

Maharana Pratap Govt. Degree College Amb
District, Una HP-177203



SELF-ASSESSMENT REPORT (SAR) 2023-24

ANNUAL INTERNAL RANKING (AIR)

GOVT. COLLEGES OF HIMACHAL PRADESH

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Forward

We are privileged to present the Self-Assessment Report (2023-24) of Maharana Pratap Govt. Degree College, Amb, District Una, Himachal Pradesh. This comprehensive report provides an in-depth account of the college's achievements across academic, co-curricular, and administrative spheres over the past year, underscoring our commitment to nurturing an environment where students can thrive intellectually, personally, and socially. Our dedicated focus on enhancing teaching and learning quality, upgrading infrastructure, strengthening institutional management, and fostering a culture of inclusivity and sustainability has been central to our mission of delivering a transformative educational experience.

The report details the strides we have made, including innovative initiatives, infrastructure development, student-centric programs, and co-curricular activities that enrich students' skill sets and character. It highlights how we have integrated emerging practices into our pedagogy and operational frameworks, from skill development programs to sustainability audits and extensive student support mechanisms, all contributing to an engaged and supportive learning environment.

This report serves as a testament to our collective dedication to cultivating empowered, responsible, and capable graduates ready to make meaningful contributions to society. We extend our deepest gratitude to the Internal Quality Assurance Cell (IQAC), faculty members, administrative staff, and students who have collaborated tirelessly to advance our goals. Together, we continue to uphold the values that define our institution, striving for excellence and fostering a vibrant and inclusive academic community.

Convener IQAC

Principal

Table of Content

Sr. No.	Part/Criterion	Page No.
1.	Introduction	3-4
2.	Criterion 1- Teaching Learning	5-8
3.	Criterion 2- Student Support, Services and Progression	9-18
4.	Criterion 3 Infrastructure & Resources	19-24
5.	Criterion 4 Institutional management	25-33
6.	Criterion 5- Best Practices, Innovation and Institutional Distinctiveness	33-36
7.	Criterion 6 Faculty Profile & Research Activities	37-40
8.	Criterion 7 Miscellaneous	41-44
9.	Criterion wise detailed score sheet	45-55
10.	Criterion wise score sheet	56

Introduction

This report reflects the ongoing efforts of Maharana Pratap Govt. Degree College, Amb, District Una, Himachal Pradesh, to provide a well-rounded and enriching educational experience for our students. We aim to create an environment that supports both academic excellence and personal growth. As we look back on the achievements of the past academic year, this document highlights the outcomes of our academic programs, student support services, infrastructure improvements, and administrative practices. It shows how our institution has worked towards its mission of inspiring students, encouraging innovation, and promoting sustainability across all areas of campus life.

Our educational philosophy focuses on developing socially responsible and competent individuals who are equipped to contribute meaningfully to society. **Section 1: Teaching and Learning** provides an overview of our academic curriculum, which is designed to prepare students for various life challenges, not just academic knowledge. This section highlights our diverse teaching methods, curriculum planning, and the introduction of specialized add-on and certificate courses aimed at enhancing students' skills and preparing them for the professional world. We also stress the importance of our student feedback system, which ensures that the education we offer is relevant and responsive to changing academic and professional needs.

In **Section 2: Student Support Services**, we outline the various services available to help students succeed. These services include pre-and post-admission counselling, scholarships, and support for students with special needs. We also encourage student development through extracurricular activities such as sports and cultural events, which promote teamwork, creativity, and personal growth. Additionally, this section details our efforts in raising awareness about issues like drug prevention, gender equity, and maintaining a safe, respectful campus for all students. We also offer a mentor-mentee program and remedial classes to provide personalized guidance and support. Our career counselling and placement services help students prepare for competitive exams and secure employment opportunities.

Section 3: Infrastructure & Resources highlights the physical and technological resources that support our academic and co-curricular activities. We take pride in our well-equipped classrooms, modern ICT facilities, and comprehensive library that enhance the learning experience. We also ensure that students with disabilities have access to necessary resources, promoting an inclusive environment. Our modern laboratories, sports facilities, and dedicated spaces for co-curricular activities play a key role in providing a balanced and enriching educational experience.

In **Section 4: Institutional Management**, we focus on the strong governance and management practices that have contributed to our success. We follow a clear institutional vision of continuous improvement, ethical governance, and inclusivity. This vision is implemented

through transparent financial management, regular updates to service records, and a commitment to keeping our campus green and clean. We also ensure stakeholder involvement and maintain high-quality standards in line with NAAC and NIRF benchmarks, keeping us accountable to all our stakeholders.

Section 5: Best Practices, Innovations, and Institutional Distinctiveness describes the unique initiatives that set our institution apart. Through innovative teaching methods, collaborative projects, and community engagement, we create a culture of excellence, integrity, and social responsibility. Our partnerships with other institutions and organizations offer students additional learning and professional opportunities, while our community outreach activities contribute to local development and instill a sense of responsibility among our students.

Section 6: Faculty Profile & Research Activities emphasizes the important role our faculty plays in student success. This section highlights their contributions to research, professional development, and continuous efforts to stay updated with new educational trends. Faculty participation in workshops, conferences, and development programs ensures that our teaching remains dynamic and relevant, creating an environment where students can thrive academically.

Section 7: Miscellaneous Details provides an overview of our institutional practices, including transparency in evaluations, handling public grievances, and our focus on skill development. This section also highlights our engagement with guest speakers who share valuable insights with students on various real-world topics. Through skill development programs, we aim to equip students with practical skills that improve their employability and prepare them for future challenges.

This report demonstrates our commitment to providing a supportive, inclusive, and innovative learning environment. We strive to empower our students, equipping them with the knowledge, skills, and values needed to make meaningful contributions to society. By offering a holistic education that combines academic rigor with personal growth, we ensure that our students reach their full potential and become responsible, active members of society.

Criterion 1

Teaching Learning

Introduction

Teaching learning process is a dynamic, interactive cycle that lies at the heart of education. It involves a continuous exchange between teachers, who facilitate and guide knowledge, and students, who engage with, understand, and apply this knowledge. This process involves a partnership where teachers act as facilitators, helping students connect theory to practice, explore new ideas, and develop the confidence to pursue their goals. In the modern educational context, the teaching-learning process goes beyond traditional lectures. It incorporates various strategies, including active learning, collaborative projects, technology integration, and personalized instruction, to accommodate diverse learning styles and needs.

The first section of the Report traces the record of teaching - learning process, its outcomes, various modes of internal assessment process, add-on courses, students' feedback and result.

Mode of Teaching

The college uses a variety of teaching modes to create a flexible, engaging and effective learning environment that caters to diverse learning preferences. Apart from traditional lecture method the teachers' uses interactive method of teaching that encourage students to ask questions, engage in discussions, or participate in activities, making the lecture more interactive.

1. Blended Teaching: It combines in-person and online elements, offering students the flexibility to attend classes in both formats (online and offline mode).
2. Flipped classroom: In a flipped classroom, students study course material independently often through recorded lectures, reading or practically. It develops the critical thinking ability among students.

Curriculum Planning and Implementation

Teaching – learning process involves discussing how teaching methods, learning strategies and instructional resources come together to foster students' engagement, understanding and academic success. It is a dynamic process that drives knowledge acquisition, skill development and personal growth. The learning outcomes i.e., Programme Outcome, Programme Specific outcomes and Course Outcomes have been clearly defined and displayed on the college website. For the overall development of students' various curriculum enrichment practices like projects, surveys, educational tours and industry visits were followed.

Internal Assessment Mechanism

The Internal Assessment Mechanism is followed as per the guidelines mentioned in UG and PG Syllabus issued by HPU, Shimla. In addition, Quizzes, Class tests, presentations and assignments remain the integral part of Internal Assessment process.

Prompt Communication of Assessment

Our college is committed to maintain a fair, transparent, and accountable internal assessment process. The teachers' show answer scripts of MTT after the evaluation process, which help students to understand their strengths and area of improvement. The teachers also share CCA of students in a timely manner, allowing students to track their progress and address any discrepancy and concern early on.

Add - on Courses

The college offers a diverse range of add-on courses designed to enhance students' skills that would broaden their knowledge base and increase their employability. The main skill development courses organized by the college were English Employability and Entrepreneurship (EEE), Python Developer and Front-End Developer, Disaster Management Training, Combined Annual Training Camp, NIPUN etc. These courses help students with practical, software and industry-relevant skills and knowledge in a variety of fields and approximately 12.97% students' get benefited from these courses.

Student Feedback

For a better learning outcome and success rate, feedback is indispensable. Hence, College takes an effective and continuous feedback loop, leading to meaningful improvements in educational experience and builds a stronger, student-centered learning environment. During the academic session 2023-24 a total of 278 participants, encompassing students from B.A./B.Sc., B.Com./B.B.A./B.C.A., M.A., and M.Com., actively engaged in this comprehensive survey. The Institutional Quality Assurance Cell (IQAC) meticulously curated and selected all 278 accurate responses for thorough analysis.

As per the comparative analysis 82% students have got satisfied during the session 2023-24. All the suggestions by the students have been considered and action has been taken on the doable.

Examination Results

Results are an important part of the study process because they serve as a benchmark for academic achievement. The college post results of students on their official website and on notice board. The website is frequently used to release general result summaries for publishing pass lists. In addition, the students have access of a secure online student portal where students can login with their credentials to view their results. In the academic year 2023-24, 59.68% of the enrolled students achieved passing grades. 53.07% Students among all the passed students have secured A grade in their respective stream. Two students named

as Anamika Parmar D/o Ramesh Kumar of B.SC. 3rd year with Roll No. 2210010019 of this institution has secured 9th Position in the HPU Merit List in July 2024 and Rupali D/o Yogesh Kumar of B.Com. 3d Year with Roll No. 3210010067 of this institution has secured the 10th Position in the HPU Merit List in July 2024.

Criterion 1- Teaching Learning

Maximum Marks : 140

Marks Claimed : 110.5

<u>Criterion 1- Teaching Learning</u>		MM	MC	TMC
Metric	Activity			
1.1 Mode of Teaching				25
1.1.1	Lecture method only	6	6	
1.1.2	Technology based teaching only or Blended Teaching	12	12	
1.1.3	Flipped Classroom	8	8	
1.1.4	As per the need of different groups of Students	5	0	
1.2 Curriculum Planning and Implementation				37
1.2.1	Teaching Schedule	10	10	
1.2.2	Whether learning outcomes defined	5	5	
1.2.3	Curriculum Enrichment Practices (eg. Projects, Surveys, Educational tours and Industry visits)	16	8	
1.2.4	Internal Assessment Mechanism (Quizzes, Class tests, Presentations, Assignments, MTT etc.)	8	8	
1.2.5	Prompt communication of assessment/ results to students (eg. Displayed on College Website/ Notice Board/ Class Groups/ Submitted to COE)	6	6	
1.3 Add-on Courses/ Certificate Courses				12.5
1.3.1	Number of Courses (To be specified separately)	10	10	
1.3.2	%age of students benefited (%age of students completed MOOCs/ Spoken Tutorial/ NPTEL/ Other courses offered by recognized organizations)	10	2.5	
1.4 Student Feedback (Taken from students with 80% attendance)				16
1.4.1	Sample size	5	4	
1.4.2	Student's satisfaction	10	8	
1.4.3	Action on Feedback	10	4	
1.5 Examination Results				20

1.5.1	%age of Students Passed	9	6	
1.5.2	%age of Students with A Grade and above	8	8	
1.5.3	Number of Students in University Merit	8	6	

Criterion 2

Student Support, Services and Progression

Introduction

The college places a strong emphasis on facilitating a smooth transition for students during the admission process, supported by comprehensive pre- and post-admission counselling services. To maximize outreach and accessibility, the college employs a multi-channel publicity strategy, including detailed information in the prospectus, consistent updates on the college website (www.mpgcamb.com), newspaper advertisements, and public notices on the college notice board.

