



Proceeding of IQAC Meeting for the Fourth quarter of the session 2023-24

A meeting of the Internal Quality Assurance Cell (IQAC) was held on 5th April 2024 at 3:00 PM in the office of the Principal-cum-Chairperson IQAC Prof. Darshan Kumar

The agenda of the meeting was as under:

1. Discussion on submission of AQAR for the session 2023-24.
2. Discussion on NAAC accreditation process under 3rd cycle.
3. To discuss the execution/Finalization of various audits (Finance/funds, Energy, Academic)
4. Discussion on SSR preparation and for its execution a workshop to be organized for the staff members.
5. Repair & plastering work on the back side of the old building.
6. Repairing the boundary wall of the college campus up to 6/7 feet to ensure the safety & security of students.
7. Refilling of fire extinguisher for the next session.
8. Installation of more CCTV cameras in the college campus.
9. Preparation of college prospectus for the session 2024-25.
10. Discussion on the progress of the college magazine "Ambika".
11. Planning and Execution to register on the National Digital Library of India.
12. Conduct of Annual Exam/Practical for UG/PG classes as per HPU schedule.
13. Construction of more pathways in all buildings/blocks of the college for specially-abled students.
14. Extension of the library to its adjoining room, exclusively for reading.
15. Organising a Old Students Association(AAA) Meet
16. All pending work to be accomplished in the last quarter.

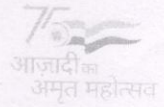
- The meeting concluded with a comprehensive array of decisions aimed at enhancing institutional quality, infrastructure, and administrative efficacy. Firstly, discussions centered on the submission of the Annual Quality Assurance Report (AQAR) for the session 2023-24, ensuring transparency and accountability in educational standards.
- In alignment with aspirations for accreditation excellence, deliberations ensued regarding the National Assessment and Accreditation Council (NAAC) accreditation process under its 3rd cycle, underscoring the college's commitment to academic excellence and continuous improvement. Detailed discussions took place on the NAAC accreditation process.
- To ensure operational efficiency and compliance, plans were finalized for the execution and finalization of various audits, including Finance/Funds, Energy, and Academic audits, fostering a culture of accountability and resource optimization.
- Preparations for the Self-Study Report (SSR) were set in motion, with the decision to conduct a workshop for staff members to facilitate its comprehensive preparation and execution, aligning with accreditation requirements. It was decided to convene regular meetings with



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NAAC SSR committees to prepare SSR so that IIQA may be submitted for the reaccreditation process up to 31st May 2024

- Addressing infrastructure needs, decisions were made to undertake repair and plastering work on the backside of the old building, enhancing structural integrity and aesthetics. Additionally, the repair of the college campus boundary wall up to 6/7 feet was mandated to ensure the safety and security of students. Proactive measures were taken to replenish fire extinguishers for the forthcoming session and augment campus surveillance by installing additional CCTV cameras, bolstering safety measures.
- Moreover, plans were initiated for the preparation of the college prospectus for the session 2024-25, showcasing academic programs and institutional achievements.
- Progress on the college magazine "Ambika" was reviewed, emphasizing the importance of student expression and literary endeavors.
- In response to the digital landscape, strategies were devised for the college to register on the National Digital Library of India, enhancing access to scholarly resources and digital learning materials.
- Academic calendars were synchronized with HPU schedules for the seamless conduct of Annual Exams and Practical's for UG/PG classes, ensuring academic continuity and compliance.
- Further, initiatives were undertaken to promote inclusivity by constructing pathways in all college buildings/blocks for specially-abled students, fostering accessibility and equal opportunities.
- Additionally, plans were made to extend the library into its adjoining room, creating an exclusive reading space for students.
- It was decided to organize Alumni Association Meet in the second week of June.
- Lastly, commitments were reaffirmed to accomplish all pending work in the last quarter, prioritizing efficiency and timely completion of tasks.

The meeting was attended by the following members: -

1. Sh. Amit Kumar Sharma (IQAC Coordinator)
2. Dr. Nitin Kumar Sharma Sharma
3. Dr. Suruchi Sharma, Member
4. Dr. Krishna Sharma, Member
5. Sh. Ajay Kumar , Member
6. Sh. Anay Kumar, Member
7. Smt. Vandana Kaundal, Member
8. Mr. Anil Verma, Member
9. Dr. Shruti

Sharma

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Ajay

Vandana

Anil

Shruti



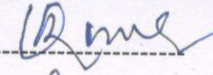
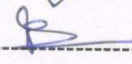
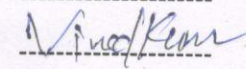


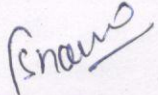
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10. Sh.Ajay Kahol (Associate professor retired), Member 
11. Ms. Anita Sharma (Librarian), Member 
12. Sh Jeet Singh (Supdt. Grade-I) , Member -----
13. Sh. Ravinder Verma(Supdt. Grade-II), Member 
14. PTA President Member 
15. CSCA President, Member -----
16. Sh Vinod Kumar(Member, External society) 



IQAC Coordinator



Principal
MPG Degree College
Amb Distt. Una (H.P.)