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts

**Nil**

33. Teaching methods adopted to improve student learning
  - (i) **Lecture and discussion method.**
  - (ii) **Power Point Presentation**
34. Participation in Institutional Social Responsibility (ISR) and Extension activities  
NSS, NCC, Red-Ribbon, Rover & Rangers participate in awareness campaign  
**Regarding health and hygiene**
35. SWOC analysis of the department and Future plans

Major findings from the SWOC analysis are listed below:

**Strengths:**

- i) Students are selected for admission through counseling & proper guidance.
- ii) Efficient, committed and qualified faculty and supporting staff with good organizational skills appointed on regular basis by HPPSC.
- iii) Government supported schemes, funds, and scholarships for students are available.
- iv) Efficient college level advisory committee.

**Weaknesses:**

- i) Shortage of permanent faculty members.
- ii) Shortage of high performance computing systems for practical work and advanced studies.
- iii) Unsatisfactory placement record due to poor communication and soft skills of students.

**Opportunities:**

- i) Since the college is surrounded by industrial establishments, there is a good Opportunity for skill oriented courses.
- ii) Skill development programs for the students can be arranged.
- iii) Proximity to centrally funded institution like central university & neighboring Govt.technical institutions.

**Challenges**

- i) Shortage of regular teaching & non-teaching staff.
- ii) Inability to purchase latest equipments for the labs.
- iii) Frequent transfer of staff members
- iv) Lack of authority with the head of the institution to appoint staff as stop gap arrangement.



# DECLARATION

I certify that the data mentioned in this Self-study Report (SSR) is true and original to the best of my knowledge and belief. This SSR is prepared by the college after internal discussions and no part thereof has been outsourced. I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution with seal:

Dated: 22.05.2015



Principal

Maharana Pratap Govt.College

Amb,Distt.Una(HP)-177203

**Principal**  
**Maharana Pratap**  
**Govt. Degree College**  
**Amb (Una) H.P.**



# ANNEXURE-I



Phones : (PABX) 231181, 231171 EXT.

**HIMACHAL PRADESH UNIVERSITY**  
**SUMMER HILL, SHIMLA-171005**

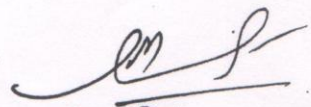
File No.1-177/98HPU (Acad)

Dated: 29, August 2014

## TO WHOM IT MAY CONCERN

This is to certify that Maharana Partap Govt. College Amb, Distt. Una (H.P.) earlier named as National College Amb Distt. Una (H.P.) is affiliated to H.P. University Shimla since 1997 recognized by the University Grant Commission and following courses /subjects are being taught in the said College as per approval:-

Sr. No.	Name of the Course(s) and Duration	Affiliation	Academic Session
1.	B.A.. Three year National College Amb Private affiliated college now renamed as M.P. Govt. College Amb. Distt. Una, (H.P)	Affiliation	1990-1991
2.	B. Com . Three year	Affiliation	1997-1998
3.	B.Sc. Three year	Affiliation	2010-2011
4.	B.B.A.	Affiliation	2010-2011
5.	B.C.A.	Affiliation	2012-2013
6.	P.G.D.C.A.	Affiliation	2012-2013

  
R. K. Saxena  
Himachal Pradesh विश्वविद्यालय,  
हिमाचल प्रदेश विश्वविद्यालय,  
सुमरहिल, शिमला - 171005

## Annexure-II

### Colleges under section 2 (f)& 12(B) of the UGC Act 1956

- List of Colleges pending to include under Section 2(f)/12(B) of the UGC Act 1956 due to non completion of documents from the Colleges

The University Grants Commission (UGC) provides financial assistance to eligible colleges which are included under Section 2(f) \* and declared fit to receive central assistance (UGC grant) under Section 12 (B)\*\* of UGC Act, 1956 as per approved pattern of assistance under various schemes.

\* The UGC had notified Regulations for recognition of colleges under Section 2(f) of the UGC Act, 1956. The colleges are brought under the purview of UGC in terms of these Regulations as and when the proposals are received from the colleges for inclusion under Section 2(f) and they are found fit for inclusion as per the provisions contained in the Regulations.

\*\* Apart from inclusion of colleges under Section 2(f), the UGC includes the Colleges under Section 12(B) of its Act in terms of Rules framed under the Act. This makes the colleges eligible for central assistance from the Government of India or any organization receiving funds from the Central Government.

#### Colleges Search by State

Himachal Pradesh

Search

S.No.	College	University	Status
49	<b>M.S.C.M. College</b> Thural (Rana Pratap Nagar), Distt., Kangra, Himachal Pradesh Himachal Pradesh		<b>Under Section : 2(f)&amp;12(B)</b>
50	<b>Maharaja Laxman Sen Memorial College</b> Sunder Nagar -1, Distt., Mandi, Himachal Pradesh 174 401 Himachal Pradesh 174 401		<b>Under Section : 2(f)&amp;12(B)</b>
51	<b>Maharana Pratap Govt. Degree College Amb, Distt., Una, Himachal Pradesh Himachal Pradesh</b>		<b>Under Section : 2(f)&amp;12(B)</b>







ANNEXURE - IV



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL  
An Autonomous Institution of the University Grants Commission

## *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Maharana Pratap Government Post Graduate College  
Amb, Dist. Una, affiliated to Himachal Pradesh University  
Himachal Pradesh as  
Accredited  
at the C<sup>++</sup> level.*

*Date : March 31, 2007*



*Unacad*  
Director

- This certification is valid for a period of Five years with effect from March 31, 2007
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C<sup>+</sup> grade, 65-70-C<sup>++</sup> grade, 70-75- B grade, 75-80- B<sup>+</sup> grade, 80-85-B<sup>++</sup> grade, 85-90- A grade, 90-95-A<sup>+</sup> grade, 95-100-A<sup>++</sup> grade (upper limits exclusive)

March 31, 2007/422