To streamline the admission experience, an E-Suvidha Centre has been established, providing students with assistance in the online admission process for enhanced convenience. Following admission, the college conducts a thorough Orientation and Induction Program, introducing new students to the academic calendar, co-curricular opportunities, and campus resources. This program ensures that incoming students are well-prepared to engage fully in both academic and extracurricular activities from the start of their journey.

The institution's commitment to holistic support extends beyond admission, fostering a nurturing and informed environment for all students.

Pre and Post Admission Counselling

The college promotes its offerings and provides essential information through multiple channels to ensure broad reach and accessibility. Publicity efforts include detailed information in the college prospectus, which serves as a comprehensive guide for prospective students. Additionally, the college website, accessible at <https://www.mpgcamb.com>, offers updated resources and announcements. Further outreach is achieved through newspaper advertisements, public notices on the college notice board, and other media outlets.

For a seamless admissions experience, the college has established an E-Suvidha Centre, which supports students with the online admission process, making it convenient and efficient.

To help new students integrate smoothly, an Orientation and Induction Program is held, covering important areas like co-curricular activities (CCA), the academic calendar, and the various student services available on campus. This program ensures that students are well-informed about both academic and extracurricular opportunities from the outset of their college experience.

Scholarships

The college actively promotes awareness of various scholarship schemes and ensures that all eligible students receive the necessary support. Efforts to communicate scholarship opportunities include displaying flex banners in prominent areas, such as the library corridor and near the girls' toilets, in addition to posting information on notice boards, circulating notices in classrooms, and providing updates on the college website.

Through these initiatives, the college has achieved 100% coverage of eligible students, providing access to both state-sponsored and centrally sponsored scholarships. The detailed list of schemes and beneficiaries includes:

- Kalpana Chawla Chatravriti Yojana (Himachal Pradesh) – 70 students.
- Centrally Sponsored Post-Matric Scholarship Scheme for SC Students (Himachal Pradesh) – 75 students.
- Centrally Sponsored Post-Matric Scholarship Scheme for ST Students (Himachal Pradesh) – 14 students.
- PM YASASVI Post-Matric Scholarship Scheme for OBC Students (Himachal Pradesh) – 74 students.
- Central Sector Scheme of Scholarships for College and University Students – 29 students.
- Indira Gandhi Utkrisht Chhatravriti Yojna – 1 student.
- Mukya Mantri Vidyarthi Kalyan Yojna (for IRDP/BPL students of Himachal Pradesh) – 3 students.
- Tuition Fee Waiver for Himachali Girls – 11 students.
- INSPIRE Scholarship – 8 students.
- Laptops Distribution to Meritorious Students – 9 students.
- Other Scholarships, including PTA Support – 26 students.

Additionally, the breakdown of scholarship beneficiaries shows that 174 students have received new scholarships, while 92 students have had their scholarships renewed. Through these structured efforts, the college ensures that all eligible students benefit from the available financial support programs, enhancing their educational experience and relieving financial burdens.

Sports and Cultural Activities

The college fosters an enriching environment for students by encouraging active participation in sports and cultural activities. This engagement not only promotes holistic development but also provides students with a platform to excel beyond academics.

In the sports arena, **16.12% of students** participated in various activities, showcasing their skills and dedication. Their efforts were rewarded with **36 medals and trophies**, distributed as follows:

- **Gold Medals** – 6
- **Silver Medals** – 6
- **Bronze Medals** – 24

Similarly, **11.75% of students** took part in cultural activities, where they had the opportunity to demonstrate their talents in areas such as dance, music, drama, and art. These activities contribute significantly to building a vibrant campus life and fostering a sense of community and pride among students.

The college's commitment to supporting sports and cultural activities underscores its focus on comprehensive student development, encouraging achievements in both individual and team efforts.

Students Participating in NSS/ NCC/ Rovers & Rangers/ Clubs & Societies

The college actively encourages students to participate in various co-curricular activities, fostering community engagement, leadership, and social responsibility. The involvement in these programs allows students to gain practical skills and contribute meaningfully to society. Here is a breakdown of student participation across various programs and clubs:

1. **National Service Scheme (NSS):**
 - **205 students** participated in regular NSS activities, contributing to social welfare and community development.
 - **77 students** attended the **7-Day Special NSS Camp**, engaging in intensive activities focused on social awareness and personal growth.
2. **National Cadet Corps (NCC):**
 - **65 students** enrolled as NCC Cadets, promoting discipline, leadership, and a sense of duty toward the nation.
3. **Rovers and Rangers:**
 - **24 students** joined as members of the Rovers and Rangers, an initiative encouraging outdoor activities and service.
4. **Road Safety Club:**
 - **119 students** participated in the Road Safety Club, raising awareness and promoting safe practices on and off-campus.
5. **Other Clubs & Societies:**
 - **224 students** engaged in various clubs, including the **Red Ribbon Club, Eco Club, Youth Red Cross**, and other societies focused on health, environmental sustainability, social work, and personal development.

Through these programs, the college cultivates a sense of civic responsibility and offers students avenues for meaningful engagement beyond the classroom. This diverse participation reflects the college's commitment to producing well-rounded individuals prepared to make positive contributions to society.

NSS/ NCC/ Rovers & Rangers participating in

Students participating in NSS, NCC, and Rovers & Rangers have made significant contributions by representing the college at both national and state levels, bringing recognition and fostering a spirit of unity and service.

National-Level Achievements:

- **NCC National Integration Camps:**
 - **Cadet Anmol (CPL)** participated in the **National Integration Camp (Ek Bharat Shrestha Bharat II)** in Guntur, Andhra Pradesh, organized by the **NCC Directorate (AP & Telangana)**. This camp promotes national unity and cultural exchange among cadets from diverse regions.

- **Cadet Sachin Bharwal** attended the **National Integration Camp (Ek Bharat Shrestha Bharat I)** in Secunderabad, Telangana, organized by the **NCC Directorate (AP & Telangana)**. Participation in such prestigious events helps cadets build cross-cultural understanding and camaraderie.

State-Level Activities:

- **State Camps and Parades:** Six cadets represented the college at various state-level camps and parades, demonstrating their commitment to excellence in leadership, discipline, and patriotism.
- **Awards and Recognitions:**
 - NCC cadets participated in the **Combined Annual Training Camp-183**, organized by **NCC Shimla Group HQ** through the **6 HP (I) Coy NCC, Una**. This camp provided a platform for cadets to engage in rigorous training and showcase their skills in drills, fieldcraft, and leadership.

The college takes pride in these achievements, as they highlight the dedication and enthusiasm of its students to contribute positively to society and the nation.

Anti-Drug Awareness Programmes

The college is committed to promoting a healthy, drug-free environment through regular Anti-Drug Awareness Programs. These initiatives aim to educate students about the dangers of drug use and encourage positive lifestyle choices.

Anti-Drug Awareness Initiatives:

- **Awareness Programs:** A total of **6 Anti-Drug Awareness Programs** were organized on campus, covering topics such as the impact of drug use on health, relationships, and academic performance. These sessions were conducted by experts and aimed at equipping students with knowledge and resilience to resist peer pressure and drug-related influences.
- **Student Impact:** **12.04% of students** participated in and benefited from these awareness programs, enhancing their understanding of the risks associated with substance abuse.

Support and Prevention Measures:

- Currently, **no student in the institution is suspected of drug addiction**. However, the college has a proactive plan to support any student who may face such issues in the future. In cases where a student is identified as at-risk or in need of assistance, the college will arrange **counseling sessions in collaboration with the Civil Hospital Amb and the Pahari Club**. This approach ensures students receive the professional guidance they need within a supportive environment.

The institution remains committed to maintaining a drug-free campus and supporting the well-being of its students through preventive education and accessible support services.

Gender Equity

The college places a strong emphasis on promoting gender equity,

ensuring a safe and inclusive environment for all students. Various initiatives and committees are in place to support gender awareness, health education, and grievance resolution.

Gender Equity Initiatives:

- **Health and Sensitization Programs:** A total of **41 sensitization programs** were organized by different clubs and societies. These programs covered a range of topics, including health awareness, gender sensitivity, and empowerment, aiming to foster a respectful and understanding campus culture.
- **Student Participation:** **32.78% of students** have benefited from these initiatives, gaining valuable insights into gender equity, personal well-being, and mutual respect.

Supportive Structures and Policies:

- **Women's Anti-Sexual Harassment Committee:** In accordance with institutional and legal guidelines, the college has constituted a Women's Anti-Sexual Harassment Committee. This committee is responsible for addressing any incidents of harassment and ensuring a secure environment for female students and staff.
- **Grievance Redressal Mechanism:** The college has established a grievance redressal system, allowing students to submit grievances either **online or offline**. This system ensures that students can report issues confidently and receive timely support.

Through these measures, the institution is committed to fostering gender equity and creating an atmosphere where all students feel respected, safe, and supported.

Mentor-Mentee Groups

The college has established **Mentor-Mentee Groups** for the academic session 2023-24, creating a structured support system to enhance student guidance and academic success. Each class has been assigned a mentor who provides personalized support, academic advice, and encouragement to their mentees, fostering a strong, supportive relationship.

Key Features of the Mentor-Mentee Program:

- **Structured Meetings:** A total of **four sessions** were conducted throughout the year for each Mentor-Mentee Group. These meetings provided opportunities for mentors and mentees to discuss academic progress, personal challenges, career goals, and overall well-being.
- **Comprehensive Support:** The mentor-mentee relationship offers students individualized attention, enabling mentors to address students' specific needs, provide guidance on academic matters, and help with personal or career-related decisions.

This program underscores the college's commitment to student development, ensuring that every student has access to guidance and support throughout their academic journey.

Coaching for National level Competitive Examinations/ HAS

One student from the college enrolled in a program under a MoU and achieved the distinction of being selected for an MCA program at an NIT through the **NIMCET Examination**. This success highlights the effectiveness of the college's partnerships in offering valuable opportunities for students and reflects their preparedness for competitive examinations and advanced studies.

Capacity Building of Students

The college is dedicated to enhancing students' skills and competencies through extensive **Capacity Building Programs**. These initiatives aim to equip students with essential knowledge, skills, and attributes for academic and professional success.

Key Capacity Building Initiatives:

- **55 Capacity Building Programs:** Over the year, the college organized **55 programs** focused on a variety of skills, benefiting many students. These sessions covered topics like personal development, leadership, effective communication, and career readiness, ensuring students are well-prepared for future challenges.
- **Language and Graduate Attribute Development: 13 specialized programs** were held to foster language proficiency and develop graduate attributes. These programs emphasized communication skills, critical thinking, problem-solving, and other essential attributes for holistic development.

Through these capacity-building efforts, the college supports students in becoming well-rounded, capable individuals, ready to excel in both academic and professional environments.

Career Counseling & Placement Cell

During the academic session 2023-24, the Career Counseling & Placement Cell successfully organized a range of activities aimed at supporting students' career development and placement opportunities. These initiatives included:

- **Career Counseling Sessions:** A total of 19 career counseling sessions were conducted to guide students in making informed career choices and enhancing their professional growth.
- **Placement Drives:** The cell facilitated 8 placement drives, providing students with direct access to employment opportunities and potential employers.
- **Lectures on Self-Employment Modules:** 13 insightful lectures were held to educate students on self-employment and entrepreneurship, fostering an understanding of alternative career paths.
- **Student Placement Outcomes:** As a result of these efforts, 24 students secured placements during the 2023-24 session.

These activities demonstrate the commitment of the Career Counseling & Placement Cell to empower students with the knowledge and opportunities necessary for successful career paths.

