

**Proceeding of IQAC Meeting to review the works accomplished in the 1<sup>st</sup> quarter and to propose new initiatives for the 2nd quarter of session-2018-19**

A meeting of Internal Quality Assurance Cell (IQAC) was held <sup>on 4<sup>th</sup></sup> **October 2018** at 3:00 pm in the office of the Principal-cum-Chairperson IQAC Smt. Alka Sharma.

**The Agenda of the meeting was as under:**

1. To discuss the house examination pattern to be followed for BA/BSc/B.Com. 1<sup>st</sup> year Classes after the change of semester system to annual system.
2. To discuss the student feedback for sound system installed in class room S-4.
3. To discuss about the date for holding Annual College Athletic Meet and Chief-Guest for the same.
4. To discuss the possibility of holding inter-class Declamation Contest.
5. To discuss the date for organizing inter-faculty CSCA Cultural competition.
6. To discuss the possibility of organizing of organizing a Rozgar Mela in the college for placements and career counseling of final semester students.
7. To discuss the celebration of AIDS-Day in December-2018.
8. Administration of Albendazole to the students of the college under deworming project.

Agenda point 1 was discussed and deliberated upon, it was decided that the house examination of B.A/B.Sc/B.Com. first year classes under annual system must be held in the last week of November or first week of December, 2018. It was decided to conduct house exams in two shifts with duration of one and half hour for each paper i.e. from 10:30 to 12:00 noon and from 1:30 to 3:00 P.M. and all the record of the house exam must be kept in one spiral bound file.

The feedback about sound system installed in room S-4 was discussed. As the feedback was positive so it was decided that, sound system may be installed in more rooms before the start of the next session i.e. 2019-20. The probable dates for holding annual college athletic meet were discussed and it was decided to hold the meet on 19<sup>th</sup> December, 2018. It was also decided that the college Principal Smt. Alka Sharma would be the chief guest during the meet. It was decided that a declamation contest on the topic E-Waste must be organized by the Eco club of the college. The dates for organizing interfaculty CSCA competitions were discussed and it was decided that the event would be organized in the month of February after the winter vacation. Possibility of organizing Rozgar Mela was discussed and it was decided to tie up with ANV Solution Company of Chandigarh to organize a Rozgar Mela in the college in the last week of December of 2018.

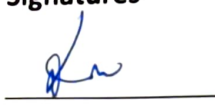

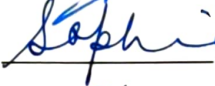
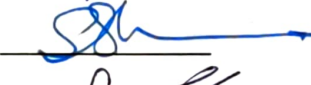
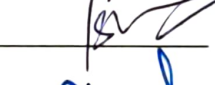
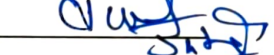
It was also decided to invite Dr. K. K. Sharma Dean of Chitkara Business School to deliver a lecture on carrier counseling avenues for BBA and BCA students in third week of December.

It was decided to celebrate AIDS Day on 11<sup>th</sup> December due to house exam of 1<sup>st</sup> year classes. It was decided to involve NSS/Red Ribbon Club for the same and activities like Nukkad Natak etc. may be organized and an animated film on AIDS must be shown to the students.

Further it was decided that under deworming project the students of the college must be administered albendazole under the coordinator ship of the NSS programme officers.

The meeting ended with vote of thanks to the chair.

The meeting was attended by the following members:-

Name	Signatures
1)Sh. Darshan Kumar(IQAC Coordinator)	
2)Dr. Sunil Dutt Sharma, Member	
3)Dr. Sophia Prabhaker, Member	
4)Dr. Seema Sharma, Member	
5)Sh. Amit Kumar, Member	
6)Sh. Pawan Kumar, Member	



**IQAC Coordinator**



**Principal**

**PRINCIPAL**  
Maharana Pratap Govt. Degree  
College Amb (Una) H.P.