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## Detailed Plan of Action for Five-Year Development Plan (2024-2029)

This Plan of Action outlines specific steps, responsibilities, and timelines to ensure the successful implementation of the Five-Year Development Plan for 2024-2029.

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### 1. Enhance ICT Facilities

#### Action Steps:

- **Audit Current ICT Infrastructure:** Conduct a comprehensive review of existing equipment and software.
- **Procurement Process:** Identify vendors for smart boards, projectors, and other ICT tools, ensuring high-quality products within budget through GeM, and other government agencies.
- **Installation and Training:**
  - Install Interactive Smart Panels and audio-visual equipment in most of the classrooms.
  - Train faculty on using ICT tools for enhanced teaching methods.
- **Maintenance Schedule:** Develop a regular maintenance and upgrade schedule to ensure functionality.

#### Responsibility:

- **IT Department:** Procurement and installation.
- **IQAC:** Training sessions.

#### Timeline:

- **Year 1:** Audit and procurement.
  - **Year 2:** Installation and training.
  - **Year 3-5:** Maintenance and upgrades.
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### 2. Create E-Resources for Students

#### Action Steps:

- **Platform Development:** Build an in-house e-learning platform using a user-friendly Learning Management System (LMS).
- **Content Creation:**
  - Engage faculty to develop course materials, video lectures, and e-books.
  - Digitize library resources and integrate them into the platform.
- **Collaboration:** Partner with digital resource providers (e.g., NPTEL, Spoken Tutorial and other online resources) to offer additional learning resources.

#### Responsibility:



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- **Faculty and IT Department:** Content creation and platform management.
  - **Library Team:** Resource digitization.

## Timeline:

- **Year 1-2:** Platform development and initial content upload.
  - **Year 3-5:** Regular content updates and faculty training on creating digital resources.
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## 3. Establish an Innovation Lab

### Action Steps:

- **Space Allocation:** Identify and renovate an appropriate space for the Innovation Lab.
- **Procurement of Equipment:** Purchase necessary equipment such as 3D printers, robotics kits, and computers with advanced software.
- **Collaborations:** Partner with local industries and startups for mentorship programs.
- **Launch and Promote Innovation Challenges:** Organize annual innovation contests and hackathons to promote creativity.

### Responsibility:

- **IT Department:** Lab setup.
- **Administration:** Collaborations and outreach.

### Timeline:

- **Year 1:** Space allocation and procurement of basic tools.
  - **Year 2:** Full lab setup and launch.
  - **Year 3-5:** Organize regular innovation activities.
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## 4. Improve Internet Connectivity

### Action Steps:

- **Upgrade Bandwidth:** Collaborate with internet service providers (ISPs) to increase bandwidth across the campus.
- **Wi-Fi Installation:** Install high-speed Wi-Fi access points in all academic and administrative buildings, and outdoor common areas.
- **Network Security:** Implement firewall and security systems to protect the network from unauthorized access.

### Responsibility:

- **IT Department:** Infrastructure upgrade and network management.



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- **Administration:** Coordination with ISPs.

## Timeline:

- **Year 1:** Bandwidth upgrade and Wi-Fi installation.
  - **Year 2-5:** Maintenance and upgrades.
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## 5. Strengthen Placement Cell and Student Progression

### Action Steps:

- **Expand Placement Cell Team:** Facilitate the Training and Placement Officer to manage corporate relations and student career guidance.
- **Industry Partnerships:** Establish relationships with industry partners for internships, training, and job placements.
- **Organize Career Fairs:** Host annual job fairs and on-campus recruitment drives.
- **Track Alumni Success:** Develop a system to monitor student progression and alumni success for future placements.

### Responsibility:

- **Placement Cell:** Managing partnerships and student guidance.
- **Alumni Association:** Alumni tracking and mentoring.

### Timeline:

- **Year 1:** Expand Placement Cell and build industry contacts.
  - **Year 2-5:** Regular job fairs, tracking, and networking.
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## 6. Strengthen Alumni Association

### Action Steps:

- **Database Creation:** Develop and maintain an updated alumni database with contact details and career information.
- **Alumni Portal:** Create an online portal for alumni networking, mentorship, and contributions to the college.
- **Engagement Events:** Organize regular alumni meets, webinars, and fundraising events for alumni involvement in college development.

### Responsibility:

- **Alumni Relations Office:** Database and portal management.
- **Event Management Team:** Organizing events.



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## Timeline:

- **Year 1:** Database creation and portal launch.
  - **Year 2-5:** Regular engagement and fundraising events.
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## 7. Start Certification and Skill Enhancement Courses

### Action Steps:

- **Course Identification:** Identify skill gaps in emerging fields and select relevant certification courses (IT, Digital Marketing, etc.).
- **Partnerships with Training Institutes:** Collaborate with online/offline education platforms for certification courses.
- **Faculty Training:** Provide faculty with specialized training to deliver these courses effectively.

### Responsibility:

- **IQAC:** Identifying courses.
- **Placement Cell:** Partnerships for course delivery.

### Timeline:

- **Year 1-2:** Identify and launch courses.
  - **Year 3-5:** Regular course offerings and updates based on student feedback and industry needs.
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## 8. Beautify College with Cultural and Heritage Art

### Action Steps:

- **Campus Art Project:** Commission local artists to create murals, paintings, and sculptures that reflect the region's cultural heritage.
- **Landscape Improvements:** Design and maintain gardens and lawns with native flora.
- **Cultural Events:** Organize exhibitions and workshops on local art, culture, and heritage.

### Responsibility:

- **Cultural Committee:** Commissioning art and organizing events.
- **Building Committee and Campus Beatification Committee:** Landscape design and maintenance.

### Timeline:

- **Year 1-2:** Planning and Projection.



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- **Year 2-5:** Incremental beautification projects and cultural events.
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## 9. Ensure Proper Functioning of the Commerce Block

### Action Steps:

- **Staffing and Management:** Assign dedicated staff for the maintenance and management of the new Commerce Block.
- **Resource Allocation:** Provide academic resources, including updated course materials, technology, and equipment.
- **Commerce Events:** Organize seminars, guest lectures, and workshops specific to commerce students.

### Responsibility:

- **Commerce Department and IT Department:** Resource allocation and event organization.
- **Building Committee and Cleanness Committee:** Maintenance and management.

### Timeline:

- **Year 1:** Full functioning of Commerce Block with appropriate staffing.
  - **Year 2-5:** Regular academic events and workshops.
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## 10. Improve Library Facilities and Digitization

### Action Steps:

- **Library Digitization:** Implement digital catalog systems and online access to resources.
- **Purchase of New Materials:** Regularly update the collection of physical and digital books, journals, and databases.
- **Renovation of Library Space:** Create modern reading and study areas with comfortable seating and digital access points.

### Responsibility:

- **Library Committee:** Digitization and procurement of new resources.
- **IQAC & Building Committee:** Renovation and space management.

### Timeline:

- **Year 2-4:** Digitization and renovation.
  - **Year 3-5:** Continuous addition of resources and updates.
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## Funding and Monitoring

- **Funding Sources:** Seek funds through state and central government grants, alumni contributions.
- **Monitoring:** Establish a monitoring committee to track the progress of each initiative with bi-annual reviews to ensure goals are met on time.
- **Documentation and Reporting:** Maintain detailed documentation of progress and report achievements at the end of each year.

This plan outlines a clear path for sustained institutional growth and development, making Maharana Pratap Government Degree College a model of academic excellence and student success.

  
Convener IQAC

  
Principal  
M. P. Govt. College, Amb  
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