Student's Progression

During the academic session, significant progress was observed in the academic and professional advancements of students:

- **Higher Education:** 12.71% of students chose to pursue higher education, reflecting a commitment to furthering their academic qualifications and expanding their knowledge.
- **National Level Examination Success:** A commendable achievement was seen as 6 students successfully cleared national-level examinations, showcasing their dedication and the quality of preparation provided by the institution.

These outcomes highlight the institution's role in fostering a culture of academic excellence and supporting students in achieving their higher education and professional goals.

Number of Co-curricular and Sports Activities organized

Throughout the academic session, the college actively engaged in organizing various co-curricular and sports activities to promote student involvement and holistic development. The key highlights include:

- **Inter-University Events:** No inter-university (zonal/national) events were organized during this period.
- **Inter-College Events:** The college successfully organized 2 inter-college events, fostering competitive spirit and collaboration among different institutions.
- **Intra-College Events:** A total of 4 intra-college events were held, including:
 - The **Annual Athletic Meet**
 - **ByteFiesta: Tech Odyssey Day**
 - **National Sports Day**
 - Various **Cultural Functions**

These activities underscored the college's commitment to enriching the student experience through diverse co-curricular and sports programs.

Annual Prize Distribution organized

The Annual Prize Distribution Function is a cherished tradition of the college, organized each year to recognize and celebrate the achievements of students across academic, co-curricular, and sports domains. This year, the function was held on **March 9, 2024**.

During the event, the **Annual Report** of the institution was formally disclosed by the esteemed **chief guest**, highlighting the year's accomplishments, progress, and initiatives. The ceremony served not only as a moment of recognition but also as an opportunity to inspire students and reinforce the college's commitment to excellence.

This event is a testament to the institution's dedication to honoring the hard work and dedication of its students.

College Magazine Published

The college proudly publishes its annual magazine, titled “**Ambika**”, which serves as a platform for showcasing the creativity, achievements, and academic contributions of the college community. Each year, an **Editorial Board** is appointed to manage the various components of the magazine, ensuring a comprehensive and well-rounded publication.

The **Editorial Board** is structured as follows:

- **Chief Editor:** Oversees the entire editorial process and ensures the quality and coherence of the magazine.
- **Section Editors:** Faculty members specializing in different fields, responsible for specific sections of the magazine.
- **Student Editors:** Talented students with interests and expertise in relevant subjects contribute as section editors and writers.

This collaborative approach brings together faculty and students, fostering an environment of teamwork, creativity, and academic expression. The “**Ambika**” magazine reflects the college’s dedication to intellectual growth and the celebration of student and faculty achievements.

College Website updated regularly

The college website, www.mpgcamb.com, is consistently updated to provide timely information and reflect the latest developments within the institution. Regular maintenance and updates are managed by **Prof. Anil Verma**, Assistant Professor of Computer Applications, who serves as the **Admin and In-Charge** of the College Website Updation and Social Media Handling Committee. Prof. Verma is supported by a team of dedicated committee members, ensuring that the website remains current, informative, and user-friendly.

This structured approach highlights the college's commitment to maintaining a robust online presence and effective communication with students, faculty, and the wider community.

Criterion 2- Student Support, Services and Progression

Maximum Marks : 280

Marks Claimed : 229

<u>Criterion 2- Student Support, Services and Progression</u>		MM	MC	TMC
2.1 Pre and Post-Admission Counseling				25
2.1.1	Admission Schedule, Courses available, Student Intake, Eligibility conditions communicated through various Media	5	5	
2.1.2	Pre-admission Counseling	10	10	
2.1.3	Students oriented about: Institution, Students Facilities, Library, Introductory session with Faculty and Staff, Academic Calendar, Requirement of Credits per Course, CCA and other requirements Post-admission	10	10	
2.2 Scholarships				10

2.2.1	Awareness about different Scholarship Schemes and 100% coverage of all eligible students	5	5	
2.2.2	Scholarships other than Government Schemes	5	5	
2.3 Sports and Cultural Activities				20
2.3.1	%age of Students participating in Sports Activities	10	6	
2.3.2	%age of Students participating in Cultural Activities	10	2	
2.3.3	Medal/ Trophy won in Sports/ Cultural activities a. National/ Inter-University b. State/ Inter-College c. District level (also includes cluster level)	12	12	
2.4 Students Participating in NSS/ NCC/ Rovers & Rangers/ Clubs & Societies				20
2.4.1	NSS	4	4	
2.4.2	NCC	4	4	
2.4.3	Rovers & Rangers	4	4	
2.4.4	Road Safety	4	4	
2.4.5	Red Ribbon/ Eco Club/ Youth Red Cross/ and other Clubs & Societies	4	4	
2.5 NSS/ NCC/ Rovers & Rangers participating in:				13
2.5.1	National Camps/ RD Parade	10	10	
2.5.2	State Camps/ Parade	7	0	
2.5.3	Award won in these activities a. National b. State c. Cluster level	8	3	
2.6 Anti-Drug Awareness Programmes				4
2.6.1	Number of Awareness Programmed organized	4	4	
2.6.2	%age of Students benefited	4	0	
2.6.3	Counseling of suspected addicts	2	0	
2.7 Gender Equity				10
2.7.1	Number of Health/ sensitization Programmes organized	3	3	
2.7.2	%age of Students benefited	3	3	
2.7.3	Women Anti-Sexual Harassment Committee constituted as per norms	2	2	
2.7.4	Grievance Redressal as per timeline	2	2	
2.8 Mentor-Mentee Groups				20
2.8.1	Sessions conducted per group of students	10	10	

2.9	Coaching for National level Competitive Examinations/ HAS	10	10	
2.10 Remedial Classes/ Bridge Courses				0
2.10.1	%age of Students benefited	10	0	
2.11 Capacity Building of Students				20
2.11.1	Life Skills (Yoga, Martial Arts, Problem Solving, Critical Thinking, Decision Making, Effective Communication Skills, Coping with Stress and Emotions etc.	10	10	
2.11.1	Language-cum-Graduate Attributes Development programmes	10	10	
2.12 Career Counseling & Placement Cell				18
2.12.1	Number of Career Counseling Sessions organized for each group of Students	6	6	
2.12.2	Number of Placement Drives	4	4	
2.12.3	Self-Employment Modules organized	4	4	
2.12.4	Number of Students benefited	6	4	
2.13 Student's Progression				24
2.13.1	%age of Students opted for Higher Education	10	4	
2.13.2	Number of Students who cleared National Level Examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, AP through HPPSC	20	20	
2.14 Number of Co-curricular and Sports Activities organized				15
2.14.1	Inter-University Events (Zonal/ National)	10	0	
2.14.2	Inter-College Events	6	6	
2.14.3	Intra-College Events (Annual Athletic Meet and Cultural Functions)	9	9	
2.15	Annual Prize Distribution organized: (Yes/ No)	10	10	10
2.16	College Magazine Published: (Yes/ No)	10	10	10
2.17	College Website updated regularly or not	10	10	10

Criterion 3

Infrastructure & Resources

Introduction

The college is committed to provide a comprehensive and conducive environment for academic, co-curricular, and extracurricular-growth. The institution is structured around five main buildings: the Arts & Science Block, Commerce Block, Self-Finance Block, IT Block, and Administration Block, which together house 24 classrooms, multiple laboratories, ICT-enabled smart classrooms, a virtual classroom-cum-conference hall, a research center, and a training and placement cell. These facilities support both theoretical and practical learning, catering to a wide range of academic disciplines.

In addition to the core academic infrastructure, the college emphasizes holistic student development by offering a variety of co-curricular and extracurricular activities. Over 10 active clubs are available, providing students with opportunities to engage in diverse activities such as sports, cultural events, community service, and leadership development. The college maintains detailed records of these activities, as well as the academic achievements of students and staff, through various documentation channels, including the Annual Report and the college's official website.

The institution also ensures accessibility and inclusivity by providing specialized facilities for differently-abled students, along with extensive sports infrastructure, including indoor and outdoor sports facilities. A well-equipped gymnasium and dedicated areas for cultural events further enhance the campus experience. The college's infrastructure is continuously monitored and maintained through various committees, ensuring that all resources are optimally utilized and well-maintained. This comprehensive approach towards facilities and activities ensures that the college remains a vibrant and supportive environment for both academic excellence and personal growth.

Classrooms

There are five main buildings: the Arts & Science Block, Commerce Block, Self-Finance Block, IT Block, and Administration Block. Together, these facilities house 24 classrooms, 2 chemistry labs, 2 physics labs, a botany lab, a zoology lab, a music room, 8 ICT-enabled smart classrooms, a virtual classroom-cum-conference hall, a research centre, a training and placement cell, a digital library section under main library and 3 computer labs alongwith a NCC room, NSS room and Girls' common room.

To ensure proper upkeep of these facilities, the institution employs 9 support staff members on both regular and temporary bases: 3 from Self-Finance (temporary), 3 from the PTA (temporary), and 3 regular staff in sanctioned posts.

More than 10 committees have been established to oversee the maintenance and monitoring of various infrastructure components, including the Building and Campus Development Committee, Cleanliness and Beautification Committee, CCTV Operation and Maintenance Committee, Virtual Classroom Operations and Maintenance Committee, Water Supply Restoration Committee, College Property Committee, Furniture and Black Board Maintenance

and Repair Committee, Digital Display Board Operations and Maintenance Committee, Girls' Common Room Supervision Committee, and Electricity Restoration Committee.

These committees actively monitor and address infrastructure needs, ensuring timely interventions when maintenance is required. Building - whitewash is scheduled based on the availability of funds. During the academic session 2023-24, the Commerce and Science Blocks were painted and whitewash for the Self-Finance Block is planned for January, 2025.

Library Facilities

Two dedicated libraries operate in the college: a Main library and a Self-Finance library. Additionally, there is a digital library section within the main library, equipped with 10 computers with internet access, supported by a 300 Mbps internet connection. Together, these libraries hold a collection of 14,438 printed books covering all subjects and courses.

The libraries subscribe to nine newspapers, including The Tribune, Indian Express, The Financial Express, Punjab Kesari, Divya Himachal, Amar Ujala, and Dainik Bhaskar. Additionally, the college offers seven magazines, such as CSR, Pratiyogita Darpan, Outlook, Business Today, Digit, and Yojana. Both libraries can collectively accommodate around 80 students at a time. Students also have access to digital resources through N-List and NDLI.

For efficient record management, the college uses SOUL 3.0 software. The library is maintained by a team of three regular library staff members, comprising one Librarian and two Assistant Librarians, along with an additional Assistant Librarian under Self-Finance. Furthermore, an additional reading room is planned for the upcoming academic session.

ICT Facilities

The institution offers extensive ICT facilities, including eight ICT-enabled smart classrooms, a virtual classroom-cum-conference hall, a research centre, a training and placement cell, a digital library within the main library, and three computer labs. In total, there are eleven ICT-equipped rooms, with six featuring interactive panels, four with projectors, and one with an overhead projector, all of which support digital learning. Most faculty members actively integrate these ICT resources into their teaching, benefiting over 40% of students in their regular coursework, while an additional 20% of students benefit from these facilities during various college events and functions.

Currently, the college operates five high-speed internet connections to ensure seamless connectivity for students, faculty, and staff. Three Airtel Fibre connections with speeds of 300 Mbps serve the research centre, library, and office, and two BSNL Fibre connections at 100 Mbps support the self-finance block and administrative office. Additionally, the entire campus is connected to Jio Fibre, providing free internet access. All ICT resources are leveraged to enhance teaching, learning, and official administrative functions across the institution.

Facilities for Specially-abled Students

The college is dedicated in creating an inclusive and accessible environment for specially-abled students, ensuring that they have equal opportunities to engage in academic and campus life.

Key facilities have been thoughtfully designed to meet accessibility needs, including ramps and support railings strategically installed throughout the campus to facilitate smooth and safe movement between buildings.

A separate washroom designated for specially-abled students is also available, ensuring that their privacy and convenience are prioritized. The institution regularly reviews these facilities to maintain their functionality and considers additional enhancements as needed. Through these efforts, the college fosters a supportive environment where all students, regardless of physical abilities, can participate fully in academic and extracurricular activities.

Sports Facilities

The college successfully organised Intercollege Chess Championship during 2023-24 session in the month of November, 2023. The Annual Athletic Meet was organised in February 2024 and the students participated in various sports activities like races, long jumps, high jumps, discus throw etc. The college offers extensive indoor sports facilities to support the all-round development of students, with appropriate equipment for yoga, table tennis, chess, judo, wrestling, taekwondo, and weightlifting, ensuring diverse sporting opportunities. A dedicated space of over 2,000 square meters is designated for cultural events and functions, featuring a well-equipped stage of 150 square meters with roofing for weather protection. Intramural and recreational sports activities are also held on weekends to promote fitness and camaraderie among students.

The college campus includes an expansive open area exceeding 5,000 square meters, specifically designated for outdoor sports. Facilities within this area include a synthetic volleyball court (200 square meters), a synthetic basketball court (600 square meters), a synthetic badminton court (90 square meters), and a 2,000 square meter open field for athletics events. A Boxing Ring and a specialized Physical Education department oversee sports programming, ensuring that students have access to ample indoor and outdoor sports equipment, including items for athletics, cricket, chess, volleyball, kabaddi, weightlifting, badminton, table tennis, wrestling, and boxing.

For cultural and large gatherings, an additional open area of over 2,000 square meters, featuring a roofed 150-square-meter stage, is available. Another 1,000-square-meter tiled area accommodates around 500 students for sports activities and events. An indoor multipurpose hall is also available for various sports events, providing flexibility for both practice and competitions.

The college gymnasium is fully equipped to offer students and faculty a safe, effective, and enjoyable fitness experience, with accessible hours. The gym includes cardio machines (treadmills and stationary bikes), strength training equipment (free weights, weight machines, resistance bands, and exercise balls), and is maintained with regular cleaning and sanitization to ensure a hygienic environment.

Auditorium/ Hostels/ Seminar Hall/ Staff Quarters

The college facilities include an auditorium, a seminar hall (conference hall), a Type-V residence for the Principal, and four Type-IV staff quarters. These amenities support a range

of academic, administrative, and residential needs within the institution, enhancing both functionality and convenience for staff and faculty members.

Laboratory Facilities

The college is equipped with adequate laboratory equipment across Physics, Chemistry, Botany, Zoology, and Computer Labs, which are utilized regularly for practical demonstrations and experiments. Each lab is managed by dedicated lab assistants who maintain detailed records of all equipments, ensuring their availability and readiness for instructional use. This systematic approach supports hands-on learning and reinforces theoretical knowledge through practical application.

Computers

The college provides approximately 80 computers dedicated to teaching and learning activities. These include 33 computers in the BCA Computer Lab, 19 computers in the Hardware Lab (for B.Sc. Computer Science students), 8 computers in the PGDCA Lab, 11 computers in the Physics Lab, and 9 computers in the Digital Library. A language lab is also planned for the next academic session i.e. 2024-25 to further enhance learning resources.

All computers are actively utilized by students in alignment with their curriculum requirements, supporting hands-on learning in various fields. Additionally, the institution has 16 additional computers and 3 laptops dedicated to official and administrative functions, ensuring smooth operation and efficient management across departments.

Canteen, Staff Room/ Faculty Room, Space for NSS, NCC, Rovers & Rangers, Examination Room, Medical Care Facilities

The college provides a range of essential facilities to support staff and students, including a Staff Room, NSS Room, NCC-cum-R&R Room, Examination Control Room, and Examination Record Room. Additionally, medical care provisions are available on campus, including a sick room and first aid facilities, ensuring prompt healthcare support when needed. These amenities contribute to a well-organized and supportive environment for both academic and extracurricular activities.

Documentation of Academic, Co-curricular and extra-curricular activities, and achievement of Students and Staff on regular basis

The documentation of academic, co-curricular, and extra-curricular activities is systematically maintained by the respective in-charges, program officers, and conveners of the relevant committees. To provide students with a broad range of opportunities for engagement, the college supports more than 10 active clubs, including the Road Safety Club, Eco-Club, Electoral Literacy Club, Information & Technology Club, Sports & Yoga Club, Red Cross Society, Placement and Employability Club, Women Empowerment Club, Red Ribbon Club, Disaster Management Club, Mathematics Society, Publication and Creative Writing Society, Cultural Club, and Yuva Paryatan Club. The record of all these clubs and societies are documented by their respective in-charges.

In addition to these activities, the achievements of students and staff are documented annually in the college's Annual Report. Employees' accomplishments are also updated in their respective service books. The academic achievements of students are showcased on the college's official website and on the student honor board, ensuring that their success is recognized and celebrated.

Criterion 3- Infrastructure & Resources

Maximum Marks : 160

Marks Claimed : 143

<u>Criterion 3 Infrastructure & Resources</u>		MM	MC	TMC
3.1 Classrooms				10
3.1.1	Classrooms are well maintained	10	10	
3.2 Library Facilities				17
3.2.1	Whether adequate print books available	3	3	
3.2.2	Whether daily Newspapers (minimum 5), Magazines (minimum 3), and Journals (minimum 3) are available	3	3	
3.2.3	Whether access to e-Resources available	3	3	
3.2.4	Seating Capacity in the Library	4	0	
3.2.5	Usage of Library Resources	7	3	
3.2.6	Digital Library having at least 5 computer systems with Internet Facility	5	5	
3.3 ICT Facilities				20
3.3.1	Number of Interactive Panels/ Virtual Classrooms Multimedia, Projectors/ K-Yan	5	5	
3.3.2	%age of Teachers using ICT Facilities	5	5	
3.3.3	Number of Students benefited from ICT Facilities	5	0	
3.3.4	Internet Connections- Leased Line/ Fibre Network/ Wi-Fi Campus (Yes/ No)	5	5	
3.3.5	Use of ICT Facilities	5	5	
3.4 Facilities for Specially-abled Students				4
3.4.1	Ramps/ Wheel Chairs/ Support Railing	2	2	
3.4.2	Separate Washroom	2	2	
3.5 Sports Facilities				20
3.5.1	Number of Games/ Sports activities conducted	8	8	

3.5.2	Indoor Sports Facility	4	4	
3.5.3	Adequate Sports Equipments	4	4	
3.5.4	Gymnasium (Operational)	4	4	
3.6	Auditorium/ Hostels/ Seminar Hall/ Staff Quarters	16	12	12
3.7 Laboratory Facilities				20
3.7.1	Laboratories with adequate equipment according to syllabi	10	10	
3.7.2	Usage of available Lab Infrastructure	10	10	
3.8 Computers				10
3.8.1	Adequate number of Computers	5	5	
3.8.2	Usage of Computer Hardware	5	5	
3.9	Canteen, Staff Room/ Faculty Room, Space for NSS, NCC, Rovers & Rangers, Examination Room, Medical Care Facilities	10	10	10
3.10	Documentation of Academic, Co-curricular and extra-curricular activities, and achievement of Students and Staff on regular basis	20	20	20

Criterion 4

Institutional management

Introduction

The college is committed to creating a progressive, student-friendly environment that promotes academic excellence, personal growth, and leadership development. Guided by its mission and vision, the institution focuses on providing rural youth with educational opportunities that emphasize both knowledge and practical skills to adapt to social and technological changes. The college aims to produce well-rounded individuals who can contribute meaningfully to society, upholding values such as integrity, nationalism, and social responsibility.

In alignment with these goals, the college has outlined a comprehensive Five-Year Development Plan (2024-2029), focusing on enhancing ICT infrastructure, developing e-resource platforms, improving campus facilities, strengthening the placement cell, and introducing new skill enhancement courses. Additionally, the institution continues to prioritize quality assurance through its Internal Quality Assurance Cell (IQAC), which actively monitors and improves institutional standards.

With a strong focus on student welfare, the college ensures a well-maintained campus, excellent facilities, and a transparent grievance redressal system. Stakeholder involvement, particularly through the Parent-Teacher Association (PTA) and Old Students Association (OSA), plays a crucial role in supporting the college's objectives and enhancing its overall environment. Feedback from students, teachers, parents, and alumni is regularly sought and used to inform decision-making and improvements.

The college's commitment to fostering excellence is also reflected in its regular review of student outcomes and the implementation of action plans to address areas of improvement, ensuring continuous growth and achievement in all areas of academic and extracurricular activities.

Institutional Vision

Institutional Mission, Vision and Objectives are defined and displayed in the prominent place of the institution. The same has been available on the institutional website.

Mission Of College

The mission of our college is to create a student friendly, progressive and creative environment ideal for teaching, learning and evaluation catering to the needs of public sector, private sector and all other stakeholders. Upholding the social, moral and human values the mission of the institution is to provide rural youth educational opportunities that emphasize skills and knowledge that will allow them to adjust through a lifetime of social and technological change. The college is committed to offer quality education to its students and to assist them in discovering their leadership qualities and to fulfil their educational goals.

VISION

'To Strive, To seek, To Find & Not To Yield'

The college has vision to create a cadre of motivated and prospective individuals who become forerunners of change through need based and value-based education; To open up new vistas of teaching and learning with the vision of academic freedom and institutional autonomy. Having completed education in the portals of this college, we wish, our products become good human beings and law-abiding citizens making lofty contributions in the various spheres of activities.

OBJECTIVES

In order to fulfil this mission, the institute sets forth the following objectives which reflect the overall goals of the college

1. To provide the students with a background of job skills which enhance their employability.
2. To provide students with management and soft skills which contribute to success in their careers and in their personal lives.
3. To make available our students the activities, services and experiences which foster personal growth and leadership qualities and assist them in their social and academic pursuits as well as in ethical and moral values.
4. To impart our students the quality education in science, humanities, management and IT studies and also to sensitize them towards inclusive social concerns, environmental issues and human rights.
5. To cultivate the spirit of nationalism among students through various projects and extra-curricular activities and to make students aware of the various policies, plans and schemes of the government which they can avail

In line with the above Mission, Vision and Objective the next five years (2024-29)

Vision Covers the following listed objectives:

1. Enhance ICT (Information and Communication Technology) facilities.
2. Develop e-resource platforms and increase digital content.
3. Establish an Innovation Lab.
4. Improve internet connectivity.
5. Strengthen the placement cell and student progression initiatives.
6. Strengthen the Alumni Association.
7. Introduce new certification and skill enhancement courses.
8. Beautify the campus with cultural and heritage art.
9. Ensure proper functioning of the Commerce Block.
10. Improve library facilities and digitization.

Five-Year Development Plan 2024-29

The college's strategic development plan for 2024-2029 focuses on achieving academic excellence and fostering growth in alignment with its mission and vision. The key objectives include enhancing ICT infrastructure, developing e-resource platforms, and establishing an Innovation Lab to support academic and technological advancements. The plan also aims to improve internet connectivity, strengthen the placement cell and student progression initiatives, and boost engagement with the Alumni Association. New certification and skill enhancement courses will be introduced to broaden learning opportunities. Additionally, campus beautification with cultural and heritage art, proper functioning of the Commerce Block, and library improvements, including digitization, are prioritized to enrich the student experience and academic environment. Action plan for this Five-Year Development Plan is also prepared for this institution.

IQAC

The IQAC (Internal Quality Assurance Cell) committee at the college plays a vital role in maintaining and enhancing the quality standards within the institution. Actively working year-round, the IQAC holds four quarterly meetings annually to review and plan institutional quality initiatives. These scheduled meetings focus on discussing the progress and outcomes of the previous quarter's plans, identifying any challenges encountered, and setting clear, actionable goals for the upcoming quarter. Furthermore, the IQAC conducts additional need-based meetings whenever specific issues or improvement opportunities arise, ensuring that quality initiatives are continuously assessed and updated as required.

A key component of the IQAC's approach is transparency and accountability. All IQAC meetings, along with comprehensive action-taken reports, are made available on the institution's official website. This practice allows faculty, staff, students, and stakeholders to stay informed of the quality assurance activities and track the institution's progress in real-time. By systematically documenting and publishing these reports, the institution demonstrates its commitment to continuous improvement, which strengthens stakeholder trust and aligns with accreditation standards.

Through these efforts, the IQAC committee fosters an environment of regular assessment, strategic planning, and responsive action, ensuring the institution's operations and offerings consistently meet high standards. This approach also aligns with the college's broader goals of infrastructure enhancement, faculty development, student engagement, and facility improvement, ensuring that all aspects of institutional quality are integrated and collaboratively advanced.

The IQAC at the institution has organized a series of impactful activities aimed at enhancing skills, engagement, and preparedness among students and faculty. On February 8, 2024, a workshop titled "Beauty Tips for Girl Students" attracted 150 participants, offering a unique engagement opportunity for students. Later, on April 24, a session on the "Role of Information Technology in NAAC Self-Study Report" was conducted with 28 participants, emphasizing the importance of IT in accreditation processes. This was followed by a Five-Day Orientation

Programme for the Next Steps Symposium on May 9, which brought together 46 participants, fostering orientation and guidance for academic and professional growth. Additionally, a Summer Camp on IT Awareness was held on June 5, with 47 participants, furthering digital literacy and technology awareness. These programs showcase the IQAC's commitment to quality assurance through diverse and inclusive initiatives that support the overall development of students and staff alike.

Management of Institutional Funds

Effective management of institutional funds is essential for ensuring optimal resource utilization and achieving strategic goals. Below are professional insights into the institution's approach to managing its funds:

On average, the institution dedicates between 31% to 50% of its funds towards development initiatives and student welfare programs. This significant allocation underscores the college's commitment to creating an enriching and supportive environment for students. Investments in infrastructure, student facilities, academic resources, and co-curricular activities enhance the overall student experience and contribute to both personal and academic growth.

To maintain financial accountability, the institution conducts regular audits of Parent-Teacher Association (PTA) funds, self-financing program funds, and National Service Scheme (NSS) funds on an annual basis. These audits ensure that funds are used effectively, in compliance with financial regulations, and in alignment with institutional priorities. Additionally, government funds undergo rigorous scrutiny by the local Audit Committee and by the Accountant General's (AG) Office in Shimla, following their scheduled programs. This dual-layered approach provides an added level of oversight, fostering transparency and trust among stakeholders.

The institution prioritizes efficient financial operations by ensuring that all bills and advances are processed and settled within a specified timeframe. This practice not only prevents bottlenecks in financial workflows but also enhances fiscal discipline and accountability. By adhering to set timelines, the institution maintains a healthy cash flow, enables timely project execution, and establishes a reputation for reliability with vendors and service providers. These practices reflect a well-rounded approach to fund management, balancing investment in development and welfare with a high degree of accountability and operational efficiency. This approach helps the institution maintain financial health while fostering continuous improvement and growth.

Grievance Redressal of Students and Employees

The institution has a proactive, transparent grievance redressal system for students and employees. The head of the institution forms committees to address grievances through participatory management, focusing on issues like assessments, exam forms, results, and admissions. A dedicated Women's Grievance Redressal Cell handles cases related to sexual harassment and reports regularly to the Department of Higher Education, Government of Himachal Pradesh. Feedback from students is collected to improve the teaching-learning

environment, and complaint boxes are strategically placed for those hesitant to voice concerns openly.

The institution upholds zero tolerance for grievances involving sexual harassment and ragging. Committees are established as per statutory and regulatory guidelines, and the IQAC sets appropriate protocols. An annual orientation program familiarizes students with policies, including HPU registration, exams, scholarships, conduct, and grievance redressal procedures. Additional support is available through student WhatsApp groups, a centralized Telegram group, and Mentor-Mentee Meetings held throughout the academic year. Contact details for various sensitivity committees (Women Cell, Anti-Ragging Cell, SC/ST and Minority Cell, OBC Cell) are clearly displayed on campus and the college website, promoting easy access and fostering open communication between the student council and administration.

Green and Clean Campus

The college is deeply committed to maintaining a green and clean campus, creating an environment that aligns with sustainability and aesthetic appeal. Extensive landscaping and a variety of planted trees and greenery contribute to a visually appealing and eco-friendly atmosphere. Regular plantation drives, both within and beyond the campus, are organized by various college clubs and societies, reinforcing the institution's dedication to environmental stewardship.

To minimize paper usage, the college has adopted digital practices for official communications. Orders, circulars, and notifications are shared primarily through online channels, such as email, WhatsApp, and Telegram groups, effectively reducing the environmental impact of paper-based communications.

Furthermore, the college restricts vehicle access within the main campus. Vehicles are parked near the entrance, keeping the central campus an automobile-free zone. This initiative not only promotes a cleaner, more peaceful campus environment but also underscores the college's commitment to sustainability and responsible resource management.

The college prioritizes a clean and well-maintained campus environment. Daily sanitation is handled by dedicated housekeeping staff, supported by sweepers funded through the HEIS and Local PTA. Regular cleanliness initiatives, such as "Swachhatta Pakhwada," are conducted by the NSS, NCC, and various student clubs, fostering a culture of hygiene and community responsibility.

Effective waste management practices are in place, with strategically located dustbins across campus that are cleared daily by sanitation workers from NAC Amb. Washrooms receive thorough, regular cleaning by college housekeeping staff to ensure a high standard of hygiene.

To oversee and enhance campus upkeep, the college has established committees such as the "Campus Development and Beautification Committee" and the "Water Supply Maintenance Committee." These committees play an active role in monitoring cleanliness standards, which are consistently rated as excellent across both washrooms and general campus areas.

Facilities for Students

The college is dedicated to providing a supportive environment with a range of student facilities. Female students have access to a designated common room for relaxation and study, ensuring privacy and comfort. The campus is equipped with an adequate number of clean, separate toilets for both girls and boys. Additionally, to promote hygiene, the college has installed two sanitary napkin vending machines and an incinerator, regularly maintained for reliable use by students and staff. For students participating in extracurricular activities, there is a dedicated practice room, and the auditorium is also available for larger practice sessions and events. Physical fitness is encouraged through the college's sports facilities, including a synthetic badminton court, volleyball court, and basketball ground, all of which are frequently used by students. These facilities collectively support the personal, academic, and recreational needs of students, reflecting the college's commitment to their overall well-being and development.

Updation and maintenance of official record and Accreditation

The college demonstrates a strong commitment to effective administrative practices, ensuring the timely and accurate management of records and correspondence. Service books and service records of staff are regularly updated, and the submission of Annual Confidential Reports (ACRs) is done on time, reflecting a streamlined approach to personnel management. The institution also responds promptly to official correspondence, maintaining a high level of efficiency in communication.

Official records, such as cash books, stock registers, fund registers, leave records, and fine funds, are meticulously maintained, ensuring transparency and accountability in financial and administrative operations. Similarly, student attendance records and records of Co-Curricular Activities (CCA) are diligently managed, supporting the academic and extracurricular monitoring of students.

The college is accredited by NAAC with a B grade (Level 2), demonstrating its commitment to quality education and institutional development. As part of this accreditation, the college submits its Annual Quality Assurance Reports (AQAR) on time, with the AQAR for the 2023-24 academic session already prepared and set for submission within the prescribed timeline.

In terms of student achievements, two students stand out for their exemplary contributions in 2023-24. Cadet Mansi represented India in the International Goju-Ryu Karate Championship 2023, where she secured a Silver Medal, showcasing her skill and dedication to martial arts at an international level. Similarly, Sahil Sharma represented India in the 4th Mount Everest Performing Arts Championship held in Kathmandu, Nepal, in May 2023, where he also earned a Silver Medal, further highlighting the college's encouragement and support for student involvement in diverse extracurricular pursuits. These accomplishments reflect the college's dedication to fostering talent and excellence in both academics and extracurricular activities.

Involvement of Stakeholders

The Parent-Teacher Association (PTA) was established in the 2023-24 session as per norms and remained actively supportive throughout the year. PTA members participated in meetings

to discuss important student-related issues and attended various college functions, such as the Annual Function, CSCA Cultural event, and the Inter-College Chess Competition, offering their full support. The PTA fund was utilized for fee refunds to deserving meritorious students, as well as for academic and sports excellence, along with maintenance of infrastructure and academic support facilities.

The Old Students Association (OSA) is also registered under the Himachal Pradesh Societies Registration Act of 2006. While the financial contributions from OSA have been limited, its non-financial support has been significant, with members frequently attending and contributing to college events.

Feedback from Stakeholders other than Students and action taken there on

The college actively seeks feedback from various stakeholders, including parents, teachers, and alumni, to continuously improve its academic and extracurricular offerings. This feedback is collected through structured surveys and discussions, allowing the institution to gauge the satisfaction and suggestions of key groups involved in the educational experience. Parents provide valuable insights into their children's academic progress and overall college experience, while teachers contribute their perspectives on curriculum effectiveness, student engagement, and institutional support. Alumni, with their broader experience, offer feedback on the college's role in shaping their careers and their suggestions for further strengthening the college's programs and facilities.

The collected feedback is thoroughly analyzed to identify areas of improvement, which helps inform decision-making and strategic planning. The detailed reports and analyses of these feedback sessions are made publicly available on the college's website, ensuring transparency and fostering a collaborative relationship between the college and its community. This process highlights the institution's commitment to creating a responsive, dynamic learning environment that adapts to the needs and expectations of its stakeholders.

Annual Review Meeting on Student's Outcomes in Academics, Co-curricular, Extra-Curricular and Extension Activities and action taken during next Academic Session for achieving Excellence

The college conducts an Annual Review Meeting focused on evaluating student outcomes in academics, co-curricular, extracurricular, and extension activities. This meeting serves as a comprehensive assessment of the institution's performance in these areas, where faculty, administrators, and key stakeholders review the achievements and challenges faced throughout the academic year. Detailed discussions are held on the students' academic performance, participation in co-curricular and extracurricular events, and their involvement in community service and extension activities.

The outcomes of the review are used to identify areas for improvement and to formulate action plans for the next academic session. These action plans include strategies for enhancing academic support, increasing student engagement in co-curricular and extracurricular activities, and further developing programs that contribute to the holistic development of students. The goal is to ensure continuous progress and work towards achieving excellence in

all areas, with targeted efforts aimed at overcoming any identified gaps. This process reflects the college's commitment to fostering an environment of academic excellence and well-rounded student development.

Criterion 4- Institutional management

Maximum Marks : 220

Marks Claimed : 186

<u>Criterion 4 Institutional management</u>		MM	MC	TMC
4.1 Institutional Vision				18
4.1.1	Vision Document	6	6	
4.1.2	Institutional Development Plan (IDP)	6	6	
4.1.3	Plan of Action for above	6	6	
4.2 IQAC				12
4.2.1	Number of Meetings per year	6	6	
4.2.2	Number of Programmes organized (Trainings, Workshops, IPR etc.)	6	6	
4.3 Management of Institutional Funds				10
4.3.1	Funds (BF, AF, PTA etc.) used/ spent for Institutional Development/ Student's Welfare	10	4	
4.3.2	Periodic Audit	2	2	
4.3.3	Settlement of Bills/ Advances within a specified time frame	4	4	
4.4 Grievance Redressal of Students and Employees				10
4.4.1	Redressal within a week	10	10	
4.4.2	Redressal within a month	4	0	
4.4.3	No Redressal	0	0	
4.5 Green and Clean Campus				12
4.5.1	Green Initiatives of Institution (at least 3)	6	6	
4.5.2	Cleanliness in washroom, Buildings and Campus	10	6	
4.6 Facilities for Students				15
4.6.1	Common Room for Girls	3	3	
4.6.2	Adequate Toilets as per Student's strength	3	3	
4.6.3	Sanitary Napkin Vending Machines/ Incinerators regularly put in use	3	3	
4.6.4	CSCA Room with proper furniture	3	0	
4.6.5	Student Centre for Co-curricular activities and its regular usage	3	3	
4.6.6	Regular use of Playground	3	3	

4.7	Regular Updation of Service Books/ Service Records	3	3	3
4.8	Timely submission of ACRs	3	3	3
4.9	Prompt Response to Official Correspondence	5	5	5
4.10	Proper Maintenance of Official Records (Cash Books/ Stock Registers, Fund Registers, Leave Records, Fine Fund etc.)	10	10	10
4.11	Proper Record of Student's Attendance and CCA	10	10	10
4.12	Whether ranked by NIRF, other Agencies	10	0	0
4.13	Whether accredited by NAAC	20	12	12
4.14	Whether AQARs are being submitted as per time line annually or not	12	12	12
4.15	Recognition for Exemplary Contributions of the Staff and Students	8	8	8
4.16 Involvement of Stakeholders				17
4.16.1	PTA	12	12	
4.16.2	OSA	8	5	
4.17	Feedback from Stakeholders other than Students and action taken there on	4	4	4
4.18	Annual Review Meeting on Student's Outcomes in Academics, Co-curricular, Extra-Curricular and Extension Activities and action taken during next Academic Session for achieving Excellence	25	25	25

Criterion 5

Best Practices, Innovation and Institution Distinctiveness

Introduction

In the context of higher education, best practices, innovation, and institutional distinctiveness represent core principles that drive success, sustainability, and continuous improvement. These concepts are interrelated but distinct in their focus, contribute to the overall growth and unique position of an institution. Various activities performed to fulfil above mentioned practices are as follows:

Best practices

The college has chosen the Road Safety Club and Electoral Literacy Club activities as best practices. The Road Safety Club organized various activities to educate students about road safety, and the Electoral Literacy Club informed students about their voting rights. Many students applied to make their votes on the online portal and ensured their participation in electoral process.

Initiatives taken for energy conservation/solar energy

The institution has also taken special initiatives for energy conservation. A total of 47 Solar panels of 15KW, which produce more than 1800KWH units of electric energy per month along with 5 solar lights are installed in the college campus. Furthermore, to save maximum energy, the college uses LED bulbs, and various lectures are organized to educate students about energy conservation.

Solid waste segregation/management

The institution has a provision to dispose of the biodegradable and non-biodegradable solid wastes after proper segregation by using separate dustbins, placed in the college campus. Dustbins are also placed in maximum classrooms to ensure cleanliness. Besides all these, posters have been displayed to use dustbins and “don’t litter here” to create awareness among students. The institution has also functional INCINERATOR to dispose of sanitary pads which is installed in the girls’ washroom.

Rainwater harvesting and its use for gardening and cleanliness

The institution has rain harvesting system that has been constructed recently. The institution has one bore well in the campus, which is fulfilling the water needs of the college.

Plastic free campus

Our college is also plastic-free. The use of plastic is strictly prohibited in the college campus. Posters have been displayed to “say no to plastics” to create awareness.

Blood donation camp

Setting an example of dedication towards humanity, our college organizes a blood donation camp every year. During the academic session 2023-24, 28 units of blood was donated by the volunteers in our college.

Adoption of village /educational institution

The NSS unit of the institution has adopted our college campus for the 2023-24 in the footsteps of the slogan 'charity begins at home', and various cleanliness campaigns were organized to keep our campus spick and span.

Social impact of extension activities

Various rallies were organized by different clubs/units of the college e.g., for creating awareness about cleanliness on Gandhi Jayanti by the NSS and NCC units, on World AIDS Day by the NCC unit and Red Ribbon club, on World Environment Day by NCC cadets and IT club etc. These extension activities are helpful to create awareness in the neighbourhood community.

Special new innovative initiatives or ideas adopted in the college

The college also adopted new innovative initiatives and ideas to ensure the all-round development and continuous progression of the students. This was achieved through various placement drives, environment consciousness drives, innovation in teaching-learning by use of ICT-enabled teaching, use of Information and library network (INFIBLNET), various rallies and activities on community-oriented issues like road safety, electoral literacy etc. and mock drills on disaster risk management.

Collaboration

College has made collaborations with various institutions/agencies such as Himachal Pradesh Kaushal Vikas Nigam, Himalayan Cyber Security System, Coders Ready Pvt. Ltd., Space window Pvt. Ltd., Himgyan Sagar, Chandigarh and IDP Education India Pvt. Ltd. etc.

Criterion 5- Best Practices, Innovation and Institutional Distinctiveness

Maximum Marks : **80**

Marks Claimed : **76**

<u>Criterion 5- Best Practices, Innovation and Institutional Distinctiveness</u>		MM	MC	TMC
5.1	Best Practices Description & Outcome of Best Practices (at least two)	20	20	20
5.2 Special Initiatives taken for:				20
5.2.1	Energy Conservation/ Use of Solar Energy	4	4	
5.2.2	Solid Waste Segregation/ Management	4	4	
5.2.3	Rain Water Harvesting and its use for Gardening and Cleanliness	4	0	
5.2.4	Plastic Free Campus	4	4	
5.2.5	Blood Donation Camps	4	4	
5.2.6	Adoption of Villages/ Educational Institutions	4	4	
5.3	Social Impact of Extension Activities (On the basis of Community Feedback)	10	10	10
5.4	Special New Innovative Initiatives or Ideas Adopted in the College (Other than 5.2 given above)	16	16	16
5.5 Collaborations				10
5.5.1	With Peer Educational/ Research Institutions	5	5	
5.5.2	With other Government Bodies/ Industries	5	5	

Criterion 6

Faculty Profile & Research Activities

Introduction:

The college supports the academic and professional development of its faculty. Currently, 15 out of 36 Assistant Professors hold a Ph.D., and while the institution encourages higher education, research guidance opportunities are limited due to faculty shortages. Faculty members actively participate in professional development, with increasing attendance at Orientation Programmes, Refresher Courses, and Faculty Development Programmes (FDPs), totaling 6 in 2021-22, 13 in 2022-23, and 17 in 2023-24.

The faculty is also involved in research, presenting papers at national and international conferences and publishing in both UGC Care List and non-UGC Care List journals. Innovative teaching methods, including smart classrooms, practical applications, and extracurricular activities like group discussions and sports, enhance student engagement. The faculty's contributions extend beyond academics, with several receiving national and international awards for their work, highlighting their impact in their respective fields.

Percentage of Teachers with Ph.D

The college provides an apt atmosphere for its teachers. Teachers are motivated to pursue higher education. At present 15 of the Assistant professors have a Doctorate Degree (Ph.D) out of a total strength of 36. r

Teachers as Research Guides

The transfer policy and faculty shortage hinder the research work in the college. At present none of the teacher is acting as research Guide.

Number of Orientation Programmes, Refresher Courses, Faculty Development Programmes and Workshops of one week or more attended by Teachers (in last three years)

Orientation programmes, Refresher Programmes, FDPs are regularly attended by the teaching faculty. Six Assistant Professors attended FDP/Workshop/ in2021-22, thirteen Assistant Professors attended FDP/Workshop in2022-23 and Seventeen Assistant Professors attended FDP/Workshop in2023-24.

Number of Papers Presented in Conferences/ Seminars/ Symposia (in last three years)

Research Papers are presented by faculty members in both International and National conferences / seminars. In the International conferences, two Assistant Professors presented paper in the session 2021-22, three in the session 2022-23 and four Assistant Professors presented paper in the session 2023-24. In National level conference one Assistant Professor presented paper in the session 2021-22, one in the session 2022-23 and one Assistant Professors presented paper in the session 2023-24.

Number of Papers Published

Papers are published by faculty members in UGC Care List as well as non UGC Care list, two publications were made by faculty members in UGC Care list and two in non UGC Care list.

Teacher's Special Innovative Ideas (brief description thereof)

For teaching students in the college, teachers are ready to add innovative techniques, i.e., besides teaching through lecture method, teachers make use of smart class rooms. Students are also encouraged to use online platforms to explore new ideas. While teaching theoretical concepts the students are also acquainted with its application via practical approach. Science students are motivated to prepare models so that they are able to grasp the topic fully. There is botanical garden in the campus, that is specifically made with the purpose to acquaint students with the flora of the native place. Group Discussions seminars and thought-provoking question-answer sessions are organized by teachers for students of arts, self-finance and commerce streams. Sports facilities are provided to the students of the college through gymnasium, basket - ball court, badminton court and volley ball court. Student placements and progression is taken care off through various collaborations, Guest lectures and Placement drives. All round personality development of the students is motivated by selecting and awarding the Best student of the Year in both Male and Female categories through a vigorous selection procedure.

To further encourage student excellence and active participation in co-curricular activities, the college introduced the Best Student Award beginning this academic year. This new initiative aims to recognize outstanding contributions and inspire students to excel beyond academics. In its inaugural year, the award was presented to Cadet Sgt. Shivani Rattan Bhardwaj and B.Sc. student Manvir Singh, both of whom demonstrated exceptional dedication and performance. Their achievements have set a motivating example for their peers, fostering a culture of aspiration and commitment to personal development across the student body.

Number of Books Published/ Chapters in Books

Teachers have an enthusiastic attitude towards learning new concepts and the reflection of the same can be seen in their contributions towards Chapter publications in books.

The teachers are committed not only for the welfare of their students but also guide the students of other institutions by acting as resource persons.

For their contributions in various fields teachers/staff is awarded at international/national and state level One Assistant Professor received award from IPR. One Assistant Professor Received letter of commendation from Ministry of youth affairs. One Lab Attendant received letter of commendation from District Administration Una H.P.

Criterion 6- Faculty Profile & Research Activities

Maximum Marks : 100

Marks Claimed : 69

<u>Criterion 6 Faculty Profile & Research Activities</u>		MM	MC	TMC
6.1	%age of Teachers with Ph.D.	5	2	2
6.2	Teachers as Research Guides	8	2	2
6.3	Number of Orientation Programmes, Refresher Courses, Faculty Development Programmes and Workshops of one week or more attended by Teachers (in last three years)	10	10	10
6.4 Projects/ Patents/ Fellowships/ Associateships:				0
6.4.1	Major	10	0	
6.4.2	Minor	8	0	
6.4.3	Patents	10	0	
6.4.4	Fellowships	5	0	
6.4.5	Associateships	3	0	
6.5 Number of Papers Presented in Conferences/ Seminars/ Symposia (in last three years)				8
6.5.1	International level	8	8	
6.5.2	National/ Regional/ State level	8	2	
6.6 Seminars, Workshops, Conferences and Trainings organized by the Institution				0
6.6.1	International level	6	0	
6.6.2	National level	4	0	
6.6.3	State level	3	0	
6.7 Number of Papers Published				20
6.7.1	UGC Care list Journals	20	10	
6.7.2	Non-UGC Care list Journals	20	4	
6.7.3	Citations	20	9	
6.8	Teacher's Special Innovative Ideas (brief description thereof)	5	5	5
6.9	Number of Books Published/ Chapters in Books	10	4	4
6.10 Teacher's Academic and Extension activities				10
6.10.1	Resource Person	10	2	
6.10.2	Member of Board of Studies/ Subject experts etc.	10	8	

6.10.3	Popular Articles	10	0	
6.11 Awards by Recognized & Reputed Organizations				8
6.11.1	International	8	0	
6.11.2	National	6	6	
6.11.3	State	4	4	

Criterion 7

Miscellaneous

Introduction:

The college has undertaken several notable initiatives aimed at enhancing educational quality and student development through a range of self-finance, add-on, and skill development courses. Since 2010, it has consistently provided programs in BCA, PGDCA, and an EEE course in collaboration with HPKVN Shimla, fostering skills in English, Employability, and Entrepreneurship. These offerings are complemented by extensive audit practices, including Green, Energy, and Gender Audits, reflecting the institution's commitment to sustainable and inclusive operations.

In addition to academic courses, the college has implemented an array of initiatives to further strengthen its infrastructure, financial transparency, and responsiveness to public inquiries. This includes adhering to timelines for responses to court cases, RTI applications, and public grievances. Furthermore, the college emphasizes student engagement through numerous guest lectures, including 44 events with invited speakers from various fields, all focused on the holistic development of students. Noteworthy sessions covered areas such as national service, health and wellness, skill development, career readiness, and civic responsibility, imparting valuable knowledge and insights.

Skill development programs have also been a priority, with over 20% of students benefiting from hands-on training across diverse fields, including IT, disaster management, self-defense, graphic design, and Python development. Together, these initiatives underscore the institution's dedication to comprehensive educational excellence, professional preparation, and active community engagement.

Any other Important Information or Initiative not covered above eg. Institution Incubation Centre, R&D-cum-Innovation Centre, B.Voc., Sel Finance Courses, Add-on Courses, Internship, OJT, Green Audit, Academic Audit etc.

Since 2010, the college has been running several self-finance courses, including two BCA programs, each with a 60-student intake, and a PGDCA program with an intake of 60. Additionally, the institution offers an add-on course, EEE (English, Employability, and Entrepreneurship), with a 90-student capacity, in collaboration with HPKVN Shimla. Alongside academic offerings, the college also conducts Green, Energy, and Gender Audits to promote sustainable and inclusive practices. These audits complement other standard audits, reinforcing the college's commitment to comprehensive quality assurance and environmental responsibility.

Spot Evaluation of Institutions by the Officers from the Directorate of Higher Education/ Representatives of the Director of Higher Education

In January 2024, Dr. Amarjeet Kumar Sharma, the Director of Higher Education, Shimla, visited the college to evaluate the progress of the ongoing Commerce Block project. During the visit, he assessed the construction quality, adherence to timelines, and budget management. The

visit aimed to ensure the project meets academic needs and standards for commerce-related programs. Dr. Sharma discussed challenges with the college administration and construction teams, providing guidance to ensure smooth progress. The evaluation is part of efforts to improve the college's infrastructure and support a better learning environment for students.

AG Audit Paras settled up to date

The Audit General (AG) audit for the college was conducted from March 7 to March 9, 2022. During this audit, the AG audit team reviewed the institution's records from March 2006 to February 2022. As a result of the audit, five audit paras (observations) were raised, highlighting discrepancies or issues that needed attention. Out of these five paras, four have been successfully settled, meaning the issues were addressed and resolved according to the required protocols and guidelines. However, one para remains unsettled, indicating that it still requires further action or clarification to meet compliance standards. The resolution of the settled paras reflects the institution's commitment to financial transparency and accountability, while the unsettled para will be prioritized for resolution in the upcoming period to ensure complete adherence to auditing standards.

Local Audit Paras settles up to date

The college recently underwent a local audit focusing on student funds for the period from April 2017 to March 2022. During this audit, 15 paras (observations or findings) were raised, of which 7 have been successfully addressed and settled, while 8 remain unresolved. In addition to these recent findings, 37 unsettled paras from previous audits are still pending. Consequently, there is a total of 45 unresolved paras under the local audit. The institution is committed to addressing these outstanding paras promptly, with a focus on achieving full compliance and transparency in its financial records and student fund management.

Timeline adhered to filing reply of Court Cases/ RTI Applications/ Public Grievances received through Mukhyamantri Seva Sankalp 1100 and Centralized Public Grievance Redress and Monitoring System (CPGRAMS)

The institution is diligent in adhering to timelines for responding to court cases, RTI (Right to Information) applications, and public grievances received through platforms such as Mukhyamantri Seva Sankalp 1100 and the Centralized Public Grievance Redress and Monitoring System (CPGRAMS). Each case and application is handled with priority, ensuring that responses are filed within the stipulated timeframes. This practice reflects the institution's commitment to accountability, transparency, and responsiveness in addressing legal matters, information requests, and public concerns.

Invited Speakers on various Themes relevant to holistic development of Students

During the academic session, the college organized a total of 44 enriching events featuring invited speakers, aimed at fostering the holistic development of students. These events addressed a wide range of topics including career guidance, national service, cultural appreciation, health and wellness, skill development, and social responsibility.

Speakers from varied fields shared their expertise and insights, offering students a comprehensive learning experience. Lt. Col. Rajinder Kumar Saini emphasized the importance of the National Cadet Corps (NCC) and its impact on student life, while Mr. Vikas Jamwal, a retired havaldar, motivated NSS volunteers to consider careers in the armed forces and serve the nation. Mr. Vivek Mahajan (HAS), the SDM of Amb, delivered an impactful lecture on the importance of the Swachh Bharat Mission, underscoring cleanliness as a national mission. Representatives from IDP Education, including Miss Aman Deep Kaur and Mr. Sitanshu Visht, conducted several sessions to guide students on education and career opportunities abroad, covering destinations like the UK, Canada, and more.

Health and wellness were also prioritized, with professionals like Dr. Arushi Sharma and Dr. Vikas Jaswal from Civil Hospital Amb educating students on topics such as menstrual health, hygiene, and the essentials of first aid. CPR training, self-defense for women, and a lecture on the side effects of smoking were also part of the program, underscoring the college's commitment to student well-being. Dr. Ravinder Kumar and Mr. Rajesh Kumar Sharma offered insights into the International Year of Millets, discussing the physical and ecological benefits of these grains, especially relevant to Himachal Pradesh's agricultural context.

Skill development and career readiness were further supported through pre-placement talks by industry professionals from sectors like the automobile industry, IT, and hotel management. Notably, Mr. Maan Singh, an IIT Indore alumnus with experience at ISRO, and Mr. Anil Verma, Assistant Professor of Computer Applications, led sessions on the role of information technology in enhancing NAAC self-study reporting. Additionally, career sessions by Chanakya IAS Academy and an awareness lecture on civil services examinations provided students with crucial information for pursuing government jobs.

The series also included talks on societal and environmental issues, such as a disaster management session by Mrs. Suman Cahal of the District Disaster Management Authority (DDMA), and wildlife preservation by Mr. Sushil Rana, the DFO of Una. Lectures by police officials, including SI Vipin Kumar, educated students on law, order, and the importance of social responsibility, while sessions on voting awareness and women's health highlighted essential social issues.

These 44 events collectively provided students with a robust framework for personal growth, professional preparation, and active citizenship. This comprehensive approach reflects the college's commitment to producing well-rounded individuals equipped to contribute meaningfully to society and pursue diverse career opportunities.

Skill Development Training (at least 20% Students benefited)

The college successfully conducted a range of skill development programs, benefiting over 20% of its students. Notable training sessions included the EEE program in collaboration with HPKVN, attended by 90 students, and a Women Self-Defense program, "Sashakt Nari Sashakt Samaj," conducted by NCC and IQAC for 32 participants. Additionally, 47 students took part in a summer camp on graphic designing and video editing organized by IT Club Avinya, while 37 students received Python and front-end development training through Coders Ready. Other significant programs included disaster management training by DDMA Una, which benefited 80 students, NCC's Combined Annual Training Camps (CATC-181 and CATC-183) for 54 students, and specialized sessions on image processing through Python attended by 74 students. These initiatives collectively supported students' professional growth and skill enhancement across diverse fields.

Criterion 7- Miscellaneous

Maximum Marks : 120

Marks Claimed : 110

<i>Criterion 7 Miscellaneous</i>		MM	MC	TMC
7.1	Any other Important Information or Initiative not covered above eg. Institution Incubation Centre, R&D-cum-Innovation Centre, B.Voc., Sel Finance Courses, Add-on Courses, Internship, OJT, Green Audit, Academic Audit etc.	50	50	50
7.2	Spot Evaluation of Institutions by the Officers from the Directorate of Higher Education/ Representatives of the Director of Higher Education	20	20	20
7.3	AG Audit Paras settled up to date	5	0	0
7.4	Local Audit Paras settles up to date	5	0	0
7.5	Timeline adhered to filing reply of Court Cases/ RTI Applications/ Public Grievances received through Mukhyamantri Seva Sankalp 1100 and Centralized Public Grievance Redress and Monitoring System (CPGRAMS)	10	10	10
7.6	Invited Speakers on various Themes relevant to holistic development of Students	10	10	10
7.7	Skill Development Training (at least 20% Students benefited)	20	20	20

Criterion wise detailed score sheet:

*MM- Maximum Marks

*MC- Marks Claimed

*TMC- Total Marks Claimed in sub criterion

<u>Criterion 1- Teaching Learning</u>		MM	MC	TMC
Metric	Activity			
1.1 Mode of Teaching				25
1.1.1	Lecture method only	6	6	
1.1.2	Technology based teaching only or Blended Teaching	12	12	
1.1.3	Flipped Classroom	8	8	
1.1.4	As per the need of different groups of Students	5	0	
1.2 Curriculum Planning and Implementation				37
1.2.1	Teaching Schedule	10	10	
1.2.2	Whether learning outcomes defined	5	5	
1.2.3	Curriculum Enrichment Practices (eg. Projects, Surveys, Educational tours and Industry visits)	16	8	
1.2.4	Internal Assessment Mechanism (Quizzes, Class tests, Presentations, Assignments, MTT etc.)	8	8	
1.2.5	Prompt communication of assessment/ results to students (eg. Displayed on College Website/ Notice Board/ Class Groups/ Submitted to COE	6	6	
1.3 Add-on Courses/ Certificate Courses				12.5
1.3.1	Number of Courses (To be specified separately)	10	10	

1.3.2	%age of students benefited (%age of students completed MOOCs/ Spoken Tutorial/ NPTEL/ Other courses offered by recognized organizations)	10	2.5	
1.4 Student Feedback (Taken from students with 80% attendance)				16
1.4.1	Sample size	5	4	
1.4.2	Student's satisfaction	10	8	
1.4.3	Action on Feedback	10	4	
1.5 Examination Results				20
1.5.1	%age of Students Passed	9	6	
1.5.2	%age of Students with A Grade and above	8	8	
1.5.3	Number of Students in University Merit	8	6	
<u>Criterion 2- Student Support, Services and Progression</u>		MM	MC	TMC
2.1 Pre and Post-Admission Counseling				25
2.1.1	Admission Schedule, Courses available, Student Intake, Eligibility conditions communicated through various Media	5	5	
2.1.2	Pre-admission Counseling	10	10	
2.1.3	Students oriented about: Institution, Students Facilities, Library, Introductory session with Faculty and Staff, Academic Calendar, Requirement of Credits per Course, CCA and other requirements Post-admission	10	10	
2.2 Scholarships				10
2.2.1	Awareness about different Scholarship Schemes and 100% coverage of all eligible students	5	5	
2.2.2	Scholarships other than Government Schemes	5	5	
2.3 Sports and Cultural Activities				20
2.3.1	%age of Students participating in Sports Activities	10	6	

2.3.2	%age of Students participating in Cultural Activities	10	2	
2.3.3	Medal/ Trophy won in Sports/ Cultural activities a. National/ Inter-University b. State/ Inter-College c. District level (also includes cluster level)	12	12	
2.4 Students Participating in NSS/ NCC/ Rovers & Rangers/ Clubs & Societies				20
2.4.1	NSS	4	4	
2.4.2	NCC	4	4	
2.4.3	Rovers & Rangers	4	4	
2.4.4	Road Safety	4	4	
2.4.5	Red Ribbon/ Eco Club/ Youth Red Cross/ and other Clubs & Societies	4	4	
2.5 NSS/ NCC/ Rovers & Rangers participating in:				13
2.5.1	National Camps/ RD Parade	10	10	
2.5.2	State Camps/ Parade	7	0	
2.5.3	Award won in these activities a. National b. State c. Cluster level	8	3	
2.6 Anti-Drug Awareness Programmes				4
2.6.1	Number of Awareness Programmed organized	4	4	
2.6.2	%age of Students benefited	4	0	
2.6.3	Counseling of suspected addicts	2	0	
2.7 Gender Equity				10

2.7.1	Number of Health/ sensitization Programmes organized	3	3	
2.7.2	%age of Students benefited	3	3	
2.7.3	Women Anti-Sexual Harassment Committee constituted as per norms	2	2	
2.7.4	Grievance Redressal as per timeline	2	2	
2.8 Mentor-Mentee Groups				20
2.8.1	Sessions conducted per group of students	10	10	
2.9	Coaching for National level Competitive Examinations/ HAS	10	10	
2.10 Remedial Classes/ Bridge Courses				0
2.10.1	%age of Students benefited	10	0	
2.11 Capacity Building of Students				20
2.11.1	Life Skills (Yoga, Martial Arts, Problem Solving, Critical Thinking, Decision Making, Effective Communication Skills, Coping with Stress and Emotions etc.	10	10	
2.11.1	Language-cum-Graduate Attributes Development programmes	10	10	
2.12 Career Counseling & Placement Cell				18
2.12.1	Number of Career Counseling Sessions organized for each group of Students	6	6	
2.12.2	Number of Placement Drives	4	4	
2.12.3	Self-Employment Modules organized	4	4	
2.12.4	Number of Students benefited	6	4	
2.13 Student's Progression				24
2.13.1	%age of Students opted for Higher Education	10	4	
2.13.2	Number of Students who cleared National Level Examination (IAS, CDS, OTA, JAM, NET etc.) and HAS, AP through HPPSC	20	20	

2.14 Number of Co-curricular and Sports Activities organized				15
2.14.1	Inter-University Events (Zonal/ National)	10	0	
2.14.2	Inter-College Events	6	6	
2.14.3	Intra-College Events (Annual Athletic Meet and Cultural Functions)	9	9	
2.15	Annual Prize Distribution organized: (Yes/ No)	10	10	10
2.16	College Magazine Published: (Yes/ No)	10	10	10
2.17	College Website updated regularly or not	10	10	10
<u>Criterion 3 Infrastructure & Resources</u>		MM	MC	TMC
3.1 Classrooms				10
3.1.1	Classrooms are well maintained	10	10	
3.2 Library Facilities				17
3.2.1	Whether adequate print books available	3	3	
3.2.2	Whether daily Newspapers (minimum 5), Magazines (minimum 3), and Journals (minimum 3) are available	3	3	
3.2.3	Whether access to e-Resources available	3	3	
3.2.4	Seating Capacity in the Library	4	0	
3.2.5	Usage of Library Resources	7	3	
3.2.6	Digital Library having at least 5 computer systems with Internet Facility	5	5	
3.3 ICT Facilities				20
3.3.1	Number of Interactive Panels/ Virtual Classrooms Multimedia, Projectors/ K-Yan	5	5	
3.3.2	%age of Teachers using ICT Facilities	5	5	
3.3.3	Number of Students benefited from ICT Facilities	5	0	

3.3.4	Internet Connections- Leased Line/ Fibre Network/ Wi-Fi Campus (Yes/ No)	5	5	
3.3.5	Use of ICT Facilities	5	5	
3.4 Facilities for Specially-abled Students				4
3.4.1	Ramps/ Wheel Chairs/ Support Railing	2	2	
3.4.2	Separate Washroom	2	2	
3.5 Sports Facilities				20
3.5.1	Number of Games/ Sports activities conducted	8	8	
3.5.2	Indoor Sports Facility	4	4	
3.5.3	Adequate Sports Equipments	4	4	
3.5.4	Gymnasium (Operational)	4	4	
3.6	Auditorium/ Hostels/ Seminar Hall/ Staff Quarters	16	12	12
3.7 Laboratory Facilities				20
3.7.1	Laboratories with adequate equipment according to syllabi	10	10	
3.7.2	Usage of available Lab Infrastructure	10	10	
3.8 Computers				10
3.8.1	Adequate number of Computers	5	5	
3.8.2	Usage of Computer Hardware	5	5	
3.9	Canteen, Staff Room/ Faculty Room, Space for NSS, NCC, Rovers & Rangers, Examination Room, Medical Care Facilities	10	10	10
3.10	Documentation of Academic, Co-curricular and extra-curricular activities, and achievement of Students and Staff on regular basis	20	20	20

<u>Criterion 4 Institutional management</u>		MM	MC	TMC
4.1 Institutional Vision				18
4.1.1	Vision Document	6	6	
4.1.2	Institutional Development Plan (IDP)	6	6	
4.1.3	Plan of Action for above	6	6	
4.2 IQAC				12
4.2.1	Number of Meetings per year	6	6	
4.2.2	Number of Programmes organized (Trainings, Workshops, IPR etc.)	6	6	
4.3 Management of Institutional Funds				10
4.3.1	Funds (BF, AF, PTA etc.) used/ spent for Institutional Development/ Student's Welfare	10	4	
4.3.2	Periodic Audit	2	2	
4.3.3	Settlement of Bills/ Advances within a specified time frame	4	4	
4.4 Grievance Redressal of Students and Employees				10
4.4.1	Redressal within a week	10	10	
4.4.2	Redressal within a month	4	0	
4.4.3	No Redressal	0	0	
4.5 Green and Clean Campus				12
4.5.1	Green Initiatives of Institution (at least 3)	6	6	
4.5.2	Cleanliness in washroom, Buildings and Campus	10	6	
4.6 Facilities for Students				15
4.6.1	Common Room for Girls	3	3	

4.6.2	Adequate Toilets as per Student's strength	3	3	
4.6.3	Sanitary Napkin Vending Machines/ Incinerators regularly put in use	3	3	
4.6.4	CSCA Room with proper furniture	3	0	
4.6.5	Student Centre for Co-curricular activities and its regular usage	3	3	
4.6.6	Regular use of Playground	3	3	
4.7	Regular Updation of Service Books/ Service Records	3	3	3
4.8	Timely submission of ACRs	3	3	3
4.9	Prompt Response to Official Correspondence	5	5	5
4.10	Proper Maintenance of Official Records (Cash Books/ Stock Registers, Fund Registers, Leave Records, Fine Fund etc.)	10	10	10
4.11	Proper Record of Student's Attendance and CCA	10	10	10
4.12	Whether ranked by NIRF, other Agencies	10	0	0
4.13	Whether accredited by NAAC	20	12	12
4.14	Whether AQARs are being submitted as per time line annually or not	12	12	12
4.15	Recognition for Exemplary Contributions of the Staff and Students	8	8	8
4.16	Involvement of Stakeholders			17
4.16.1	PTA	12	12	
4.16.2	OSA	8	5	
4.17	Feedback from Stakeholders other than Students and action taken there on	4	4	4
4.18	4.18- Annual Review Meeting on Student's Outcomes in Academics, Co-curricular, Extra-Curricular and Extension Activities and action taken during next Academic Session for achieving Excellence	25	25	25

<u>Criterion 5- Best Practices, Innovation and Institutional Distinctiveness</u>		MM	MC	TMC
5.1	Best Practices Description & Outcome of Best Practices (at least two)	20	20	20
5.2 Special Initiatives taken for:				20
5.2.1	Energy Conservation/ Use of Solar Energy	4	4	
5.2.2	Solid Waste Segregation/ Management	4	4	
5.2.3	Rain Water Harvesting and its use for Gardening and Cleanliness	4	0	
5.2.4	Plastic Free Campus	4	4	
5.2.5	Blood Donation Camps	4	4	
5.2.6	Adoption of Villages/ Educational Institutions	4	4	
5.3	Social Impact of Extension Activities (On the basis of Community Feedback)	10	10	10
5.4	Special New Innovative Initiatives or Ideas Adopted in the College (Other than 5.2 given above)	16	16	16
5.5 Collaborations				10
5.5.1	With Peer Educational/ Research Institutions	5	5	
5.5.2	With other Government Bodies/ Industries	5	5	
<u>Criterion 6 Faculty Profile & Research Activities</u>		MM	MC	TMC
6.1	%age of Teachers with Ph.D.	5	2	2
6.2	Teachers as Research Guides	8	2	2
6.3	Number of Orientation Programmes, Refresher Courses, Faculty Development Programmes and Workshops of one week or more attended by Teachers (in last three years)	10	10	10
6.4 Projects/ Patents/ Fellowships/ Associateships:				0

6.4.1	Major	10	0	
6.4.2	Minor	8	0	
6.4.3	Patents	10	0	
6.4.4	Fellowships	5	0	
6.4.5	Associateships	3	0	
6.5 Number of Papers Presented in Conferences/ Seminars/ Symposia (in last three years)				8
6.5.1	International level	8	8	
6.5.2	National/ Regional/ State level	8	2	
6.6 Seminars, Workshops, Conferences and Trainings organized by the Institution				0
6.6.1	International level	6	0	
6.6.2	National level	4	0	
6.6.3	State level	3	0	
6.7 Number of Papers Published				20
6.7.1	UGC Care list Journals	20	10	
6.7.2	Non-UGC Care list Journals	20	4	
6.7.3	Citations	20	9	
6.8	Teacher's Special Innovative Ideas (brief description thereof)	5	5	5
6.9	Number of Books Published/ Chapters in Books	10	4	4
6.10 Teacher's Academic and Extension activities				10
6.10.1	Resource Person	10	2	
6.10.2	Member of Board of Studies/ Subject experts etc.	10	8	

6.10.3	Popular Articles	10	0	
6.11 Awards by Recognized & Reputed Organizations				8
6.11.1	International	8	0	
6.11.2	National	6	6	
6.11.3	State	4	4	
<i>Criterion 7 Miscellaneous</i>		MM	MC	TMC
7.1	Any other Important Information or Initiative not covered above eg. Institution Incubation Centre, R&D-cum-Innovation Centre, B.Voc., Sel Finance Courses, Add-on Courses, Internship, OJT, Green Audit, Academic Audit etc.	50	50	50
7.2	Spot Evaluation of Institutions by the Officers from the Directorate of Higher Education/ Representatives of the Director of Higher Education	20	20	20
7.3	AG Audit Paras settled up to date	5	0	0
7.4	Local Audit Paras settles up to date	5	0	0
7.5	Timeline adhered to filing reply of Court Cases/ RTI Applications/ Public Grievances received through Mukhyamantri Seva Sankalp 1100 and Centralized Public Grievance Redress and Monitoring System (CPGRAMS)	10	10	10
7.6	Invited Speakers on various Themes relevant to holistic development of Students	10	10	10
7.7	Skill Development Training (at least 20% Students benefited)	20	20	20
Total		1100	923.5	923.5

Please click the link given below to see the documents uploaded on the college website

<https://www.mpgcamb.com/sar-2024/>

Criterion wise score sheet:

Sr. No.	Criterion	Maximum Marks	Marks Claimed
1.	Criterion 1- Teaching Learning	140	110.5
2.	Criterion 2- Student Support, Services and Progression	280	229
3.	Criterion 3 Infrastructure & Resources	160	143
4.	Criterion 4 Institutional management	220	186
5.	Criterion 5- Best Practices, Innovation and Institutional Distinctiveness	80	76
6.	Criterion 6 Faculty Profile & Research Activities	100	69
7.	Criterion 7 Miscellaneous	120	110
Total		1100	923.5

Convener IQAC

Principal